

THE FOLLOWING IS THE AGENDA FOR THE REGULAR MEETING OF THE HEALTH & HUMAN SERVICES BOARD TO BE HELD ON TUESDAY, APRIL 10, 2012 AT FOX RIVER INDUSTRIES, 222 LEFFERT STREET, BERLIN WI AT 6:00 P.M.

**PLEASE NOTIFY US IF YOU ARE UNABLE TO ATTEND THE HEALTH & HUMAN SERVICES BOARD MEETING. THANK YOU!**

**\*\*AMENDED AGENDA**

1. CERTIFICATION OF OPEN MEETING LAW:
2. CALL TO ORDER:
3. APPROVAL OF AGENDA:
4. APPROVAL OF MINUTES: (3/13/12)
5. SIGNING OF VOUCHERS:
6. APPEARANCES:
  - PUBLIC COMMENT (3 MINUTES)
7. CORRESPONDENCE:
  - \*\* COMMITTEE APPOINTMENTS
8. VETERAN'S SERVICE OFFICE REPORT:
9. ADVISORY COMMITTEE REPORTS:
  - AGING ADVISORY COMMITTEE (MEETING - MARCH 21, 2012 - PRINCETON SENIOR CENTER; NEXT MEETING - MAY 16, 2012 - DARTFORD BAY APARTMENTS MEALSITE)
  - HEALTH ADVISORY COMMITTEE (NEXT MEETING - APRIL 11, 2012)
  - FAMILY RESOURCE COUNCIL (NEXT MEETING - MAY 7, 2012)
  - TRANSPORTATION COORDINATING COMMITTEE (NEXT MEETING - APRIL 26, 2012)
  - W-2 COMMITTEE REPORT (NONE SCHEDULED)
  - ADVOCAP/HEADSTART REPORT
  - ADRC COORDINATING COMMITTEE REPORT (NEXT MEETING, APRIL 12, 2012, 1:00 P.M. AT MARQUETTE HUMAN SERVICES)
10. UNIT REPORTS:
  - ADMINISTRATIVE UNIT
    - NACO & PROACT PRESCRIPTION DRUG DISCOUNT PROGRAMS (ACTION ITEM)
  - AGING/LONG TERM CARE UNIT
  - CHILDREN & FAMILIES UNIT
    - OUT-OF-STATE TRAINING REQUEST
  - CLINICAL SERVICES UNIT
  - ECONOMIC SUPPORT
    - W-2 PROGRAM
    - \*FOX VALLEY WORKFORCE DEVELOPMENT BOARD (FVWDB)
  - FOX RIVER INDUSTRIES
    - AUDIT
    - SUMMER PROGRAM/REC AIDE

HEALTH

- CURRENT HEALTH ABATEMENTS

11. POLICIES/PROCEDURES UPDATE:

12. PURCHASES:

- \*EQUIPMNET PURCHASE - FAMILY SUPPORT PROGRAM

13. HEALTH & HUMAN SERVICES BUDGET:

- 2011 AUDIT
- BUDGET 2011
- BUDGET 2012

14. COMMITTEE DISCUSSION:

- ADMINISTRATIVE COMMITTEE REPORT
- FINANCE
- PERSONNEL
  - VACANT POSITION(S) REVIEW
    - \* ADULT PROTECTIVE SERVICES WORKER
    - \* CLINICAL SERVICES UNIT MANAGER
    - \* MENTAL HEALTH/SUBSTANCE ABUSE COUNSELOR
  - VOLUNTARY UNPAID LEAVE REQUEST(S)
- PROPERTY & INSURANCE
- IT COMMITTEE REPORT
- FACILITIES AND SECURITY COMMITTEE REPORT
- FUTURE DHHS BOARD MEETING DATE (MAY 8, 2012) AND OTHER SUB-COMMITTEES
- FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

15. CLOSED SESSION: PER WI STATUTE 19.85 (1) (c) (employment/evaluation) (f) personnel issues including disciplinary issues) (g) (conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved) AND 19.85(1)(e)

- A. CALL TO ORDER:
- B. ACTION ON MINUTES:
- C. SIGNING OF VOUCHERS:
- D. PERSONNEL ISSUES:
  - EVALUATIONS
  - DISCIPLINARY ISSUES
  - FMLA ISSUES
- E. THE BOARD MAY CONFER WITH LEGAL COUNSEL:
- F. COMMITTEE DISCUSSION:

17. RETURN TO OPEN SESSION FOR DECISION:

18. ADJOURNMENT:

cc: Health & Human Services Board: Dan Priske, Chairman; Jack Meyers, Vice Chairman; Cindy Skipchak, Secretary; Ruth Topham, Member; Bob Malchetske, Member; Joe Gonyo, Member; Nolan Wallenfang, Member; Dave Richter, Member; Richard Trochinski, Member; Marge Bostelmann, County Clerk; Dan Sondalle, Corporation Counsel; Joann Guden, Green Lake County Personnel Chairman; LeRoy Dissing, Director; Gerald Beuthin, Veterans Service Officer; Area Administrator; Markesan Neighbors; The Berlin Journal Newspaper