

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON MONDAY, OCTOBER 10, 2016 AT 5:00P.M.

PRESENT: Joe Gonyo, Chairman  
Richard Trochinski, Member  
Brian Floeter, Member  
Harley Reabe, Member  
Joy Waterbury, Secretary

EXCUSED: Nick Toney, Vice Chairman  
John Gende, Member  
Nancy Hoffman, Member

OTHERS PRESENT: Jason Jerome, Director  
Karen Davis, Administrative Assistant  
Jon Vandeyacht, Veteran's Service Officer  
Dawn Klockow, Corporation Counsel

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:02 p.m. by Chair Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Reabe/Waterbury) to approve the amended agenda. All ayes. Motion carried.

Action on Minutes: Motion/second (Trochinski/Reabe) to approve the minutes of the 9/12/16 Health & Human Services Board meetings as presented. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Waterbury/Trochinski) to approve the September 2016 DHHS expenses. All ayes. Motion carried.

Motion/second (Waterbury/Gonyo) to approve the Veteran's Service expenses. All ayes. Motion carried.

Appearances: None.

Public Comment (3 minutes): None

Correspondence: None

Committee Appointments: Health & Human Services Board: No discussion.

Veteran's Service Office Report: Vandeyacht reported regarding office activities.

Advisory Committee Reports: Aging Advisory Committee Report: The meeting was held September 21, 2016. Trochinski reported regarding the meeting.

Health Advisory Committee: The next meeting will be held on October 12, 2016.

Family Resource Council: The next meeting will be December 5, 2016.

Transportation Coordinating Committee: The next meeting will be held on November 16, 2016.

Advocap/Headstart Report: Gonyo reported regarding the meeting he attended.

ADRC Coordinating Committee Report: The next meeting will be held on November 10, 2016 at 1:00 p.m. in Marquette County.

Unit Reports: Administrative: Health & Human Services Billing Update: Jerome updated Committee members regarding status and weekly goals. Jerome reported that Teresa Murkley started at the Billing Specialist position October 7, 2016.

Aging/Long Term Care: No discussion.

Behavioral Health Unit: Drug Court Grant Update: Jerome updated Committee members regarding the progress in the development of job descriptions, procedures, etc.

See attached report.

Children & Families Unit: See attached report.

Resolution Relating to Support of Increased Funding in the Children and Family Aids Allocation: Jerome presented/explained the Resolution Relating to Support of Increased Funding in the Children and Family Aids Allocation. Motion/second (Trochinski/Reabe) to recommend to County Board to support the Resolution Relating to Support of Increased Funding in the Children and Family Aids Allocation. All ayes. Motion carried.

Child Support: See attached report. Discussion followed.

Economic Support Services: See attached report.

Fox River Industries: Ad Hoc Committee: No report.

Health: Current Health Abatements: None.

The September Health and Environmental Specialist Reports were presented. (See attached.)

Policies/Procedures Update: None.

Purchases: None.

Personnel: Review Job Descriptions: The revised job descriptions were attached for Committee review. (See attached. Motion/second (Waterbury/Trochinski) to recommend to County Personnel approval of the revised job descriptions. All ayes. Motion carried.

Vacant Positon(s) Review: Receptionist/Data Entry Specialist: Jerome updated Committee members regarding the vacant Receptionist/Data Entry Specialist position. Discussion followed regarding the need to fill this position. Motion/second (Trochinski/Floeter) to recommend to the Green Lake County Personnel Committee to fill the vacant Receptionist/Data Entry Specialist position. All ayes. Motion carried.

Community Response Social Worker: Jerome updated Committee members regarding the vacant Community Response Social Worker position. Discussion followed regarding the need to fill this position. Motion/second (Trochinski/Floeter) to recommend to the Green Lake County Personnel Committee to fill the vacant Community Response Social Worker position. All ayes. Motion carried.

Health & Human Services Budget 2016/2017: No report.

Committee Discussion: No discussion.

Administrative Committee Report: Reabe reported regarding the meetings that were held for County Administrator.

Finance: Reabe reported the next meeting is October 10, 2016 at 6:30 p.m.

Personnel: No discussion.

Property & Insurance: Trochinski reported regarding the meeting.

IT Committee: Waterbury reported regarding the meeting.

Facilities & Security Committee Report: No meeting.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be Monday, November 14, 2016 **at 5:00 p.m. at the Green Lake County Government Center.**

Future Agenda Items For Action and Discussion:

Adjournment: Gonyo adjourned the meeting at 6:08 p.m..