

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, JUNE 12, 2012 AT 6:00 P.M.

PRESENT: Dave Richter, Member  
Ruth Topham, Member  
Nolan Wallenfang, Member  
Richard Trochinski, Member  
Joe Gonyo, Member  
Jack Meyers, Vice Chairman  
Bob Malchetske, Member

EXCUSED: Carter Richter, Member  
Cindy Skipchak, Secretary

OTHERS PRESENT: LeRoy Dissing, Director  
Philip Robinson, Deputy Director  
Dan Sondalle, Corporation Counsel  
Jerry Beuthin, Veteran's Service Officer  
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by D. Richter.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Topham/Wallenfang) to approve the amended agenda. All ayes. Motion carried.

Action on Minutes: Motion/second (Gonyo/Meyers) made a motion to approve the minutes of the 6/12/12 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Meyers/Gonyo) to approve the July Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (Meyers/Gonyo) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Children & Family Services Unit In-Service, Susan Sleezer: Susan Sleezer, Children & Family Services Unit Manager, was introduced to Committee members. Sleezer explained to Committee members the process when cases are referred/placed with Green Lake County Department of Health & Human Services. Sleezer gave Committee members an example of a success story from a child being in key club/foster care. Discussion followed. Committee members thanked Sleezer for her presentation. (See attached handouts.)

Correspondence: Dissing read a letter from the Oshkosh Community Foundation in which Green Lake County was successful in a grant award of \$34,800 over two years. Dissing explained that these funds will be utilized for the dental hygienist to work with school children to do dental check-ups.

Veteran's Service Office Report: Beuthin introduced Paula Luther, Deputy Service Officer, to Committee members. Paula explained to Committee members her years served in the service. She recently was on a three-week duty in California and explained to Committee members what this entailed. Committee members thanked Luther for her report.

Beuthin updated Committee members that Luther sent information to the 5<sup>th</sup> District DAV auxiliary regarding how the \$240.00 donation funds were dispersed to a Veteran with younger children. Beuthin reported that the 5<sup>th</sup> District DAV auxiliary gave an additional \$234.00 to help this individual out with the rent.

Beuthin reported that the Veteran's Service would have a booth at the fair to provide information/referral.

Meyers reported that discussion with Beuthin surrounded the concerns that the Committee members reimbursements for meetings funds are included in the transportation funds. Suggested additional \$1,000 in a second line item to cover these costs and leave additional funds to provide to provide services for the Veterans.

Meyers commended Beuthin for research he did regarding an unclaimed grave marker and Beuthin's success in finding the family of the deceased Veteran so the marker could be placed at his grave site. Discussion followed.

Advisory Committee Reports: Aging: The next meeting will be held on July 18, 2012 at Markesan Vista Valley Apartments Mealsite at 10:00 a.m.

Health Advisory Committee: The next meeting will be held on July 11, 2012.

Family Resource Council: The next meeting will be held on August 13, 2012.

Transportation Coordinating Committee: The next meeting will be held on November 15, 2012.

Advocap/Headstart Report: Gonyo reported that the meeting that was held Thursday, June 21, 2012. Gonyo reported that introductions of new members and orientation. The next meeting will be held July 19, 2012.

ADRC Coordinating Committee Report: Meyers reported regarding the June 14, 2012 meeting. Meyers reported that Adams County is now part of the Aging and Disability Resource Center (ADRC). The next meeting will be August 9, 2012 at 1:00 p.m. at Marquette County.

Unit Reports: Administrative: Dissing reported that there will be a new Experience Works individual, Katherine Bowen, will begin employment with Health & Human Services.

Aging/Long Term Care: Dissing reported that the Health & Human Services Personnel Committee hired Anna Stindt for the Adult Protective Services Worker position with an anticipated start date of July 31, 2012.

Dissing reported that the Senior Picnic will be held on August 10, 2012 at noon at St. John's Catholic School in Princeton, WI.

Dissing reported that Bradley reported receiving a \$2,500.00 food pantry grant.

Children & Families Unit: Dissing reported that the agency applied for a Supervised Visitation Grant in collaboration with Marquette, Waushara, and Waupaca Counties. Discussion followed.

Clinical Services Unit: Robinson provided the history of a study done in 2009 which lead to the behavioral grant request for proposals. Robinson reported to Committee members regarding the infra-structure grant application being submitted by Green Lake County in collaboration with Adams, Juneau, Marquette and Waushara. The grant award is for \$200,000.00 per year for 3 years. If successful, this project would be able to provide behavioral health services through a partnership between a Federally qualified health center, the Departments of Human Services and Public Health. This would extend the availability to provide behavioral health services through full, rather than partial Medicaid funding. Robinson explained that Green Lake County would be the fiscal agent is successful with this grant. Robinson explained the positions needed to make such an effort successful. Discussion followed.

