

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, JANUARY 13, 2009 AT 5:30 P.M.

PRESENT: Elden Dallman, Chairman
Joanne Guden, Vice Chair
Dan Priske, Member
Roberta Erdman, Member
Gus Mueller, Member
Nolan Wallenfang, Member
Bob Malchetske, Member
Ruth Topham, Member

EXCUSED: Cindy Skipchak, Secretary

OTHERS PRESENT: LeRoy Dissing, Deputy Director
John Selsing, Corporation Counsel
Karen Davis, Administrative Assistant

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:30 p.m. by Dallman. After discussion, Wallenfang made a motion to approve the agenda. Topham-second. All ayes. Motion carried.

Action on Minutes: After discussion, Mueller made a motion to approve the December 11, 2008 minutes. Wallenfang-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Guden made a motion to approve the December Health & Human Services and Veteran's Services vouchers. Topham-second. All ayes. Motion carried.

After discussion, Priske made a motion for Van Ness to approve payment of any remaining 2008 vouchers by January 31, 2009 with notification at the February 10, 2009 Department of Health & Human Services Board meeting. Malchetske-second. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Correspondence: None.

Veteran's Service Office Report: Beuthin reported that the Veteran's Service Office 2008 budget came in under budget by 8.5% which is approximately \$12,000.00. This was related to insurance cost, reduction of staff hours and lower transportation costs. Discussion followed.

Beuthin reported that the WDVA CVSIO Office grant application was received and is due by May 15, 2009.

Beuthin reported that he assisted on Sunday, January 11, 2009 in the third stage of the National Guard re-integration program at Berlin Armory letting returning serviceman know what benefits are available to them.

Beuthin reported that he will attend an orientation on Thursday a.m. for lay-off's at Wilson Hurd. Beuthin reported that this is a state requirement to provide any Veteran's that are employed with knowledge of what benefits are available to them.

Beuthin reported that there has been one successful claim for 100% service-connection in the amount of \$28,500.00 back-pay and a monthly payment increase to \$2,919.

After discussion, Mueller made a motion to approve the Veteran's Service report. Wallenfang-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: The next meeting will be held January 14, 2009 at the Health & Human Services Center.

Health Advisory Committee: The next meeting will be held January 14, 2009.

Family Resource Council: The next meeting will be held on February 2, 2009.

Transportation Coordinating Committee: The next meeting will be held March 12, 2009.

W-2 Committee Report: None scheduled.

Advocap/Headstart Report: The next meeting will be held January 14, 2009.

ADRC Coordinating Committee Report: Guden reported that the meeting was held January 8, 2009 in Green Lake County. The 2009 budget was reviewed. The numbers served were discussed. Main concerns in the ADRC area included caregiving, housing and money.

Guden reported that the outreach booklets, published by The Waushara Argus, will be going out in the end of January 2009.

Veronica Ottow and Molly Spaulding, U.W. Extension, are working on a program reaching out to employees that are caregivers. Discussion followed.

Guden reported that the new survey forms were approved.

Guden reported that Care Wisconsin representatives were present to update Committee members regarding Family Care.

Ottow introduced PAC pre-admission consultations.

The next meeting will be held on March 12, 2009 in Marquette County.

Guden reported that the Patriot House is open. This is a RCAC (Residential Care Apartment Complex), an assisted living facility. Discussion followed.

Guden reported that the ADRC lay members need to be re-appointed.

Unit Reports: Administrative: No report.

Aging/Long Term Care: Long-Term Care Reform - Update: Dissing reported that those on the Family Care Waiting List should be served by the end of Summer 2009.

Dissing reported that the first Family Care contribution is due to the State by January 31, 2009 in the amount of \$201,954.00 which comes out of DHHS undesignated reserve funds.

Children & Families Unit: Termination of Parental Rights (TPR's): Dissing updated Committee members regarding the process to do the TPR's. Assistant District Attorney, Lisa Vanden Branden, was previously contracted with to do this. She decided she no longer wanted to do this. It is anticipated that Attorney Jim Peebles will be contracted to perform this function. Discussion followed.

Resolution to Continue Community Response Worker As An LTE: Dissing presented the Resolution Relating to Continue the Community Response Worker as a Limited Term Employee (LTE). Dissing reported that the agency had recently received an additional \$20,000.00 in flexible funds to utilize for client needs. Dissing explained that it would cost an additional \$7,000.00 to make this a full-time position versus continuing as an LTE. At this time there are no extra funds. After discussion, Priske made a motion to recommend to the Green Lake County Personnel Committee the approval of the Resolution Relating to Continue Community Response Worker as an LTE. Guden-second. Roll call vote. Priske-aye; Guden-aye; Malchetske-aye; Erdman-aye; Topham-aye; Dallman-aye; Wallenfang-aye; Mueller-aye. All ayes. Motion carried.

Clinical Services Unit: Dissing reported on the ongoing collaboration between the Clinical Services Unit and the Children & Family Services Unit to form Coordinated Services Teams for families.

Economic Support Services: See attached Powerpoint presentation - "Workforce & Washington". Discussion followed.

Dissing reported to Committee members that 2008 burial funds were expended. Dissing reported that the requirements of what has to be provided as the County's responsibility was reviewed by the Corporation Counsel. Selsing reported that the County is required to provide up to \$3500.00 for a burial. If no one claims the body within a certain period of time, then the county has the choice of burial. Discussion followed.

Fox River Industries: Grant Application: Community Rehabilitation Provider Rebalancing Initiative: Dissing reported to Committee members the proposed grant application for supported employment services to be provided to school-age children. Guden made a motion to approve the grant application for Community Rehabilitation Provider Rebalancing Initiative. Wallenfang-second. All ayes. Motion carried.

5310 Grants 2008-2009: Dissing reported that the Fox River Industries Unit Manager, Ed Schuh, was successful in his grant application for 5310 vehicles. These vehicles will be received in the near future.

Health: Current Health Abatements: None.

Selsing reported regarding recent complaints he received regarding fund raisers/health inspections. Discussion followed.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Budget 2008: Dissing reported that the 2008 Department of Health & Human Services budget is anticipated to be within budget amounts.

Budget 2009: Done.

Committee Discussion: Administrative Committee Report: No discussion.

Finance: Priske reported regarding status and concerns from the Highway Department regarding extreme expenses on salt/highway expenses in the weather conditions. Discussion followed.

Personnel: Vacant Position(s) Review: No discussion.

Property & Insurance: DHHS Space Update: Priske updated Committee members regarding the status. Priske reported that they broke ground and it is anticipated that January 19th will be the final approval on permits, etc.

IT Committee: Dissing updated Committee members regarding some proposed representative payee software program. Per the auditor, the accounts are being combined to one account. The IT Department found a new RPM software program in which it is anticipated that this could be utilized for the management of representative payee accounts. Discussion followed.

Facilities & Security Committee Report: No discussion.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, February 10, 2009 at 5:30 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion: 2009 budget

Committee Discussion: None.

Closed Session - None.

Adjournment: The meeting adjourned at 6:20 p.m. on a motion by Guden. Wallenfang-second. All ayes. Motion carried.