

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, JULY 14, 2015 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman  
Bob Malchetske, Vice Chairman  
Cindy Skipchak, Secretary  
Richard Trochinski, Member  
Joy Waterbury, Member  
Nick Toney, Member  
Nolan Wallenfang, Member  
Jack Meyers, Member

EXCUSED: John Gende, Member

OTHERS PRESENT: LeRoy Dissing, Director  
Philip Robinson, Deputy Director  
Karen Davis, Administrative Assistant  
Jon Vandeyacht, Veteran's Service Officer  
Marge Bostelmann, County Clerk  
Dan Sondalle, Acting Corporation Counsel  
Scott Weir, Maintenance Supervisor  
Kathy Munsey, Health Unit Manager  
Dan Borowski, County Attorney

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:02 p.m. by Chair Gonyo.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Wallenfang/Trochinski) to approve the amended agenda as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (Waterbury/ Trochinski) made a motion to approve the minutes of the 6/9/15 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Vouchers were distributed for Committee review.

Motion/second (Toney/Skipchak) to sit Bob Malchetske. All ayes. Motion carried.

Motion/second (Trochinski/Skipchak) to approve the June Health & Human Services vouchers. Roll Call Vote. Trochinski-aye; Skipchak-aye; Toney-aye; Wallenfang-aye; Meyers-aye; Malchetske-aye; Waterbury-abstain; Gonyo-aye. All ayes. Motion carried.

Motion/second (Meyers/Toney) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: None.

Public Comment (3 minutes): None.

Correspondence: Committee Appointments: Dissing presented a letter to Meyers, County Board Chair, for two appointments: Yolanda Gallegos to Commission on Aging Advisory Committee and Angie Fralish to the Family Resource Council. Motion/second (Toney/Skipchak) to approve the Committee appointments. All ayes. Motion carried.

Veteran's Service Office Report: Vandeyacht reported regarding Veteran's Services activities. Discussion followed.

The 2016 Veteran's Services Proposed budget was distributed for Committee review and will be presented at the August 11, 2015 Budget Hearing.

Motion/second (Meyers/ Toney) to approve the Veteran's Services Report. All ayes. Motion carried.

Advisory Committee Reports: Aging: The next meeting will be held on July 15, 2015 at the Green Lake Dartford Bay Apartments Mealsite.

Health Advisory Committee: Munsey reported regarding the July 8, 2015 meeting. The next meeting will be held on October 14, 2015.

Family Resource Council: The next meeting will be scheduled for September 14, 2015.

Transportation Coordinating Committee: The next meeting will be held on November 18, 2015: 9:00 - Public Hearing; 10:00 - regular meeting.

Advocap/Headstart Report: Gonyo reported that he attended a recent meeting. Gonyo explained that Advocap is applying for grant funding for "Youth Build".

ADRC Coordinating Committee Report: Skipchak reported that the next meeting to be held in August 20, 2015 at Green Lake.

Quad County Family Resource Network Council Committee: Skipchak reported that the next meeting to be held in August 20, 2015 at Green Lake.

Discussion and Possible Action regarding Central Wisconsin Health Partnership's and/or Fox River Industries' lease of Neshkoro building from Fox River Industries and future involvement of Fox river Industries, Green Lake County and the Central Wisconsin Health Partnership in the Neshkoro facility: Gonyo reported regarding his concerns with the boards through Fox River Industries and Green Lake County putting funds into the facility with the anticipation of purchasing the Neshkoro property.

Dan Borowski, County Attorney, was present to explain and question the legal relationships between Fox River Industries, Disabilities Services, Inc. and Green Lake County. Discussion followed regarding maintenance/financial issues and legal issues if the Neshkoro property was purchased.

Borowski discussed the need for a "Due Diligence Business Plan". Borowski further explained concerns.

Dissing reported regarding options: to let lease run out, continue leasing, make an offer to purchase. Dissing is in agreement that there are issues. The matter is still being looked into.

Dissing reported that a commercial inspector did an inspection on the building.

Weir reported that his staff did a 5-hour inspection and estimated around \$500,000 in costs to make the space usable and ADA. Weir reported regarding the heating system and the needs of the building. Weir reported that the fire alarm system has been kept up-to-date. Weir reported concerns regarding having their own well on the property also.

Sondalle reiterated concerns regarding the legal concerns.

Discussion followed.

Meyers reported that he supports Gonyo in his concerns and Meyers recommends to let the County attorney look into the matter and the county employees step back and wait for information/recommendation to be provided.

Meyers stated that it is not good practice for Green Lake County to be involved in the real estate business

Borowski understood that Meyers was stating that the County should "stand down" and establish the proper protocol for addressing the Neshkoro property issues. Discussion followed.

Robinson reported regarding renting versus purchasing the building from the School District of Westfield. Discussion followed.

