

PROPERTY AND INSURANCE COMMITTEE
October 1, 2013

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, October 1, 2013 at 4:00 PM at the Green Lake County Highway Shop, 570 South Street, Green Lake, WI. The Committee toured the Highway shop. The requirements of the open meeting law were certified as being met.

The meeting reconvened at 4:40 in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI.

Present: Gene Thom
 Mike Stoddard
 Dave Richter
 Eugene Henke
 Joanne Guden

Also Present:

Marge Bostelmann, County Clerk
Scott Weir, Maintenance
LeRoy Dissing, HHS Director
Sheriff Mark Podoll

Dan Hurst, Corporation Counsel
Ron Severson, Maintenance
Phil Robinson, HHS Deputy Director
Amy Brooks, Highway Commissioner

The pledge of allegiance was recited

AGENDA

Motion/second (Stoddard/Guden) to approve the agenda. Motion carried.

MINUTES

Motion/second (Guden/Henke) to approve the minutes of September 3, 2013 as presented. Motion carried.

CORRESPONDENCE – None

PUBLIC COMMENT – None

USE OF COUNTY PROPERTY

Highway Grounds on October 2nd for Green Lake High School bon fire:

County Barns at Highway Grounds to build Green Lake High School Floats for Homecoming if it rains:

Motion/second(Stoddard/Guden) to approve the use of the Highway ground for the bon fire and the barns if needed to build floats if it rains on Friday. Motion carried.

Bostelmann presented a request from the Veterans Assistance Foundation requesting the use of office space twice a month from 10 AM to 3 PM: Discussion was held on where they can meet clients. Bostelmann will work with Jerry Beuthin and LeRoy Dissing to locate a suitable place.

Motion/second(Guden/Stoddard) to approve the request and that Bostelmann will notify the committee of

where a meeting room is located at the next meeting. Motion carried.

PURCHASE REQUESTS

Land Conservation – Survey Grade GPS Unit:

Turning Point systems Group	\$ 9,995.00 – recommended
Carlson	\$11,695.00
Seiler Instrument	\$17,800.00

Sheriff’s Office – CCTV/Video Recording System:

Accurate Controls	\$ 88,855.00 – recommended
SGTS	\$114,935.00

Health & Human Services – Adaptive Stroller

Walking and Wheeling	\$2,940.00 – recommended
Convaid	\$3,354.00

Maintenance – Pre-owned Burnisher

Tartan Supply (Kawasaki)	\$2875.95
DC Supply (Onam)	\$2000.00 – recommended

Motion/second(Stoddard/Henke) to approve the purchases as recommended. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented:

Maintenance – \$9,047.75
Purchasing – \$14,847.46
Parks – \$7,563.54
Radio Tower – \$1,755.10

Motion/second (Henke/Guden) to approve the vouchers as presented. Motion carried.

RESOLUTIONS/ORDINANCES

Resolution Supporting Land Acquisition, Design, Construction and Maintenance of a Multiple Purpose Bicycle and Pedestrian Trail between Ripon and Green Lake Along the State Road 23 Corridor

Discussion held: Lauree Renaud appeared and explained the need to send the message that the County is committed to the trail system in Green Lake County.

Motion/second(Guden/Stoddard) to approve the Resolution and send on to the Highway Committee and then to County Board. Motion carried.

DARLING INTERNATIONAL INC. REQUEST ON THE MASCOUTIN TRAIL

Discussion was held on the responsibility of the upkeep of the Mascoutin Trail by Darling International (formerly National By-Products). Darling International would like to upgrade the leachate line along the trail and they will return the trail to the same or better condition.

Motion/second(Guden/Henke) to approve Darling upgrading the leachate line after October 15th

MAINTENANCE REPORT

The Report was submitted to the Committee.

- Monthly activities – Discussion held.
- Proposed Use of the Old HHS Building for the Food Pantry and Maintenance Use:
Weir gave costs of energy and remodeling of moving the food pantry within the old HHS building. Discussion was held. This will be an overall saving in operations.
Motion/second(Guden/Henke) to move the food pantry to the front of the old HHS building. Motion carried.
- Capital Outlay Plan: \$14,800/year for capital outlay for the Government Center. Discussion was held on capital improvements for other buildings owned by the county.

PARKS & RECREATION

Bostelmann told the committee that she received a phone call regarding an 8 year old girl that would like to have a fundraiser to raise money for new playground equipment at Margaret Dodge Memorial Park. Discussion held. The Committee is in support of the fundraiser. Berlin Journal news reporter, Tony Dailey said he would like to help by covering the story when more information is available.

CLERKS REPORT

Bostelmann reported that the workers compensation audit has been complete indicating the County will have a refund coming and a cost savings in the future.

CLOSED SESSION

Move into closed session per ss. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Annual Evaluation

Motion/second(Guden/Henke) to move into closed session. Roll call vote, all ayes, motion carried.

RESUME OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second(Henke/Stoddard) to reconvene into open session. Roll call vote, all ayes, motion carried.

Six month evaluation was reviewed for Zachery Walker.

COMMITTEE DISCUSSION

Future Meeting Date: Regular Meeting November 5, 2013 at 4:00 pm.

Future Agenda items for action & discussion: Meet at King Carpet on Highway 23

ADJOURNMENT

Motion/second (Guden/Stoddard) to adjourn at 6:00 pm. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk