

## PROPERTY AND INSURANCE COMMITTEE

August 2, 2016

The meeting of the Property and Insurance Committee was called to order by Chair, Vicki Bernhagen, on Tuesday, August 2, 2016 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen  
Patti Garro  
Richard Trochinski  
Bob Lyon  
Mike Starshak

Also Present: Marge Bostelmann, County Clerk  
Scott Weir, Maintenance  
Harley Reabe, Board Chair  
Ed Schuh, FRI  
Marion Sommerfeldt, DSI  
Tony Daley, Berlin Journal  
Dawn Klockow, Corporation Counsel  
Sheriff Podoll  
Amy Brooks, Highway  
Linda Van Ness, HHS  
Bob Malchetske, DSI

### AGENDA

*Motion/second (Garro/Trochinski)* to approve the agenda. Motion carried.

### MINUTES

*Motion/second (Starshak/Garro)* to approve the minutes of July 5, 2016. Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT – None

### IZAAK WALTON LEAGUE GIFT OF PROPERTY TO GREEN LAKE COUNTY

No update.

### CONSIDER ADDING ON THE BAN OF E-CIGERATTES TO EXISTING NO SMOKING POLICY

Kathy Munsey, Public Health Officer sent a letter that was in support of the E-cigarettes ban. Discussion was held on the research on e-cigarettes and the benefits. Bernhagen directed Bostelmann to ask Klockow and Munsey to develop a policy relating to E-Cigarettes and bring it back to the Committee for review.

### USE OF COUNTY PROPERTY

The Green Lake Area Chamber is requesting the use of the Highway grounds for Harvest Fest parade line-up on September 24<sup>th</sup> and the car show on September 25<sup>th</sup>. They are also requesting the use of the north bathroom and for the west gate to be open at the Highway grounds for the events.

*Motion/second(Garro/Starshak)* to approve the use of the County Property during Harvest Fest. Motion carried.

## **PURCHASE REQUESTS**

### **Highway:**

Commissioner's Vehicle	Sondalle, Berlin	\$22,955.10
	Gagne, Princeton	\$22,661.00 – recommended
	Homan, Ripon	\$27,745.00

*Motion/second(Garro/Lyon)* to approve the purchase of the commissioners vehicles as requested. Motion carried.

## **MONTHLY VOUCHERS**

Vouchers were presented:

Purchasing:	\$11,949.32
Maintenance:	\$7,260.29
Radio Tower:	\$62.64
Parks:	\$10,100.30

*Motion/second(Garro/Starshak)* to approve the vouchers as presented. Motion carried.

## **RESOLUTIONS/ORDINANCES** – None

## **GREEN LAKE MULTI USE TRAIL**

A phone conference has been scheduled with the Department of Transportation and the Department of Natural Resources on August 8<sup>th</sup> between 9 and 11 AM.

## **FOLLOW-UP ON ROOF REPAIR FUNDING FOR FAIR BUILDINGS**

Lyon reported that the Finance Committee approved funding for the repairs for the Fair buildings. The Committee directed Weir to move forward with the project.

## **HHS REQUEST TO AUTHORIZE SEARCH FOR ARCHITECT FOR FRI**

Reabe stated that he serves on the HHS Board and recommends that an architect be brought in to review the FRI building. A request for proposals can be developed and sent out. Discussion was held on the additional cost versus cost savings in having a professional review the need and propose a solution. Discussion held on ownership, value of building and cost of improvements and other buildings that have been looked at as a possible replacement to the building.

## **HEALTH INSURANCE 2017**

- Personnel Recommendation to stay with Group Health Trust

Bostelmann explained to the Personnel Committee recommended that the County remain with the Group Health Trust in 2017. Discussion held.

*Motion/second(Garro/Lyon)* to approve the recommendation and stay with the GHT for 2017. Motion carried.

## **2017 BUDGET**

Maintenance – No change in the levy.

Parks – No change in levy.

Purchasing/Utilities – reduction in levy

Insurance – reduction in levy

*Motion/second(Garro/Lyon)* to approve the 2017 budgets. Motion carried.

## **MAINTENANCE REPORT**

The Report was submitted to the Committee.

- Monthly activities – The report was reviewed.

## **PARKS & RECREATION**

The Parks report was reviewed.

- Activities – Activities were reviewed.

## **CLERKS REPORT**

- Green Lake County Fair – Vendor Insurance Certificates

Bostelmann provided information to the Committee regarding the County Fair and vendor insurance certificates.

**CLOSED SESSION** – None

## **COMMITTEE DISCUSSION**

**Future Meeting Date:** Regular Meeting: September 6, 2016 at 5:00 pm.

**Future Agenda items for action & discussion:** E-Cigarette policy if completed.

## **ADJOURNMENT**

Bernhagen adjourned the meeting at 5:46.

Submitted by,

Marge Bostelmann  
County Clerk