

PROPERTY AND INSURANCE COMMITTEE

April 5, 2016

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, April 5, 2016 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Gene Thom
Harley Reabe
Vicki Bernhagen
Richard Trochinski
Patti Garro

Also Present: Marge Bostelmann, County Clerk
Jack Meyers, Board Chair
Scott Weir, Maintenance
Linda Van Ness, HHS
Ed Schuh, FRI
Tony Daley, Berlin Journal
Dawn Klockow, Corporation Counsel
Joy Waterbury, Supervisor
Sheriff Podoll
Amy Brooks, Highway
Lauree Renaud

AGENDA

Motion/second (Trochinski/Garro) to approve the amended agenda. Motion carried.

MINUTES

Motion/second (Reabe/Bernhagen) to approve the minutes of March 1, 2016 and March 15, 2016. Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT – None

DISCUSSION ON FRI BUILDING, LEASE AGREEMENT AND RESPONSIBILITY OF TENANT

Linda Van Ness provided minutes from the special HHS Board meeting. The HHS Board believes that a new building would be better than trying to repair the current building. Weir has looked at a few building in Berlin and Princeton. The HHS Board will continue to look for a building that may be possible solution.

IZAAK WALTON LEAGUE GIFT OF PROPERTY TO GREEN LAKE COUNTY

Corporation Counsel reported that the Izaak Walton League is working on an easement for the golf tee (leased area) and the other encroachment in order to provide the county with a property free from a lease and other encroachments.

USE OF COUNTY PROPERTY

Clean Sweep – Land Conservation requests use of Highway grounds and forklift August 12, 2016.

Motion/second(Reabe/Bernhagen) to approve the requests. Motion carried.

PURCHASE REQUESTS – None

MONTHLY VOUCHERS

Vouchers were presented:

Purchasing:	2016 – \$22,640.00
Maintenance:	2016 – \$9,392.36
Radio Tower:	2016 – \$ 2,369.80
Parks:	2016 – \$13,323.51

Motion/second(Garro/Trochinski) to approve the vouchers as presented. Motion carried.

RESOLUTIONS/ORDINANCES – None

GREEN LAKE MULTI USE TRAIL

- Memorandum of Agreement between Green Lake County and DOT

Lauree Renaud explained that an agreement is needed between DOT and Green Lake County because of easements that need to be obtained. Discussion was held. If the agreement is received in the next two weeks, a special meeting will be called to approve it.

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – The report was reviewed.

Weir explained the problem at the Princeton radio tower which used additional LP.

PARKS & RECREATION

The Parks report was reviewed.

- Monthly activities – The report was reviewed. Samples of park signs were provided for review.
- Greenways request for assistance on sign installation – Discussion on the need for township permission. Renaud explained that permission has been granted by the towns. Klockow stated the need for an agreement with the towns to avoid liability questions. Renaud stated that they have been working on this for 4 years. These signs would be put on existing post. Greenway is responsible to call diggers hotline and maintain them. Weir stated it is not much time to invest for the Parks & Rec staff. Klockow will develop an agreement that will be brought back to the Committee.

CLERKS REPORT

Job Shadow Policy: The policy was reviewed by the Committee and corrections were made.

Motion/second(Reabe/Garro) to approve and send on to the Personnel Committee for approval to be included in the Personnel Policy and Procedures Manual. Motion carried.

COMMITTEE DISCUSSION

Future Meeting Date: Regular Meeting: May 3, 2016 at 5:00 pm.

Future Agenda items for action & discussion:

ADJOURNMENT

Motion/second(Trochinski/Garro) to adjourn at 5:38 pm. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk