

**GREEN LAKE COUNTY
DEPARTMENT OF HEALTH & HUMAN SERVICES**

HEALTH & HUMAN SERVICES

571 County Road A

PO Box 588

Green Lake WI 54941-0588

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FOX RIVER INDUSTRIES

222 Leffert St.

PO Box 69

Berlin WI 54923-0069

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Post Date: 6/1/16

The following documents were included in the packet for the Department of Health & Human Services Board held on Tuesday, May 31, 2016

- Agenda for May 31, 2016 meeting
- Draft DHHS Minutes – May 10, 2016
- Partial floor plan (blueprint) Fox River Industries building
- Summer 2016 Rout Numbers
- Supported Employment Placement Report



GREEN LAKE COUNTY
DEPARTMENT OF HEALTH & HUMAN SERVICES

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Health & Human Services Committee Meeting Notice

Date: May 31, 2016 Time 5:00 PM

Fox River Industries

222 Leffert St., Berlin, WI

AGENDA

**Committee
Members**

*Joe Gonyo,
Chairman
Nick Toney, Vice-
Chair
Brian Floeter
John Gende
Harley Reabe
Candace Smith
Richard Trochinski
Vacant*

Joy Waterbury, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Agenda
5. Minutes 4/12/16
Discussion/Possible Action on FRI building,
remodeling needs, maintenance and other options
- Appearance by Disabilities Services, Inc. Board
6. Committee Discussion
- Future DHHS Meeting Date (Regular Meeting June 13,
2016 at 5:00 p.m.) and other Sub-Committees
- Future Agenda items for action & discussion
7. Adjourn

Kindly arrange to be present, if
unable to do so, please notify our
office. Sincerely, Karen Davis,
Administrative Assistant

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, MAY 10, 2016 AT 5:00 P.M.

PRESENT:

Nick Toney, Vice Chairman
Richard Trochinski, Member
Joy Waterbury, Secretary
Brian Floeter, Member
Harley Reabe, Member
Candace Smith, Member
John Gende, Member

EXCUSED: Joe Gonyo, Chairman
Nolan Wallenfang, Member

OTHERS PRESENT: Linda Van Ness, Director
Jon Vandeyacht, Veteran's Service Officer
Karen Davis, Administrative Assistant
Scott Weir, Maintenance Supervisor
Ron Severson, Maintenance Technician
Ed Schuh, Fox River Industries Unit Manager
Dawn Brantley, Service Coordinator

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:00 p.m. by Vice Chair Toney.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Trochinski/Gende) to approve the amended agenda to include FRI update under appearances. All ayes. Motion carried.

Action on Minutes: Motion/second (Waterbury/Trochinski) to seat Floeter. All ayes. Motion carried.

Motion/second (Waterbury/Trochinski) made a motion to approve the minutes of the 4/12/16 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second(Trochinski/Gende)to approve the April 2016 expenses. Roll call vote: Trochinski-aye; Gende-aye; Smith-aye; Floeter-aye; Waterbury-nay; Reabe-aye; Toney-aye. Motion carried.

Motion/second (Trochinski/Gende) to approve the Veteran's Service expenses. All ayes. Motion carried.

Appearances: Fox River Industries: Report on Walk-Through of FRI building
- Jodi Traas, AEGIS Corporation: The report was distributed for Committee review. Ed Schuh, Fox River Industries Unit Manager, reviewed/explained the items throughout the report with Committee members. Scott Weir and Ron Severson answered questions regarding the issues in the report. Van Ness reported to Committee members that a decision would need to be made on how to proceed. Discussion followed.

Gende noted that he thought the decision was made not to spend any more money on the present Fox River Industries facility. Weir explained options that are being looked at including the 500 Lake Steel Street facility being a possibility. Discussion followed.

A date will be set in the next couple of weeks to meet with DSI/FRI Board and Health & Human Services Board.

Public Comment (3 minutes): None.

Correspondence: Committee Appointments: The recommendation for Committee appointment for Barbara Behlen to the Aging Advisory Committee was presented. Motion/second (Waterbury/Trochinski) to recommend to County Board Chair the appointment of Barbara Behlen to the Aging Advisory Committee. All ayes. Motion carried.

Van Ness reported that Nolan Wallenfang is resigning from the Health & Human Services Board. If anyone knows of a potential new lay member let Van Ness know.

Veteran's Service Office Report: Vandeyacht reported regarding Veterans Service Office activities.

Advisory Committee Reports: Aging: The next meeting will be held on May 18, 2016.

Health Advisory Committee: The meeting was held on April 13, 2016.

