

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, APRIL 8, 2014 AT 6:00 P.M.

PRESENT: Dave Richter, Chairman
Jack Meyers, Vice Chairman
Cindy Skipchak, Secretary
Bob Malchetske, Member
Richard Trochinski, Member
Carter Richter, Member
Joe Gonyo, Member
Nolan Wallenfang, Member

OTHERS PRESENT: LeRoy Dissing, Director
Philip Robinson, Deputy Director
Jerry Beuthin, Veteran's Service Officer
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Richter.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Trochinski/Meyers) to approve the agenda as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (Malchetske/Wallenfang) made a motion to approve the minutes of the 3/11/14 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Meyers/C. Richter) to approve the April Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (Meyers/C. Richter) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: None.

Public Comment (3 minutes): None.

Correspondence: Committee Appointments: Dissing updated Committee members regarding the various appointments/re-appointments needed. This will be presented to the County Board Chair at the April 2014 meeting. Motion/second (Wallenfang/Trochinski) to approve the proposed Committee appointments. All ayes. Motion carried.

Dissing directed Committee members to the WCHSA information regarding the Spring Conference May 13, 14, 15, 2014 at the Osthoff Resort, Elkhart Lake.

Dissing also reviewed the "WCHSA Priorities for 2015-2017 State Budget" and WCHSA Draft budget/election information with Committee members. Discussion followed regarding the WCHSA options for the Executive Director. Motion/second (Skipchak/Wallenfang) for LeRoy Dissing to attend the conference and vote for Option #3 for membership dues - \$500.00. All ayes. Motion carried.

Veteran's Service Office Report: Beuthin reported that the CVSO grant was received. Beuthin reported that there was a line added regarding audit and Beuthin is looking into that and report to the Committee.

Beuthin will be attending CVSO Conference April 21-25, at Osthoff Resort, Elkhart Lake. By attending this conference, Beuthin will maintain accreditation.

Robin Colhouer, Deputy Veteran's Service Officer, will be attending a training on May 5-9, 2014 in Milwaukee to be accredited to handling claims.

Student Government Day will be next Tuesday, April 15, 2014. Green Lake School students will be attending as well as numerous legion members from the area legion posts.

Advisory Committee Reports: Aging: The next meeting was held on March 19, 2014 at the Green Lake County Government Center. (See attached minutes.) Trochinski reported regarding the meeting.

Health Advisory Committee: The next meeting will be held on April 9, 2014.

Family Resource Council: The next meeting will be held on June 2, 2014. Trochinski reported regarding the March meeting.

Transportation Coordinating Committee: The meeting was held on March 12, 2014 at Fox River Industries. Trochinski reported regarding the meeting. The next meeting will be held on November 19, 2014. (See attached minutes.)

Trochinski updated Committee members regarding the repair expenses for vehicles at Fox River Industries.

The 2014-218 Green Lake County Human Services Public Transportation Coordinated Plan was shared to Committee members.

Advocap/Headstart Report: Gonyo reported that ADVOCAP is writing a grant to build a homeless shelter in Berlin. Discussion followed.

ADRC Coordinating Committee Report: The meeting was held on March 13, 2014 at Marquette County. Skipchak reported regarding the meeting. Dissing reported that a grant was written and submitted for a Dementia Care Specialist to be funded through the grant. (See attached minutes.) The next meeting will be held on May 8, 2014.

Quad County Family Resource Network Council Committee: The meeting was held on March 13, 2014 at Marquette County. Skipchak reported regarding the meeting. There were reports on the parenting programs. (See attached minutes.) The next meeting will be held on May 8, 2014.

Unit Reports: Administrative: Dissing updated Committee regarding meetings being held with Netsmart for the Avatar software. The implementation date is probably being changed because of some billing codes that are changing in late summer. The projected implementation date will be around October 1, 2014.

Aging/Long Term Care: Dissing reported that the freezer/cooler was approved for purchase from Moriarty Refrigeration.

The March 2014 report was distributed for Committee review. (See attached.)

Children & Families Unit: The report was distributed for Committee review. (See attached.)

There needs to be a DHHS Personnel Committee meeting to interview applicants for the Coordinated Services Team Coordinator and the Community Health Educator position. The meeting is scheduled for Thursday, April 17, 2014 at 5:00 p.m.

Clinical Services Unit: Robinson reported regarding the Clinical Services Unit. The report was distributed for Committee review.

Robinson reported that the CCS Regional application is being submitted for approval. Discussion followed.

Economic Support Services: Dissing reported regarding the applications still being accepted for the Affordable Care Act programs. Dissing reported that he contacted Dean Healthcare regarding Green Lake County being a Dean Care Behavioral Health Provider. Dissing reported that they will review and let the county know if approved.

Dissing reported regarding a recent death of an individual and financial concerns on coverage and burial. Discussion followed.

Fox River Industries: Dissing reported regarding activities at Fox River Industries. Dissing reported regarding the Summer Rec Aide applicants and that one will be hired in the near future. Discussion followed.

Health: Current Health Abatements: None.

Dissing reported that Environmental Health Specialist, Ben Weiler, is resigning for another position and the new Environmental Health Specialist will be Ashley Rondorf, who had this job in the past. Discussion followed.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Budget 2013: Dissing reported that the auditors are reviewing at the current time.

Budget 2014: No discussion.

Committee Discussion: Administrative Committee Report: No report.

Finance: Meyers reported regarding the library financial concerns pertaining to budgets.

Personnel: Dissing reported that a resolution will be presented at the County Board in the amount of \$15,000 to hire someone to review how to implement Pay for Performance.

Vacant Position(s) Review: None.

Property & Insurance: No discussion.

IT Committee: No discussion.

Facilities & Security Committee Report: Dissing reported that the next meeting will be held on May 6, 2014.

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, May 13, 2014 at 6:00 p.m. at the Green Lake County Government Center.**

Future Agenda Items For Action and Discussion: Election of Officers

Committee Discussion: No discussion.

Adjournment: Motion/second (Meyers/C. Richter) to adjourn the meeting. All ayes. Motion carried. The meeting adjourned at 7:34 p.m..