

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, OCTOBER 8, 2013 AT 6:00 P.M.

PRESENT: Dave Richter, Chairman
Joe Gonyo, Member
Jack Meyers, Vice Chairman
Bob Malchetske, Member
Richard Trochinski, Member
Ruth Topham, Member

EXCUSED: Carter Richter, Member
Cindy Skipchak, Secretary
Nolan Wallenfang, Member

OTHERS PRESENT: LeRoy Dissing, Director
Philip Robinson, Deputy Director
Jerry Beuthin, Veteran's Service Officer
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by D. Richter.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Meyers/Gonyo) to approve the amended agenda as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (Meyers/Gonyo) made a motion to approve the minutes of the 9/10/13 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Meyers/Trochinski) to approve the October Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (Meyers/Trochinski) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Correspondence: Dissing explained the Wisconsin Counties Association Budget Summary to Committee members. (See attached.)

Veteran's Service Office Report: Beuthin reported that the transportation grant application has been received and submitted for 2014. Beuthin reported that with the current government shutdown, VA hospitals/clinics are open at this point but the VA Regional offices are closed with minimal maintenance. The claims processing is at a halt right now in light of the government shut down.

Request for Veteran's Assistance Foundation to Utilize DHHS Space: Beuthin presented a request from the Veterans Assistance Foundation to Utilize DHHS Space. They received a grant to expand services from their home base in Tomah. They would be in Green Lake County 1-2 days per month for counseling. Beuthin reported that the County Property & Insurance Committee approved the use of space. Beuthin reported that the room they will utilize is being decided on right now. Motion/second (Meyers/Malchetske) to allow the Veterans Assistance Foundation to utilize DHHS space to provide services. All ayes. Motion carried.

Motion/second (Meyers/Malchetske) to accept the Veteran's Service report. All ayes. Motion carried.

Advisory Committee Reports: Aging: Trochinski reported regarding the September 18, 2013 meeting held at the Princeton Senior Center. Trochinski reported regarding numerous funding cuts in the various aging programs including the nutrition program. There was discussion regarding the various options if needed to continue the nutrition program but with cost savings. Discussion followed.

Trochinski reported that the next meeting will be held on November 13, 2013 at the Green Lake Apartments Mealsite at 9:30 a.m.

Health Advisory Committee: The next meeting will be held October 9, 2013 at 8:00 a.m.

Family Resource Council: None scheduled.

Transportation Coordinating Committee: The next meeting has been changed to be held on November 22, 2013 in conjunction with a State transportation meeting being held at Green Lake County. Discussion followed.

Advocap/Headstart Report: Gonyo reported that there was a meeting on September 26, 2013. Gonyo reported that there was a speaker that provided an informative presentation regarding self-sufficiency in your community. Discussion followed.

ADRC Coordinating Committee Report: The meeting was held on September 12, 2013 in Marquette County. Meyers reported regarding the meeting. The next meeting will be held on November 14, 2013 at Marquette County.

Quad County Family Resource Network Council Committee: The meeting was held on September 12, 2013 in Marquette County. Dissing reported regarding the meeting. The next meeting will be held on November 14, 2013 at Marquette County.

Unit Reports: Administrative: Dissing reported that the Receptionist is doing well.

Aging/Long Term Care: Dissing reported that the food pantry is moving to a different area of the former DHHS building with the rest of the building being utilized by County Maintenance for storage. Maintenance will be helping make the move. Discussion followed regarding the move of the coolers/freezers.

Children & Families Unit: See attached report.

Request for Use of Space in DHHS by Christine Anne Center: Dissing read a request for Christine Anne Domestic Abuse Services to utilize DHHS office space one day per week. Dissing reported that coordination of services with Department staff would help individuals to utilize services. Motion/second (Topham/Gonyo) to approve Christine Ann Domestic Abuse Center utilizing DHHS office space one day/week. All ayes. Motion carried.

Dissing reported that Joan Ballweg was at the agency and spoke with Dissing/Robinson. Dissing reported that discussion was held with Ballweg regarding 17 year-olds returning to the juvenile system from the adult system (which was done back in the 1990's). Dissing expressed concerns to Ballweg regarding funding to go along with this change. Dissing is in agreement that these 17 year-old individuals should be part of the juvenile system but that there should be funding to cover these expenses. Discussion followed.