Family Resource Council: The next meeting will be held on June 6, 2016.

Transportation Coordinating Committee: Trochinski reported regarding the April 13, 2016 meeting.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: The next meeting will be May 12, 2016 at 1:00 p.m. in Marquette County.

Unit Reports: Administrative: Audit of Health & Human Services Billing and Accounting progress to date/Schenck - Request for Additional Services: Van Ness updated Committee members that the fiscal policies need to be revised and meet state/federal guidelines. The recommendation is for Schenck to come in and help accomplish this at \$170.00/hour. Motion/second (Waterbury/Floeter) to contract with Schenck for services with the revision of wording in the contract that the total cost and expenditures, including administrative costs, not exceed \$12,000.00 for Schenck. All ayes. Motion carried.

Aging/Long Term Care: Van Ness directed Committee members to the attached report.

Waterbury reported regarding automating services at the Food Pantry. Discussion followed.

Behavioral Health Unit: See Attached Report.

Van Ness reported that the Behavioral Health Unit is fully staffed.

Children & Families Unit: See attached report.

Economic Support Services: Discuss and act on 2012 Resolution regarding Economic Support Worker - Resolution Relating to Economic Support Worker: The Resolution Relating to the Economic Support Worker was discussed. The resolution will be updated in this matter will be postponed until next month.

Fox River Industries: Bathroom Remodeling Update: No discussion.

Health: Current Health Abatements: None.

The April Health and Environmental Health Reports were presented. (See attached.)

Motion/second (Gende/Waterbury) to seat Harley Reabe.

Paid Public Health Intern (Summer): Van Ness explained the proposal for the paid public health intern to work on revising the Community Health Assessment. There is grant funding available to cover the cost of this. (See attached.) Motion/second (Waterbury/Trochinski) to recommend to County personnel to approve the Paid Public Health Summer Intern. All ayes. Motion carried.

Policies/Procedures Update: Client Rights Grievance Resolution Procedure: The revised Client Rights Grievance Resolution Procedure was reviewed by Committee members. Motion/second (Reabe/Trochinski). All ayes. Motion carried.

Purchases: None.

Health & Human Services Budget 2016: Van Ness reported regarding the 2016 budget and review and the final budget figures being entered into new codes. Van Ness reported that she would start preparing the 2017 budget in the near future.

Committee Discussion: Administrative Committee Report: Reabe reported that the Committee is working on the filling the County Administrator position which was approved at County Board. There is an ad hoc committee to start process of hiring the County Administrator.

Finance: Reabe reported regarding preparing for the 2017 budget. Reabe also reported regarding additional delinquent tax accounts.

Personnel: Vacant Position(s) Review: None.

Economic Support Worker: Postponed until the revised resolution is presented in June.

Property & Insurance: Trochinski reported regarding the meeting.

IT Committee: Toney reported regarding the IT Committee meeting.

Facilities & Security Committee Report: No report.