Relating to the Extension of One Limited Term Employee (LTE) Jail Recidivism Counselor in the Department of Health & Human Services: Dissing presented and explained the Resolution Relating to the Extension of One Limited Term Employee (LTE) Jail Recidivism Counselor in the Department of Health & Human Services. (See attached.) Dissing explained that the grant had been funding two LTE's and this grant extension is for one LTE for the new grant fund period. Discussion followed.

Jana Tetzlaff will start as the Clinical Services Unit Manager on Monday, July 16, 2012.

Economic Support Services: Job Center Report: Dissing directed Committee members to the Job Center report included in the packet. (See attached.) Discussion followed. Dissing will have a presentation at a future meeting from Job Center representatives.

W-2 Program Request for Proposals: Dissing updated Committee members regarding the W-2 (Wisconsin Works) program status. Dissing reported that the bids have been submitted. Dissing reported that Forward Services was contracted with to operate the W-2 program in Green Lake County. Discussion followed.

Dissing reported that the vacant Financial Employment/Social Services position is currently being advertised. There will need to be a Personnel meeting in the near future to hire for this position. Committee members will be updated.

Fox Valley Workforce Development Board (FVWDB): Dissing will discuss at the August meeting.

Meyers reported regarding the DWD representative that was at the LEO meeting. Discussion followed regarding re-formation of a Board due to not having a quorum at numerous meetings. Meyers will update Committee members.

Meyers updated Committee members regarding the sale/rent of the vacant building they own. Discussion followed.

Fox River Industries: Dissing reported that Fox River Industries received a the 5310 transportation grant funding for 3 vehicles to be received in the fall of 2013. \$98,928.00 will be received in grant funding for which Green Lake County has to pay 20% of the vehicle cost.

Health: Current Health Abatements: None.

Resolution Relating to Wellness Coordinator: Dissing explained the transformation grant that the Health Unit is submitting. If the grant is awarded, there is a quick grant funding turnaround from August 1, 2012 through September 30, 2012. Dissing presented the Resolution Relating to LTE Wellness Coordinator. Discussion followed.

Motion/second (Wallenfang/Malchetske) to recommend approval of the Resolution Relating to Wellness Coordinator subject to grant award. All ayes. Motion carried.

Motion/second (Malchetske/Wallenfang) to hire a LTE Wellness Coordinator effective August 1, 2012 contingent on grant funding. All ayes. Motion carried.

The Health Unit report was reviewed. (See attached.)

The Health Unit did get a dental grant in the amount of approximately \$30,000.00 that will be utilized to purchase a portable dental equipment to help underinsured/uninsured children receive dental services. Dissing reported that this is a 3-year grant. Discussion followed.

Policies/Procedures Update: None.

Purchases: Dissing presented bids through the Family Support Program for playground equipment (Brentwood Wood Swing Set) from Toys R Us in the amount of \$849.00; overstock.com - \$1,102.04; and slide-n-slide.com - \$1,199.00.

Dissing reported that this purchase was already approved by Property & Insurance contingent upon Health & Human Services Committee approval. Discussion followed.

Motion/second (Wallenfang/Malchetske) to approve the purchase of the playground equipment (Brentwood Wood Swing Set) from ??? Toys R Us in the amount of \$849.00. Roll call vote. Wallenfang-aye; Malchetske-aye; Gonyonay; Trochinski-aye; Meyers-aye; Topham-aye; Richter-aye. Motion carried.

Health & Human Services Budget: 2011 Audit: Dissing reported that the auditors will be coming to Green Lake County on July 18-19, 2012. Discussion followed.

Budget 2012: Dissing reported that the 2012 budget is within budget.

Budget 2013: Dissing is requesting to have HHS finance Committee meeting on August 8, 2012 at 4:30 p.m.

Dissing reported that the Public Hearing for the proposed 2013 budget will be held on August 14, 2012 at 6:00 p.m. and the Health & Human Services meeting will start at 6:30 after the budget hearing.

Committee Discussion: Administrative Committee Report: No report.

Finance: No report.

Personnel: Vacant Position(s) Review: None.

Dissing presented one request for voluntary unpaid leave: Katie Klawitter - 2 days. Motion/second Motion/second (Malchetske/Meyers) to approve the voluntary unpaid leave request for Katie Klawitter. All ayes. Motion carried.

Property & Insurance: No report.

IT Committee: Wallenfang reported that the next meeting will be held in August.

Facilities & Security Committee Report: No meeting.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, August 14, 2012 at 6:00 p.m. at the Green Lake County Government Center with the Public Hearing from 6:00 - 6:30 and the DHHS meeting to begin at 6:30.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Closed Session per WI Statute 19.85 (1)(c) (employment/evaluation)(f) (personnel issues including disciplinary issues) & (g) (conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved) and 19.85(1)(e): None.

Adjournment: Motion/second (Wallenfang/Topham) to adjourn the meeting. All ayes. Motion carried. The meeting adjourned at 8:20 p.m..