

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, MAY 10, 2005 AT 6:00 P.M.

PRESENT: Elden Dallman, Member
Nolan Wallenfang, Member
James Disterhaft, Member
Dan Priske, Member
Gus Mueller, Member
Bob Malchetske, Member
Cindy Skipchak, Member
Joe Gonyo, Member
Ruth Topham, Member

OTHERS PRESENT: Linda Van Ness, Director
LeRoy Dissing, Deputy Director
Orrin Helmer, County Board Chair
Dan Sondalle, Assistant Corporation
Counsel
Gerald Beuthin, Veteran's Service
Officer

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Wallenfang made a motion to approve the agenda. Mueller-second. All ayes. Motion carried.

Action on Minutes: After discussion, Mueller made a motion to approve the minutes of the 4/12/05 Health & Human Services Board meeting. Disterhaft-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Mueller made a motion to approve the Health & Human Services and Veteran's Services vouchers as presented. Priske-second. All ayes. Motion carried.

Appearances: None.

Correspondence: Van Ness reviewed the handouts in the packet - "Get Specific on TABOR". Discussion followed.

Governor's Budget: Van Ness updated Committee members regarding the Governor's Budget. Van Ness reported that Joint Finance will be going into session Wednesday, May 11, 2005. There has not been much action taken as of yet. Two letters have been sent to Luther Olson regarding W-2 and Income Maintenance funding. Van Ness distributed information regarding Senior Care from AARP. Discussion followed.

Veteran's Service Office Report: Beuthin reported he went to a training and reported that the Veteran's Budget will not cover medical services to all Veterans. There may be an increase in co-payments on medication and services.

Three claims came back for individuals who were determined, one to be 100% disability and the other two at 60% disability. One received back pay of \$18,000 and healthcare for his spouse.

Two other Veteran's received over \$3,000 to \$5,000.00 in back pay.

Beuthin reported that trips to the Veteran's Hospital have increasing in 2005.

After discussion, Topham made a motion to approve the Veteran's Service Officer report. Mueller-second. All ayes. Motion carried.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): After discussion, Wallenfang made a motion to move to closed session. Mueller-second. Roll call vote. All ayes. Motion carried.

Return to Open Session: After discussion, Mueller made a motion to adjourn closed session and return to open session. Topham-second. Roll call vote. All ayes. Motion carried.

After discussion, Topham made a motion to approve the annual evaluation for Penny Bahn, Secretary II. Mueller-second. All ayes. Motion carried.

After discussion, Topham made a motion to approve the annual evaluation for Jackie Prader, CIP Aide. Mueller-second. All ayes. Motion carried.

After discussion, Topham made a motion to approve the annual evaluation for LeRoy Petit, Lead Bus Driver. Mueller-second. All ayes. Motion carried.

After discussion, Topham made a motion to recommend to the Green Lake County Personnel Committee approval of the 6-month evaluation of Jayne Jacobson, Program Aide, and pass her to permanent status. Mueller-second. All ayes. Motion carried.

After discussion, Topham made a motion to recommend to the Green Lake County Personnel Committee approval of the 6-month evaluation of Jennifer Zahnnow, CIP Aide, and pass her to permanent status. Mueller-second. All ayes. Motion carried.

After discussion, Priske made a motion to extend 24 hours of vacation for Chris Schwalbach, CSP Professional, past her anniversary date of June 4, 2005 to be utilized in the required time period. Skipchak-second. All ayes. Motion carried.

After discussion, Malchetske made a motion to extend 13 hours of vacation for Irene Kutz, Benefit Specialist, past her anniversary date of June 1, 2005 to be utilized in the month of June. Gonyo-second. All ayes. Motion carried.

After discussion, Skipchak made a motion to extend 10½ hours of vacation for Mae Bentilla, Mealsite Manager, past her anniversary date of June 1, 2005 to be utilized in the month of June. Mueller-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: The meeting was held April 13, 2005 at the Princeton Senior Center. Disterhaft reported that CJ's Catering will be hired to do the catering for the Spring Fling that was held on April 29, 2005.