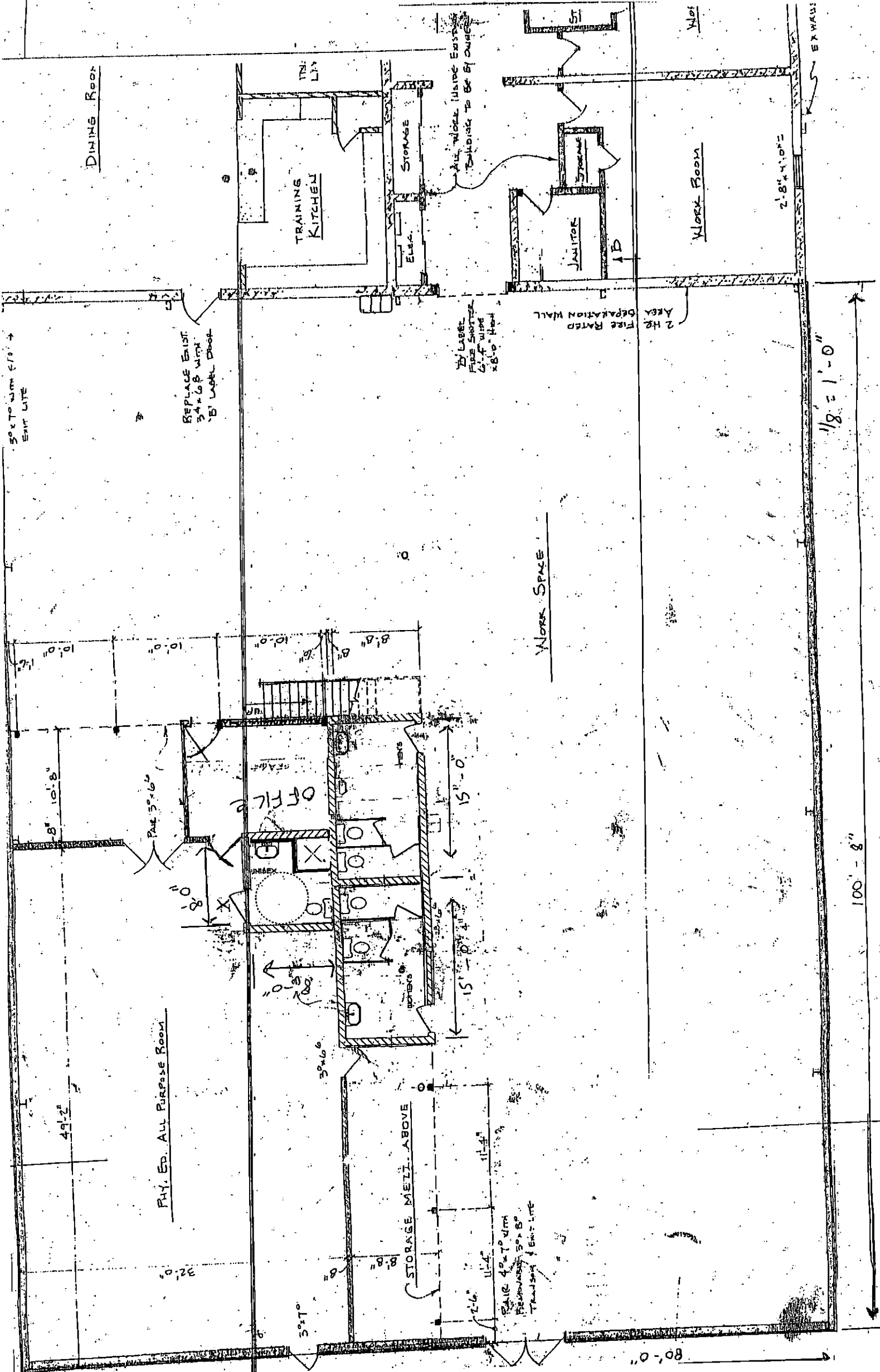
The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting, date to be determined, **at 5:00 p.m. at Green Lake County Government Center.**

Future Agenda Items For Action and Discussion: Economic Support Worker resolution; AVATAR - legal matter

Adjournment: Motion/second (Waterbury/Gende) to adjourn the meeting. All ayes. Motion carried.

The meeting adjourned at 6:52 p.m..



Dining Room

TRAINING KITCHEN

JANITOR

Work Room

PHY. ED. ALL PURPOSE ROOM

OFFICE

STORAGE MELL. ABOVE

WORK SPACE

50x TO W/IN 6/8" →
EXIT LIGHT

REPLACE EXIST
34x68 WITH
1/2" LOCK DOOR

2x LASEE
FUSE SWITCH
40' WIRE
x 8' HUB

ALL WOOD INSIDE EAST
BUILDING TO BE BY OWNER

2 HR
FIRE RATED WALL
AREA DEFORMATION WALL

2-8x4x10=

118' = 1'-0"

100'-8"

49'-2"

32'-0"

3'-7"

3'-0"

3'-0"

1'-6"

11'-4"

SCALE 40x TO 1/4" IN
DIMENSIONS 30x8"
TRANSFERRED FROM EXIST LINE

80'-0"

EXHAUST

W/IN

ST

1/2"

