

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT FOX RIVER INDUSTRIES, 222 LEFFERT STREET, BERLIN, WI 54923 ON TUESDAY, September 11, 2007, 2007 AT 6:00 P.M.

PRESENT: Elden Dallman, Chairman
Dan Priske, Member
Gus Mueller, Member
Bob Malchetske, Member
Joanne Guden, Member
Joe Gonyo, Member

EXCUSED: Nolan Wallenfang, Member
Cindy Skipchak, Secretary
Ruth Topham, Member

OTHERS PRESENT: Linda Van Ness, Director
LeRoy Dissing, Deputy Director
Karen Davis, Administrative Asst.
John Selsing, Corporation Counsel
Orrin Helmer, County Board Chairman

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. After discussion, Priske made a motion to approve the agenda. Mueller-second. All ayes. Motion carried.

Action on Minutes: After discussion, Guden made a motion to approve the amended minutes of the 8/14/07 Health & Human Services Board meeting to read under "ADRC - Guden reported that the meeting in Marquette County included a tour of the new county building." Mueller-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Mueller made a motion to approve the August Health & Human Services and Veteran's Services vouchers. Guden-second. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Correspondence: Van Ness directed Committee members to the letter from U.W. Extension commending Melissa Sonntag for organizing the community services workers to assist with the Green Lake County Fair.

WCA Resolutions: Van Ness directed Committee members to the WCA resolutions for review. After discussion, Mueller made a motion to recommend that the County Board Chairman to support the resolutions at the WCA convention. Guden-second. All ayes. Motion carried.

Budget 2008: Van Ness reported that the first pass of the 2008 proposed budget with 0% increase to levy for everything except personnel was given to the Finance Committee. Van Ness reported that the next step would be to adjust the proposed budget to include the 2008 personnel costs and submit that to the Finance Committee.

Priske reported to Committee members regarding an anticipated 2½% cap in the absence of a State budget. Priske reported that the total county budget is up 1.2%; revenues down 2.46%; tax levy up 7.1% and the rate of new construction - 1.4%. Priske discussed concerns with this including the potential for cuts. Discussion followed.

Veteran's Service Office Report: None.

Closed Session per WI Statute 9.85 (1)(c)(f) & (g) and 19.85(1)(e): None.

Advisory Committee Reports: Aging: The next Aging Advisory Committee meeting will be held on October 10, 2007 at Markesan Vista Valley mealsite.

On the agenda will be the Princeton Mealsite and Mealsite Manager position.

Long Term Support: The next meeting will be held on September 19, 2007.

Health Advisory Committee: The next meeting will be held on October 10, 2007.

Family Resource Council: The next meeting will be held on November 5, 2007.

Transportation Coordinating Committee: The next meeting will be held November 15, 2007.

W-2 Committee Report: The next W-2 Steering Committee meeting will held on October 8, 2007.

Advocap/Headstart Report: Mueller reported that ADVOCAP has new members and assignments were given after the last meeting. ADVOCAP staff are trying to prioritize the needs of indigent individuals which they are trying to serve. Questionnaires were developed and distributed for comment. The goal is to prioritize funding. Mueller reported that 85% of questionnaires were returned. They are being compiled and reviewed and will be presented to Committee members at a future meeting. The needs were determined as: Child care/education training/health transportation, employment, health housing, transportation. Mueller reported that Education/Training is one of the highest priorities including the ability to read/speak English, etc.

Mueller reported that health issues were discussed. The positive effects of meals on wheels/public eating were discussed. Obesity was not discussed but should be given the impact of diabetes and other health concerns.

Senior transportation and RSVP programs were discussed.

Mueller reported that on Sept. 19th there will be a volunteer recognition dinner at LaSures at Oshkosh.

ADRC Coordinating Committee Report: The next meeting will be held Thursday, October 18, 2007 in Wautoma.

Unit Reports: Administrative: Dissing updated Committee members that Personnel hired Katherine Honl for the Receptionist position.

