

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON TUESDAY, NOVEMBER 16, 2010 AT 6:00 P.M.

PRESENT: Dan Priske, Chairman
Jack Meyers, Vice Chairman
Joe Gonyo, Member
Ruth Topham, Member
Bob Malchetske, Member
Nolan Wallenfang, Member
Richard Trochinski, Member
David Richter, Member
Cindy Skipchak, Secretary

OTHERS PRESENT: Linda Van Ness, Director
LeRoy Dissing, Deputy Director
John Selsing, Corporation Counsel
Karen Davis, Administrative Assistant
Jerry Beuthin, Veteran's Service Officer
Sue Sleezer, Children & Family Services Unit Manager

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:00 p.m. by Priske. Motion/second (Meyers/Topham) to approve the amended agenda. All ayes. Motion carried.

Action on Minutes: Motion/second (Topham/Skipchak) to approve the minutes of the 10/12/10 Health & Human Services Board. All ayes. Motion carried.

Signing of Vouchers: Motion/second (Richter/Meyers) to approve the November Health & Human Services and Veteran's Services vouchers. All ayes. Motion carried.

Appearances: Public Comment (3 minutes): None.

Sue Sleezer, Children & Family Services Unit Manager: Sue Sleezer, Children & Family Services Unit Manager, was introduced to Committee members. Sleezer explained to Committee members services for children and families in Green Lake County. Sleezer explained the types of children that are in the child welfare system and the programs that are in the Children & Family Services Unit. Sleezer explained the five levels of need that determine the services needed for children. Discussion followed.

Committee members thanked Ms. Sleezer for her presentation.

Correspondence: None.

Veteran's Service Office Report: Beuthin reported that the last three diseases caused by agent orange were getting final approval on November 1st for medical coverage/disability.

Beuthin reported regarding claims coming into the office. Discussion followed.

Beuthin reported that he will be presenting the "Transportation Policy Increase of Transportation Fees". Beuthin explained that this has not been done for over 4 years. Discussion followed. It was reported that there is a good pool of good volunteer drivers.

Motion/second (Topham/Meyers) to approve the Veteran's Service report. All ayes. Motion carried.

Advisory Committee Reports: Aging: The next meeting will be held November 17, 2010 at the Princeton Senior Center.

Health Advisory Committee: The Health Advisory Committee meeting was held October 13, 2010.

Family Resource Council: The next meeting will be scheduled at a later date.

Transportation Coordinating Committee: The next meeting will be held on November 18, 2010 at Fox River Industries. Priske reported that Don Peters, County Board Supervisor, has been appointed to the Transportation Committee.

W-2 Committee Report: No meeting scheduled.

Van Ness explained the W-2 Program to Committee members.

Advocap/Headstart Report: No report.

ADRC Coordinating Committee Report: The meeting was held on October 14, 2010 at Green Lake County.

Van Ness reported that the Committee is looking into the possibility of Adams County joining the consortium.

The next meeting will be held on January 13, 2011 at Marquette County.

Unit Reports: Administrative: Van Ness reported that preparations for the Angel Tree program giveaway have begun.

Aging/Long Term Care: Long-Term Care Reform - Update: Van Ness reviewed the monthly aging report. (See attached.) Lincoln and Langlade counties were supposed to be the next two to go to Long Term Care.

Food Pantry: Van Ness reported regarding that some of the issues have been resolved with the food pantry.

Children & Families Unit: Reported above.

Clinical Services Unit: Dissing reported that the clinic has been re-certified for another two years. The certifier had numerous positive comments.

Economic Support Services: Indigent Burial Policy (Draft): The proposed Indigent Burial Policy was reviewed with Committee members. Van Ness explained the history of the burial policy, transitioning from the general relief block grant to the Interim Assistance Program. (See attached.)

The formula to determine the expenditures for indigent burials were explained to Committee members. (See attached.) The criteria to be considered for "indigent burial" was explained to Committee members.

Per Skipchak, indigent burials have been minimal. In some cases, there is no one taking responsibility/no next of kin. Skipchak reported that a "true" indigent should become property of coroner's office. Skipchak reported that she spoke with Darlene Strey, Green Lake County Coroner, regarding indigent burials. Skipchak explained what was done in Cook County, Illinois.

Skipchak made suggestions on what could be done with the "indigent" to help save costs for the funeral homes in county.

The difference between a MA burial/indigent burial were discussed.

The proposed policy was discussed. Suggestions were made for clarification of wording regarding responsible person. The MA eligibility/assets was discussed.

Motion/second (Meyers/Richter) to approve the revised "Indigent Burial Policy" with amendments. Discussion followed.

Indigent funerals will be done at a cost of \$1,000.00 if there is no one taking responsibility/no next of kin. For MA burials and potential MA burials, an application needs to be filled out to determine if they are eligible.

Roll Call vote: Topham- aye; Richter-aye; Meyers-aye; Skipchak-aye; Trochinski-aye; Wallenfang-aye; Malchetske-aye; Gonyo-aye; Priske-aye. All ayes. Motion carried

Fox River Industries: Van Ness presented options presented by Schuh for a better way to get the cob corn into the building to package: purchase some type of dumping grain truck; purchase a medium to heavy duty truck to mount a gravity box on the frame; or a gravity box to be pulled by a full-ton pick-up truck. Van Ness reported that Schuh will be doing more research on the options and cost. (See attached.) Discussion followed. Since used equipment could be purchased, it was suggested by Property & Insurance that a mechanic from the Highway Department check out the truck/gravity box prior to auction.

Van Ness reported that an elevator is another possible solution to shoveling the corn on the truck to get it into the workshop with funds from the Fox River Industries donation account being used for these purchases. Schuh would continue looking for potential deals to streamline the process.

The Committee is recommending that Schuh go ahead and do more research.

Health: Current Health Abatements: Selsing reported that there has been one issue recently. Selsing reported that the Health inspectors have had issues with a restaurant. The restaurant was shut down to maintain safety. Selsing reported that the restaurant owner fixed refrigeration issues and the restaurant was not immediately re-opened. Selsing's concern was with the inspectors not re-opening the restaurant in a timely manner. Discussion followed regarding policy/timely manner to respond to re-open after closure.

It was stressed that 'when inspectors close a business down, the inspectors need to be in contact/available to re-open after issues have been resolved. Van Ness will speak with Munsey, Unit Manager, regarding these concerns. It was noted by Van Ness that this was not the first issues with this restaurant.

TB Dispensary Certification: No discussion.

Policies/Procedures Update: None.

Purchases: None.

Health & Human Services Budget: Budget 2010: No report.

Budget 2011: Van Ness reported that 2011 budget was approved. Van Ness reported an additional \$30,000 cut from DHHS budget versus putting the dollars into programs due to fiscal concerns of the county..

Committee Discussion: Administrative Committee Report: No discussion.

Finance: No discussion.

Personnel: Vacant Position(s) Update: Adult Protective Service/ADRC Social Worker: Dissing presented the "Recruitment and Application Procedures" and explained the need to fill the Adult Protective Service/ADRC Social Worker position. (See attached.) This position would be half-time Adult Protective Services, half-time ADRC and funded through there. There is only one individual that performs these functions with a back-up for the position. Discussion followed. Motion/second (Wallenfang/Trochinski) to recommend to County Personnel filling the vacant Adult Protective Service/ADRC Social Worker position. All ayes. Motion carried.

Property & Insurance: Van Ness reported a sidewalk has been added for access from the second parking lot.

IT Committee: No report.

Facilities & Security Committee Report: No discussion.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, December 14, 2010 at 6:00 p.m. at Health & Human Services.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): None.

Adjournment: Motion/second (Wallenfang/Topham) to adjourn. All ayes. Motion carried.

The meeting adjourned at 7:55 p.m.