

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT THE HEALTH & HUMAN SERVICES CENTER, 500 LAKE STEEL ST, GREEN LAKE, WI 54941 ON TUESDAY, NOVEMBER 21, 2006 AT 6:00 P.M.

PRESENT: Elden Dallman, Chairman
Joe Gonyo, Member
Joanne Guden, Member
Gus Mueller, Member
Ruth Topham, Member
Bob Malchetske, Member
Dan Priske, Member

EXCUSED: Cindy Skipchak, Secretary
Nolan Wallenfang, Member

OTHERS PRESENT: Linda Van Ness, Director
Karen Davis, Administrative Asst.
LeRoy Dissing, Deputy Director
Orrin Helmer, County Board Chairman
Kathy Munsey, Health Unit Manager

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 6:05 p.m. by Chairman Dallman. After discussion, Priske made a motion to approve the agenda. Guden-second. All ayes. Motion carried.

Action on Minutes: After discussion, Mueller made a motion to approve the minutes of the 10/10/06 Health & Human Services Board meeting. Topham-second. All ayes. Motion carried.

Signing of Vouchers: After discussion, Mueller made a motion to approve the November 2006 Health & Human Services and Veteran's Services vouchers. Guden-second. All aye Motion carried.

Appearances: Public Comment (3 minutes): None.

Kathy Munsey, Health Unit Manager: Munsey reported that Betty Freimark will be retiring in January 2006. Munsey explained proposed staff changes to cover the Community Health Technician hours. Discussion followed.

Munsey reported regarding grant proposals:

The first grant proposal was done in conjunction with Berlin Hospital for rural hospitals obtaining funding for a diabetic educator in the county. Munsey reported that the grant application was successful in the amount of \$50,000.00 to hire a diabetic educator at the Berlin hospital.

Munsey reported regarding the \$50,000 Blue Cross/Blue Shield grant for a youth program. Discussion followed.

Munsey reported that the flu vaccine are being given when the vaccines are received. There has been a delay in shipments. Munsey reported that 950 doses are anticipated to be received between November 27 and December 7, 2006. Clinics have been held in each city of the county. Discussion followed.

Munsey reported regarding the Special Legislative Council Committee meetings she has been attending once a month. Munsey reported that the last meeting will be in December at which time recommendations will be made to the legislature.

Munsey reported that there will be a Interim Pharmaceutical Stockpile Drill on November 30, 2006 at the Berlin Hospital from 12:00 - 4:00 p.m.. Munsey explained the process. Discussion followed. These are required exercises that need to be done in order to continue receiving funding and ensure preparedness in the event of a disaster.

Munsey updated Committee members regarding Sanitarian program - restaurant inspections. Overall, it has been a positive move.

Correspondence: None.

Veteran's Service Office Report: None.

Closed Session per WI Statute 19.85 (1)(c)(f) & (g) and 19.85(1)(e): After discussion, Mueller made a motion to move to closed session. Guden-second. Roll call vote. All ayes. Motion carried.

Return to Open Session for Decision: After discussion, Malchetske made a motion to adjourn closed session and return to open session. Guden-second. Roll call vote. All ayes. Motion carried.

After discussion, Malchetske made a motion to recommend to the Green Lake County Personnel Committee approval of the 6-month evaluation of Mari Krueger, Clinical Therapist, and pass her to permanent status. Guden-second. All ayes. Motion carried.

Advisory Committee Reports: Aging: The meeting was held on October 19, 2006 at Berlin Senior Center. Guden reported regarding the meeting. Discussion followed regarding the Oliver meal containers that are now being used and the success of them.

Discussion followed regarding whether the Berlin Senior Center could sell meals to the public at a cost of \$3.65 per meal. The Center is checking into the legal aspects. Committee members will be updated.

Discussion followed regarding the need for a stamp with date that the meal would need to be used by.

The ADRC and marketing for this was discussed.

Van Ness reported regarding the status of the sign. A second bid is being obtained for the sign.

The next Aging Advisory Committee meeting will be held on December 13, 2006 at the Princeton Senior Center.

Long Term Support: The next meeting will be held December 13, 2006.

Health Advisory Committee: The next meeting will be held on January 10, 2007.

Family Resource Council: The next meeting will be held on December 4, 2006.

Transportation Coordinating Committee: The meeting was held on November 16, 2006 with the public hearing for the 51.30 grant. The grant application is for \$96,671.00 to cover the transportation projects.

W-2 Committee Report: The next W-2 Steering Committee meeting will be held in April 2006.

Advocap/Headstart Report: Mueller reported regarding the annual plan for 2007 and the performance targets for 2007. These performance targets were discussed with committee members. The recommended annual plan for 2007 was approved.

Unit Reports: Administrative: No discussion.

Aging/Long Term Care: Long Term Care Reform Update: Van Ness reported that on November 9, 2006 Priske, Dallman and Van Ness attended a long-term care reform update meeting. Dallman reported that it was a very educational meeting with discussion on ADRC, Family Care, and Long Term Care and Reform.

Van Ness will do a presentation to Committee members at a future meeting.

Resolution: Designation of Elder Adult-at-Risk and Adult-At-Risk Agencies: Dissing presented the Resolution: Designation of Elder Adult-at-Risk and Adult-At-Risk Agencies. After discussion, Priske made a motion to recommend approval of the Resolution: Designation of Elder Adult-at-Risk and Adult-At-Risk Agencies with the December 19, 2006 date for County Board. Guden-second. All ayes. Motion carried.

Children & Families Unit: No discussion.

Clinical Services Unit: Dissing reported that the AODA and clinic recertification was held in October. The clinic was approved for two years with the addition of crisis mental health and Berlin High School was declared as a branch office allowing DHHS staff to do counseling services there and bill for those services.

Dissing reported that Green Lake County is collaborating with Waushara County on an alcohol and drug counselor to provide AODA/mental health counseling to Berlin High School one day per week. Dissing will update the Board when more information is available.

Economic Support Services: No discussion.

Fox River Industries: No discussion.

Health: Discussed above.

Current Health Abatements: None.

Policies/Procedures Update: Discussed above.

Purchases: Dissing presented two bids for a HON-P3251RML Single Pedestal Desk for the ADRC area: Office Plus - 276.83 and Corporate Express - \$312.17. After discussion, Malchetske made a motion to purchase the desk from Office Plus for \$276.83. Mueller-second. All ayes. Motion carried.

Van Ness presented 3 bids for a Kitchenaid industrial strength dishwasher (more heavy duty) for Fox River Industries. Moriarty's in Berlin - \$599; East Town in Wautoma - \$579 Van Vreede's in Oshkosh - \$550. Discussion followed regarding service/local vendor. After discussion, Malchetske made a motion to recommend purchase of the Kitchenaid Dishwasher from Moriarity at a cost of \$599.00. Topham-second. All ayes. Motion carried.

Van Ness presented the bids for the sign outside of the building: the original bid was from Marquette County Highway - \$743.40; the second bid was from Ripon Signs - \$764.68. After discussion, Guden made a motion to recommend purchase of the sign from Marquette County Highway at a cost of \$743.40. Malchetske-second. All ayes. Motion carried.

Health & Human Services Budget: No report.

Carryover Accounts: Alternate Care: No discussion

W-2: No report.

Budget 2006: No report.

Budget 2007: Van Ness reported that the County Board approved the 2007 proposed budget on November 14, 2006. Discussion followed.

Committee Discussion: Administrative Committee Report: Helmer reported that the Corporation Counsel was approved.

Finance: No discussion.

Personnel: Dissing explained to Committee members that interviews are being held for the Intensive In-Home Worker. There will be a Health & Human Services Personnel Committee meeting held on December 12, 2006 at 5:00 p.m.

Property & Insurance: Mueller and Helmer updated Committee members regarding the County Board approval for Potter Lawson to do a site study at the current downtown site for a judicial/law complex.

The next meeting will be held December 5, 2006 at 4:30 p.m.

IT Committee: No discussion.

Facilities & Security Committee Report: Dissing reported regarding the

Security Committee meeting. Discussion followed.

Future Meeting Date: The next Health & Human Services Board meeting will be held on **Tuesday, December 12, 2006 at 6:00 p.m. at the Health & Human Services Center, Green Lake.**

Future Agenda Items For Action and Discussion:

Committee Discussion: None.

Adjournment: The meeting adjourned at 7:54 p.m. on a motion by Guden. Priske-second. All ayes. Motion carried.