Clinical Services Unit: Robinson reported regarding the regional CCS program certification for the region. Six counties would be coming together and would receive full reimbursement for services being provided through the CCS program including Mental Health/substance abuse services.

Robinson reported that the Department of Health & Human Services is looking at a regional partnership on crisis stabilization. Robinson reported that a possible location being considered is the vacant elementary school located in Neshkoro. Committee members will be updated.

Economic Support Services: Dissing reported that Shelby Jensen, Economic Support Unit Manager, will be presenting at the Berlin High School auditorium on the Affordable Care Act regarding Badgercare/Marketplace on Monday, October 14, 2013.

Deancare Healthcare Provider: Green Lake County has one healthcare insurance provider which is Deancare. Dissing had contact with Deancare. Dissing had discussion with Joan Ballweg regarding this situation. Ballweg directed Dissing to contact the Insurance Commissioner. Discussion followed.

Welfare Fraud Ordinance Committee members reviewed the revised Welfare Fraud Ordinance. Motion/second (Meyers/Trochinski) to approve "Relating to Ordinance amending the Code of Green Lake County Chapter 206 Public Assistance showing the amendments to original document. All ayes. Motion carried.

Dissing updated Committee members that the Health & Human Services Personnel Committee hired Nyna Petraszak for the Financial Employment/Social Services Planner position.

Fox River Industries: Thrift Store Options: Robinson updated Committee members that the vacant property on Hwy 23 is still being looked into for the thrift store. Discussion followed. The County Property & Insurance Committee will be touring the vacant building on Highway 23. Maintenance will also be looking at the Fox River Industries building in Berlin and presenting costs for remodeling the facility. Discussion followed.

Health: Current Health Abatements: None.

Dissing reported regarding the attached Health report and Environmental Health Report.

Policies/Procedures Update: Fiscal Policy (Addendum): Dissing presented the Fiscal Policy (Addendum) for Committee review. The addendum shows specifically who will perform what duties in order to ensure that all contracts stay within Federal and State guidelines. Discussion followed. Motion/second (Malchetske/Trochinski) to approve the Fiscal Policy Addendum. All ayes. Motion carried.

Purchases: None.

Health & Human Services Budget: Budget 2013: Dissing reported that the budget 2013 is proceeding on target.

Budget 2014: Dissing reported that the proposed 2014 DHHS budget approved by the Green Lake County Finance Committee.

Committee Discussion: Administrative Committee Report: No discussion.

Finance: Meyers reported regarding the Committees that needed to come back to show 2014 budget request. Discussion followed. Meyers reported that \$50,000 was approved for the Highway Department. Meyers reported that the Highway Department funding is struggling due to decreases in State funding. Discussion followed.

Personnel: Meyers reported regarding issues with the Union. Discussion followed.

Vacant Position(s) Review: None.

Property & Insurance: Discussed above.

IT Committee: Dissing reported that the Avatar program is being implemented in the Department of Health & Human Services. Discussion followed.

Facilities & Security Committee Report: Dissing reported that the next meeting will be held on November 5, 2013 at 3:00 p.m..

The Board May Confer With Legal Counsel: None.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, November 19, 2013 at 6:00 p.m. at the Green Lake County Government Center.**

Future Agenda Items For Action and Discussion:

Closed Session per WI Statute 19.85 (1)(c) (employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:

Motion/second (Trochinski/Gonyo) to go to closed session. Roll call vote. Trochinski-aye; Gonyo-aye; Meyers-aye; Malchetske-aye; Topham-aye; D. Richter-aye. All ayes. Motion carried.

Return to Open Session for Decision: Motion/second (Meyers/Trochinski) to adjourn closed session and return to open session. Roll call vote. All ayes. Motion carried.

No motions.

Committee Discussion: No discussion.

Adjournment: Motion/second (Gonyo/Trochinski) to adjourn the meeting. All ayes. Motion carried. The meeting adjourned at 8:42 p.m..