Motion/second (Waterbury/Meyers) to confirm that Health & Human Services Board will not support the purchase of the Neshkoro property by Disability Services, Inc. Roll call vote. Waterbury-aye; Meyers-aye; Toney-aye; Wallenfang-aye; Malchetske - abstain; Skipchak-aye; Trochinski-aye; Gonyo-aye.

Motion/second (Waterbury/Toney) to require the County to approach the CCS certified consortium/CWHP (Central Wisconsin Health Partnership) to determine if the CWHP is interested in renting/purchasing the Neshkoro property and to determine CWHP's interest in developing a business plan for Neshkoro, evaluating, maintenance costs, and legal issues associated with the Neshkoro facility and considering other sites for providing CCS services through the consortium. County representative will report the response and plan of the CWHP back to this committee for approval/discussion. Waterbury-aye; Toney-aye; Meyers-aye; Wallenfang-aye; Malchetske - abstain; Skipchak-aye; Trochinski-aye; Gonyo-aye.

Motion/second (Waterbury/Toney) made a motion to take the steps necessary to remove Fox River Industries from any lease obligations of the Neshkoro property on or before October 1, 2015. Waterbury-aye; Toney-aye; Meyers-aye; Wallenfang-aye; Malchetske - abstain; Skipchak-aye; Trochinski-aye; Gonyo-aye.

Unit Reports: Administrative: Audit of Health & Human Services Billing and Accounting process by Schenck: Dissing updated Committee members that that Schenck will be coming to the Department to meet with staff on July 23, 2015.

Aging/Long Term Care: The report was distributed for Committee review. (See attached.)

The Senior Picnic will be Friday, July 31, 2015 at St. John's Catholic School in Princeton, WI. Tickets are available for purchase.

Children & Families Unit: The June report was distributed for Committee review. (See attached.) Discussion followed.

Clinical Services Unit: Greater Wisconsin Health & Economic Development Summit: Dissing reminded Committee members regarding the Greater Wisconsin & Economic Development Summit to be held on August 11, 2015 at the Heidel House. The website was shown to Committee members for review/registration.

Robinson reported regarding a conference call with White House staff regarding rural affairs.

Economic Support Services: Dissing reported that the Operation Backpack program is scheduled for August 20, 2015 at the Boy's and Girls Club in Berlin. Discussion followed.

Fox River Industries: Bathroom Remodeling: Dissing updated Committee members that at the Property & Insurance Committee meeting, the specs for the Bathroom Remodeling project at Fox River Industries are approved and will be published in the newspaper. Discussion followed.

Health: Current Health Abatements: The Health Report was distributed for Committee review. (See attached.) Munsey reported regarding Health Unit Activities.

Resolution Relating to Communicable Disease Funding: Munsey updated Committee members that since the state budget has been passed, maybe this should wait until next year when the state is reviewing budget. This will be brought back to Committee at a later date.

Public On-Line Availability of Inspection Reports for Tri-County Environmental Health Consortium: Munsey reported that the Health Advisory Committee supported approval of the public on-line availability of inspection reports for the Tri-County Environmental Health Consortium. Munsey did a presentation of the website to show Committee members examples to view inspection reports. This is what it would look like for Green Lake County if approved. Motion/second (Skipchak/Meyers) to approve the public on-line inspection reports for Green Lake County for the Tri-County Environmental Health Consortium. All ayes. Motion carried.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Dissing reported that the 2015 budget is on track.

Committee Discussion: Administrative Committee Report: Meyers reported that at the last meeting the position of Corporation Counsel was offered to a candidate. Committee members will be updated. The next will be held on August 3, 2015.

Finance: - No report.

DHHS Surplus/Capital Outlay Projects: No discussion.

Personnel: Vacant Position(s) Review: Dual Diagnosis Clinical Therapist: Dissing reported that Stuart Adler, Dual Diagnosis Clinical Therapist, has resigned his position with Green Lake County. Dissing explained the need to fill this vacant position.

Motion/second (Toney/Skipchak) to recommend to County Personnel to fill the vacant Dual Diagnosis Clinical Therapist position. If there is an internal post, permission is given to continue the hiring process until all positions are filled. All ayes. Motion carried.

Property & Insurance: Trochinski reported regarding the Property & Insurance Committee meeting.

Dissing reported that the next meeting for the Property & Insurance Committee will be held on August 4, 2015 at 4:30 and questioned DHHS members if they wanted to be in attendance when the bids are reviewed. Discussion followed. A "Notice" will be sent out.

IT Committee: No meeting.

Facilities & Security Committee Report: No report.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, August 11, 2015 at 5:00 p.m. at Health & Human Services with the Health & Human Services Budget Hearing at 5:00 p.m. and the Health & Human Services Board meeting at 5:30 p.m.**

Future Agenda Items For Action and Discussion: Surplus funds request; Economic Development Summit

Committee Discussion: Malchetske suggested that when things are added to the agenda, that it should be done through the proper channels. Discussion followed.

Malchetske spoke regarding conflict of interests and the proper way to discuss such items.

Adjournment: Gonyo adjourned the meeting.

The meeting adjourned at 7:33 p.m..