o

o

o

o

o

SUMMER 2016 ROUTE NUMBERS

Berlin Riders	Berlin self
21	10

Kingston/Dalton	Markesan	Rural Green Lake
5	2	2

Wautoma	Neshkoro	Redgranite	Rural Berlin
3	3	1	3

Ripon	Green Lake	Princeton
2	2	2

Montello/self	Borth
1	1

Previd/Day Services

31 - Berlin

27 - other

<u>Client</u>	<u>Funding</u>	<u>Job</u>	<u>Employer</u>	<u>Job Start</u>	<u>Present Status</u>	<u>Over 5 years Employed On This job</u>
	SE	Woodworker	Red Barn Woodcrafts B	11/25/16	Work Trial	
	SE	Insertor	Berlin Journal B	03/09/16	Job Shadow	
	DVR/DP	Production	W.C. Russell Moccasin B	12/20/14	Employed	
	SE	Dietary Aide	CHN B	08/03/92	Employed	23 Years
	SE	DonutDecorator	Fishy's Donuts and Cakes	09/13/14	Employed	
	SE	Stocker	J&T Foods B	06/17/06	Employed	9 Years
	DVR/DP	Production	Generac Power Products B	02/24/14	Employed	
	SE	Food Service	A&W Markesan	04/16/15	Employed	
	SE	Janitor	Gr.Lk. Public Works	10/07/09	Employed	6 Years
	SE	Janitor	Gr.Lk City Hall	02/08/13	Employed	
	SE	Sub. Janitor	Gr.Lk Justice Ctr	10/22/07	Employed	8 Years
	SE	Sub. Janitor	Berlin Lanes B	12/24/13	Employed	
	SE	Sub. Janitor	Gr.Lk Food Pantry	07/10/14	Employed	
	SE	Janitor	Green Lake Food Pantry	07/02/15	Employed	
	SE	Dishwasher	Goose Blind Restaurant	05/18/15	OJA/Employed	
	SE	Retail Helper	Kwik Trip, Princeton	03/31/16	Employed	
	SE	Woodworker	Red Barn Woodcrafts B	12/01/15	Work Trial	
	SE	Housekeeper	Green Lake Conf. Ctr	05/05/96	Employed	20 Years
	DVR/DP	Packaging	Wisconsin Spice B	06/15/15	OJA/Employed	
	DVR/DP	Packaging	Red Barn Woodcrafts B	01/18/16	Work Trial	
	DVR/DP	Woodworker	Red Barn Woodcrafts B	12/03/16	Work Trial	
	DVR/DP	Packaging	Wisconsin Spice B	12/22/14	Employed	
	DVR/DP	Programing	Impromed, Oshkosh	07/20/15	Employed	
	SE	Janitor	Advocap/Park Ave. Apts B	03/31/05	Employed	
	SE	Facing	J&T Sentry B	03/29/16	Job Shadow	

Summary of Types of Job-Related Services provided:

20	Businesses employ one person with a disability	6	Businesses employ two persons with disabilities
4	Persons with disabilities maintained more than one job	2	Businesses employ three persons with disabilities

Fox River Industries
INTEGRATED EMPLOYMENT REPORT
 October 2015 thru April 2016

JOB INFORMATION

Funding Key for Funding Column Below

DVR = Funded by DVR)
 DP =Short Term Assistance (6 to 9 months)
 SE =Long Term Assistance - Funding has progressed to Managed Care (Indefinitely)
 UF =Unfunded

Over 5 years Employed
On This job

<u>Client</u>	<u>Funding</u>	<u>Job</u>	<u>Employer</u>	<u>Job Start</u>	<u>Present Status</u>	<u>Over 5 years Employed On This job</u>
	DVR/DP	Sign Repair	Century21Realty/ItsVapor	05/11/14	Employed	
	DVR/DP	Child Care	Beaver Dam Day Care	02/23/15	Employed	
	SE	Janitor	Green Lake Public Works	11/05/09	Employed	7 Years
	SE	Sanitation	J&T Foods B	08/01/06	Employed	9 Years
	UF	Insertor	Berlin Journal B	06/16/14	Employed	
	SE	Kitchen Help	Camp Lakotah	07/27/14	Summer	
	SE	Food Packager	Minute Meals	07/27/15	Employed	
	SE	Sub Janitor	Green Lake City Hall	08/20/13	Employed	
	SE	Janitor	J&T Sentry B	03/08/16	OJA OnJobTrg	
	SE	Shop Asst.	Badger State Tire B	11/01/12	Employed	
	SE	Janitor	Berlin Lanes B	10/09/15	Employed	
	SE	Janitor	Seneca Foods	03/21/13	Employed	
	SE	Janitor	Justice Center (Courthouse)	1995	Employed	19 Years
	SE	Facing	J&T Sentry B	03/08/16	Job Shadow	
	SE	Lawn Care	Pat's Lawn Care & Snow B	08/13/09	Employed	7 Years
	SE	Janitorial	WC Russell Moccasin B	02/06/15	Employed	
	SE	Greeter	Wal-Mart B	01/01/99	Employed	17 Years
	SE	Production	Generac Power Products B	08/17/13	Employed	
	SE	Woodworker	Red Barn Woodcrafts B	12/10/16	Work Trial	
	SE	Woodworker	Red Barn Woodcrafts B	02/19/16	Employed	
	SE	Janitor	Justice Center	03/18/11	Employed	
	SE	Retail Helper	Kwik Trip B	01/06/14	Employed	

Integrated Employment through SE:
 27 - Berlin
 20 - Other