Aging/Long Term Care: Long-Term Care Reform - Update: Van Ness reported to Committee members that through the Long-Term Care Reform there is some talk about re-aligning Community Aids funding. Van Ness updated Committee members regarding the present county contribution for community aids funding: 50% - Child Welfare; 29% - Mental Health; and 21% Long Term Care. Van Ness reported she has been corresponding with State regarding Community Aids and her concerns with the funding. Van Ness reported that the State has agreed to meet with Green Lake County staff in early October in Madison to discuss the funding issues. Any committee member interested in attending is welcome to come along. Van Ness reported that the start up of the programs depends on state funding decisions. Discussion followed.

Children & Families Unit: No discussion.

Clinical Services Unit: Dissing reported that the recently hired Psychiatric Nurse resigned and is being re-advertised. Committee members will be updated. Discussion followed.

Dissing updated Committee members regarding duplication in crisis calls in the Clinical Services Unit in 2007:

Year to Date (9/11/2007)

103 Total Calls

43 Emergency Detentions

8 were out of County residents

5 Alcohol Holds

3 Jail calls (Smock)

29 went to Court

None of the 43 Emergency Detentions were duplicative

Of the 60 other calls that did not result in Emergency Detentions, many of those were duplicative and were known by the agency. Discussion followed.

Dissing reported that on Friday, September 14, 2007 there will be a meeting with Our House group home staff, state staff and DHHS staff for strategic planning for mental health stabilization placement. Discussion followed. Committee members will be updated.

Dissing reported that the CCS surveyor will be at the agency on September 13, 2007 to review the CCS Program for re-certification. Staff are updating records and policies for review.

Economic Support Services: Van Ness reported regarding an appeal to a divestment case. Van Ness reported that Selsing assisted Deb Lyons, Economic Support Unit Manager in the case in which the State agreed with the agency's decision.

Fox River Industries: Schuh reviewed the attached reports regarding the services and activities at Fox River Industries: Workshop; Day Services; Supported Employment; and Transportation. (See attached.)

Schuh reported that there is a new Literacy Training Program for clients at Fox River Industries. Discussion followed.

Committee members were directed to an article in the Berlin Community Newspaper regarding Fox River Industries history, etc.

Discussion followed regarding building.

Schuh reported that Priske will be taking him to two centers in Marshfield and Wisconsin Rapids for a tour on Wednesday, September 12, 2007.

Health: No discussion.

Current Health Abatements: None.

Policies/Procedures Update: None.

Purchases: Dissing presented bids for 3-hole medium electric punch: Quill - \$242.99; E-Way - \$290.52; Business Supply - \$279.49; and a Heavy Duty Electric Punch - \$668.47. After discussion, Malchetske made a motion to recommend purchase of the Quill medium 3-hole punch for 242.99, the lowest bid. Guden-second. All ayes. Motion carried.

Health & Human Services Budget: No report.

Carryover Accounts: Alternate Care: No discussion.

W-2: No report.

Budget 2006: No report.

Budget 2007: No discussion.

Budget 2008: No discussion.

Committee Discussion: Administrative Committee Report: : Helmer reported regarding the meeting. Quarterly reports were reviewed. Discussion followed.

Finance: No discussion.

Personnel: No discussion.

Vacant Position(s) Review: No discussion.

Property & Insurance: It was reported that the air conditioning unit was approved for purchase at Fox River Industries.

Helmer reported that a new contract was agreed to with the Maintenance Supervisor which includes no fringe benefits. Discussion followed regarding maintenance needs.

Space Update: Helmer reported that the first Location Committee meeting was held. Hoffman is compiling information from the meetings. After all 3 meetings, Hoffman will compile and report to Committee members what the consensus is. The next meeting will be October 1, 2007 and the final meeting will be held on October 12, 2007.

IT Committee: The next meeting will be October 15, 2007.

Facilities & Security Committee Report: No meeting was held.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, October 9, 2007 at 6:00 p.m. at the Health & Human Services Center, Green Lake, WI.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Adjournment: The meeting adjourned at 7:15 p.m. on a motion by Guden. Mueller-second. All ayes. Motion carried.