

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, DECEMBER 11, 2012 AT 6:00 P.M.

PRESENT: Dave Richter, Member
Nolan Wallenfang, Member
Richard Trochinski, Member
Joe Gonyo, Member
Carter Richter, Member
Ruth Topham, Member
Bob Malchetske, Member
Cindy Skipchak, Secretary

EXCUSED: Jack Meyers, Vice Chairman

OTHERS PRESENT: LeRoy Dissing, Director
Philip Robinson, Deputy Director
Dan Sondalle, Corporation Counsel
Jerry Beuthin, Veteran's Service Officer
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by D. Richter.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Approval of Agenda: Motion/second (Malchetske/Skipchak) to approve the amended agenda as attached. All ayes. Motion carried.

Action on Minutes: Motion/second (C Richter/Trochinski) made a motion to approve the amended minutes of the 11/8/12 Health & Human Services Board meeting. All ayes. Motion carried.

Signing of Vouchers: Motion/second (C. Richter/Trochinski) to approve the October Health & Human Services vouchers. All ayes. Motion carried.

Motion/second (C. Richter/Trochinski) to approve the Veteran's Services vouchers. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Correspondence: Dissing reported to Committee members that on December 17th there will be a webinar on Wisconsin Counties impact on state/county relationship and an overview state/local finances and that he will forward the link to anyone to watch.

Veteran's Service Office Report: Beuthin updated Committee members that rates will go up 1.7 for compensation for pension.

Beuthin reported that the 2012 budget is anticipated to be under budget for 2012.

Advisory Committee Reports: Aging: The next meeting will be held on January 23, 2013 at the Princeton Senior Center.

Health Advisory Committee: The next meeting will be held on January 9, 2013. Dissing reported regarding the meeting.

Family Resource Council: The next meeting will be held on February 4, 2013.

Transportation Coordinating Committee: The meeting was held on November 15, 2012. Trochinski reported that the 85.21 Transportation Grant was presented at that time. Trochinski reported that there are three vehicles being received through the 5310 grant: two for Fox River Industries and one for Southern Green Lake County. These vehicles are anticipated to be delivered in the fall of 2013.

Trochinski updated Committee members that Southern Green Lake County Transportation used to receive donations and now are required to make payment for services.

Discussion followed regarding the cost of county maintenance services. The next Transportation Coordinating Committee meeting will be held on March 28, 2013.

Advocap/Headstart Report: Gonyo reported that the meeting will be held on Thursday, December 13, 2012.

ADRC Coordinating Committee Report: The next meeting will be held on January 10, 2013 at 1:00 p.m. at the Marquette County DHS in Montello.

Quad County Family Resource Network Council Committee: The next meeting will be held on January 10, 2013 at 2:30 p.m. at the Marquette County DHS in Montello.

Unit Reports: Administrative: Davis reported regarding the Angel Tree Program. There are approximately 240 families being served and 24 adopt a families.

Dissing reviewed the attached report regarding the Pro-Act Drug Prescription - savings for non-insured for the month of October 2012.

Aging/Long Term Care: Food Pantry: Dissing updated the Committee regarding the monthly report. (See attached.)

85.21 Grant Approval: Dissing presented the 85.21 proposed grant for Committee review. (See attached.) Discussion followed. Motion/second (Skipchak/Malchetske) to approve the 85.21 grant. All ayes. Motion carried.

Publishing Service Agreement: Dissing reviewed the Publishing Service Agreement with Committee members. (See attached.) Sondalle expressed concerns regarding the agreement. Discussion followed. Motion/second (Topham/Skipchak) to change the agreement to a 30-day notice for termination and Property & Insurance Committee approval. All ayes. Motion carried.

Children & Families Unit: Committee members reviewed the attached report.

Dissing reported regarding the Community meeting that was held on Alternative Response which was well-attended. Dissing explained the concept of Alternative Response. Discussion followed. Inter-agency meetings will start in January 2013.

Clinical Services Unit: Out-of-State Training: Robinson presented a request for out-of-state training for Crisis Intervention Teams. (See attached.) Motion/second (Skipchak/Topham) to recommend approval of the Out-of-State Training for Crisis Intervention Teams. All ayes. Motion carried.

Economic Support Services: W-2 Program: Dissing updated Committee members that Forward Services is the agency that the State will contract directly with in 2013 for W-2 services. Dissing updated committee members that Property & Insurance agreed to lease space within the Department of Health & Human Services to Forward Services.

Fox River Industries: Former DHHS Building Use: Robinson updated committee members regarding the proposed use of the former DHHS building for the Thrift Store and explained the concept and remodeling proposal. Discussion followed.

Contracted Services: Dissing updated Committee members that Supported Employment Contracted Services has been reduced and a proposed Maintenance position will take the place of some of the Supported Employment Services.

Health: Current Health Abatements: None.

Dissing reported regarding the Community Needs Assessment meeting held recently. There will be continued ongoing meetings. Discussion followed.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Budget 2012: Dissing reported that the budget for 2012 is within budget, but there are some concerns regarding Clinical Services inpatient expenditures. Discussion followed.

Budget 2013: No discussion.

Committee Discussion: Administrative Committee Report: Sondalle reported regarding the meeting.

Finance: No report.

Personnel: Vacant Position(s) Review: Dissing updated Committee members that Gwenn Jessen, Economic Support Worker, will be retiring in mid-February 2013. Dissing explained the need to fill this position and requested permission to fill position. Motion/Second (Skipchak/Topham) to fill the Economic Support Worker position.

Dissing reminded committee members of the four resolutions being presented at the December County Board meeting for Committee approval: Half-time Secretary/Half-time Supportive Services Planner; Creation of a full-time ADRC Resource Specialist; Deleting a Youth Services Specialist and Creating an additional Juvenile Court Dispositional Social Worker position; and Creation of a half-time Economic Support Worker position.

Voluntary Unpaid Leave Request(s): None.

Property & Insurance: No discussion.

IT Committee: No report.

Facilities & Security Committee Report: No report.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, January 8, 2013 at 6:00 p.m. at the Green Lake County Government Center.**

Future Agenda Items For Action and Discussion:

Committee Discussion:

Closed Session per WI Statute 19.85 (1)(c) (employment/evaluation)(f) (personnel issues including disciplinary issues) & (g) (conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved) and 19.85(1)(e):

Motion/second Trochinski/Topham to go to closed session. Roll call vote. Trochinski-aye; Topham-aye; Wallenfang-aye; Skipchak-aye; C. Richter-aye; Malchetske-aye; Gonyo-aye; D. Richter-aye. All ayes. Motion carried.

Return to Open Session for Decision: Motion/second (Wallenfang/C. Richter) to adjourn closed session and return to open session. Roll call vote. All ayes. Motion carried.

Motion/second (C. Richter/Gonyo) to recommend approval of the annual evaluations for Roxanne Haedt, Account Clerk Specialist; Melissa Sonntag, Dispositional Social Worker; and Kristin Kohls, Case Manager. All ayes. Motion carried.

Motion/second (C. Richter/Gonyo) to recommend to the Green Lake County Personnel Committee approval of the 6-month evaluation of Amanda Greening, Mental Health/Substance Abuse Counselor, and pass her on to permanent status. All ayes. Motion carried.

Motion/second (C. Richter/Gonyo) to recommend to the Green Lake County Personnel Committee approval of the 12-month evaluation of LeRoy Dissing, Director, and pass him on to permanent status. All ayes. Motion carried.

Adjournment: Motion/second (Trochinski/C. Richter) to adjourn the meeting. All ayes. Motion carried. The meeting adjourned at 8:08 p.m..