

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, March 13, 2007 AT 6:00 P.M.

PRESENT: Elden Dallman, Chairman
Joanne Guden, Member
Dan Priske, Member
Ruth Topham, Member
Bob Malchetske, Member
Gus Mueller, Member

EXCUSED: Joe Gonyo, Member
Cindy Skipchak, Secretary
Nolan Wallenfang, Member

OTHERS PRESENT: Linda Van Ness, Director
Karen Davis, Administrative Asst.
LeRoy Dissing, Deputy Director
Dan Sondalle, Asst. Corp. Counsel

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Chairman Dallman. Dallman asked the group to observe a moment of silence in honor of Department of Health & Human Services employee, Susan Grenier, who passed away March 8, 2007. Following this, Mueller made a motion to approve the agenda. Topham-second. All ayes. Motion carried.

Action on Minutes: After discussion, Guden made a motion to approve the minutes of the 2/13/07 Health & Human Services Board meeting. Mueller-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Priske made a motion to approve the March 2007 Health & Human Services and Veteran's Services vouchers. Mueller-second. All aye Motion carried.

Van Ness explained the IDS voucher to Committee members. IDS is the Integrated Development Services program which serves autistic children. The intensive services are reimbursed at 100% through the Medicaid program. Discussion followed.

Appearances: Public Comment (3 minutes): None.

Correspondence: Van Ness reviewed the Committee Reports for the March County Board meeting: Health - Dallman; Aging/Long-Term Care - Guden; Children & Family - Gonyo; Economic Support - Mueller; Clinical Services - Priske; Fox River Industries - Dallman.

Long-Term Care Overview: Van Ness presented an overview to Committee members regarding the anticipated changes in Long Term Care. (Attached.) Discussion followed. Van Ness stated that she will be reviewing the fiscal issues around the "County Contribution" at the next meeting.

Letter - Diabetic Education Program: Van Ness directed Committee members to the letter in the packet regarding the Diabetic Education Program that was held recently at CHN. The letter thanked the agency for their participation in making the Open House a success.

Van Ness reported that the County has received another grant from the WCA Grant Health Trust in the amount of \$12,000.00 for 2007. This is the second year that Green Lake County was the recipient of funding to have a Wellness program for County employees.

Veteran's Service Office Report: None.

Closed Session per WI Statute 9.85 (1)(c)(f) & (g) and 19.85(1)(e): After discussion, Guden made a motion to move to closed session. Mueller-second. Roll call vote. Guden-aye; Mueller-aye; Priske-aye; Topham-aye; Malchetske-aye; Dallman-aye. All ayes. Motion carried.

Return to Open Session for Decision: After discussion, Guden made a motion to adjourn closed session and return to open session. Mueller-second. Roll call vote. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Susan Sleezer, Children & Family Services Unit Manager. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Gloria Lichtfuss, Social Worker II. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Charlotte Mertens, LTS RN. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Katie Rodig, Adult Protective Services Social Worker. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Deborah Lyons, Economic Support Unit Manager. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Roxanne Haedt, Account Clerk II. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Angela Nehring, Receptionist. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Laurie Kearns, Secretary I. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Mary Ann Wolff, Secretary I. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for

Kathryn Munsey, Health Officer/Unit Manager. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Joan Renn, Account Clerk Specialist. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Danette Harttert, Data Entry Specialist. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Rebecca Voeltner, Production Supervisor. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Chris Krings, Program Aide. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Pam Yost, CIP Aide. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Melissa Sonntag, Youth Services Specialist. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Linda Richards, CSP Clinical Coordinator. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Emily Johnson, CSP Professional - MSW. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Ann Frintner, AODA Counselor. Mueller-second. All ayes. Motion carried.

After discussion, Guden made a motion to approve the annual evaluation for Ruth Holmquist, AODA Counselor. Mueller-second. All ayes. Motion carried.

After discussion, Malchetske made a motion to recommend to the Green Lake County Personnel Committee approval of the 6-month evaluation of Bill Sperbeck, Lead Bus Driver, and pass him to permanent status. Guden-second. All ayes. Motion carried.

After discussion, Malchetske made a motion to approve the annual evaluation for Linda Van Ness, Director. Topham-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: The meeting was held on February 14, 2007 at the Markesan Vista Valley Apartment Mealsite. (See attached minutes.)

Long Term Support: The meeting was held on February 21, 2007. (See attached minutes.)

Health Advisory Committee: The next meeting will be held on April 11, 2007.

Family Resource Council: The meeting was held on March 5, 2007. Dallman reported regarding the meeting. The mission/goals and by-laws are being

reviewed. The Family Support Plan was approved.

Transportation Coordinating Committee: The next meeting will be held on April 26, 2007 at Fox River Industries.

W-2 Committee Report: The next W-2 Steering Committee meeting is tentatively scheduled for April 9, 2007.

Advocap/Headstart Report: Mueller reported to Committee members that ADVOCAP did a self-monitor exercise and all programs were acceptable. Discussion followed.

The ADRC Committee Report will be added to the agenda for a report each month.

Unit Reports: Administrative: No report.

Aging/Long Term Care: Long Term Care Reform Update: Discussed above.

Disability Benefit Specialist/Resource Center Specialist - Resolution: Dissing presented the Resolution Relating to the Creation of the Disability Benefit Specialist/Resource Center Specialist. This will be a Green Lake County position shared with Waushara and Marquette County. Discussion followed. After discussion, Mueller made a motion to recommend approval of the Resolution Relating to the Creation of the Disability Benefit Specialist/Resource Center Specialist. Guden-second. All ayes. Motion carried.

Children & Families Unit: No discussion.

Clinical Services Unit: Dissing commended Clinical Services staff for their help in the crisis situation at the agency. Discussion followed.

Dr. Ambas has given notice that he is cutting back to one day per week. There may be another psychiatrist that is willing to provide six hours of work per week. Discussion followed. The Committee will be updated.

Economic Support Services: No discussion.

Fox River Industries: Van Ness reviewed the fiscal report with Committee members.

Health: No discussion.

Current Health Abatements: The property in Markesan was discussed.

Animal Control Ordinance: Sondalle reviewed the revised draft of the Animal Control Ordinance. He will be making further revisions and it will be presented at the April Committee meeting. The ordinance must be approved by the State Veterinarian before it goes to the County Board for approval.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: No report.

Carryover Accounts: Alternate Care: No discussion

W-2: No report.

Budget 2006: Van Ness reported that it is anticipated that there will be additional funds in the carryover account from the 2006 budget.

Budget 2007: No report.

Committee Discussion: Administrative Committee Report: The meeting will be held in March.

Finance: No discussion.

Personnel: No discussion.

Vacant Position(s) Review: Dissing is requesting to post/advertise and fill the vacant Resource Specialist position. The job description has been reviewed and Dissing reported that each worker has 300+ cases. After discussion, Topham made a motion to fill the vacant Resource Specialist position. Guden-second. All ayes. Motion carried.

Property & Insurance: Helmer reported that Goldrich Group presented in March regarding their willingness to build a jail. Discussion followed regarding the legality of this. Discussion followed. PTD will present to the County Board meeting on March 20, 2007.

IT Committee: No discussion.

Facilities & Security Committee Report: No report.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, April 10, 2007 at 6:00 p.m. at the Health & Human Services Center, Green Lake.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Adjournment: The meeting adjourned at 7:45 p.m. on a motion by Mueller. Topham-second. All ayes. Motion carried.