Disterhaft reported that there will be a Town Hall meeting held in Wautoma on June 10, 2005 to meet with legislators and share concerns about Federal and State issues.

Disterhaft reported to Committee members that there is a new Medicare Part D program that will be implemented January 2006. More information will follow.

Disterhaft reported that the Aging/Long Term Care Unit will be holding a Volunteer Recognition Ice Cream Social on May 12, 2005.

The Senior Picnic is scheduled for August 12, 2005 at Soldier and Sailor's Park.

Long Term Support: The next meeting will be held in June 2005.

Health Advisory Committee: The meeting was held on Wednesday, April 13, 2004 at the Health & Human Services Center.

Van Ness reported that the resolution relating to the recommendation to increase the cigarette tax was approved by the County Board.

Van Ness distributed the monthly Health report for Committee members to review. (See attached.)

Family Resource Council: The next meeting will be held June 6, 2005.

Transportation Coordination Committee: The next meeting will be held Friday, July 8, 2005.

W-2 Committee Report: The next meeting will be held June 13, 2005.

Advocap/Headstart: Mueller reported that the annual ADVOCAP meeting will be held on May 12, 2005 at the Green Lake Conference Center.

Unit Reports: Administrative: No report.

Aging/Long Term Care: ADRC Grant to Start July 2006: Van Ness reported regarding the Resource Center Grant which was applied for through Waushara County for Green Lake, Waushara and Marquette Counties. The grant was approved and will commence July 2006.

Van Ness reported that on June 22, 2005 there will be a guardianship training in conjunction with Waushara County. The registration information was distributed for review.

Van Ness distributed the monthly report for review.

Children & Families Unit: No report.

Clinical Services Unit: Comprehensive Community Services (CCS): Dissing reported to Committee members regarding the Comprehensive Community Services certification which is being applied for.

Economic Support Services: Van Ness distributed the e-mail to Luther Olson regarding the IM funding. (See attached.)

Van Ness reported that Green Lake County is still operating W-2 and will hopefully know by June 1, 2005 what the 2006-2007 allocations will be.

Fox River Industries: Van Ness reviewed the handouts for Fox River Industries regarding sub-contracts and a cleaning service that is being implemented at Fox River Industries.

Dissing reported that Kim Berndt will be returning to work at Fox River Industries as the Summer Program Aide.

Sondalle reported that on behalf of Fox River Industries, Thill and Company will be sued for non-payment. Sondalle is researching the correct legal name for the corporation and will work on getting the suit started. Sondalle will update the Board as to progress.

Health: Current Health Abatements: None.

Van Ness reviewed the Communicable Disease Report with Committee members.

Policies/Procedures Update: None.

Purchases: Dissing presented a bid for a locking two-drawer file cabinet to be utilized with a modular unit from Sharpf's Office Products, Inc. at a cost of \$258.00. After discussion, Priske made a motion to approve the purchase of the two-drawer letter pedestal file cabinet from Sharpf's Office Products, Inc. at \$258.00. Skipchak-second. All ayes. Motion carried.

Health & Human Services Budget: Van Ness updated Committee members regarding the status of the Budget to date.

Carryover Accounts: Alternate Care: No discussion.

W-2: No report.

Budget 2005: No discussion.

Budget 2006: Van Ness reported that the 2006 budget process will begin shortly.

Committee Discussion: Administrative Committee Report: Helmer reported regarding evaluations and general business with the Administrative Committee.

Finance: Priske reported that the budget to date is progressing well for 2005. Priske reported that increases in health insurance are a concern.

Personnel: Dallman reported that at the last meeting vacation extensions were approved.

Property & Insurance: Helmer reported that at the May meeting of the County Board a decision will be made regarding the land and building and whether to proceed or not. Discussion followed regarding the possibility of constructing a two-story structure instead of one-story.

IT Committee: No report.

Security Committee Report: The meeting was held May 10, 2005.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, June 14, 2005 at 6:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion:

Adjournment: The meeting adjourned at 7:20 p.m. on a motion by Wallenfang. Malchetske-second. All ayes. Motion carried.