

**PROPERTY AND INSURANCE COMMITTEE**  
**January 4, 2005**

The meeting of the Property and Insurance Committee was called to order by Chairman Bernie Kasierski on January 4, 2004 at 6:04 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present:       Bernie Kasierski  
                  Orrin Helmer  
                  Gus Mueller  
                  Gene Thom  
                  Mike Stoddard

Others Present:  
                Marge Bostelmann, County Clerk  
                Dan Sondalle, Assistant Corporation Counsel  
                Dave Mendleski, Maintenance Supervisor  
                Mary Brott, Alliant Energy

**AGENDA**

*Motion/second(Stoddard/Mueller)* to approve the amended agenda. Motion carried.

**MINUTES**

*Motion/second(Helmer/Thom)* to adopt the minutes of December 7<sup>th</sup> as presented. Motion carried.

**APPEARANCES**

Mary Brott, Alliant Energy appeared to discuss gas/electric costs and recommendations. Brott presented charts and graphs indicating how costs have increased and explained that the boiler runs in the summer for humidity and that the air conditioner runs in the winter.

Brott also stated that a technician will look at how the County Buildings can be grounded to prevent another lightning strike that would cause the excessive damage as the August lightning strike did.

**CORRESPONDENCE**

Bostelmann presented a letter from Bill Crawford stating that he is selling the house at 548 South Street next to the County Fair grounds property. He would like to know if the county is interested in purchasing the house.

Bostelmann was directed to send a correspondence stating that the County is not interested at this time.

**MONTHLY JAIL POPULATION**

## **PURCHASE REQUESTS**

Bostelmann presented bid for a screen to be mounted in the County Board Room for the projector which is being purchased by Planning and Zoning. This will be for presentation in the County Board room to Committee, Board of Adjustment and County Board.

*Motion/second(Helmer/Mueller)* to approve the purchase of a screen 84 X84 for the County Board Room. Motion carried.

## **RESOLUTIONS/ORDINANCES**

**USE OF COUNTY PROPERTY** None

## **LEASE OF COUNTY A PROPERTY**

Bostelmann presented a request from Dean Sales to rent the land on County A. Selsing drafted a lease. The Committee recommended that the lease be held until after the February County board meeting. Bostelmann will let Sales know.

## **LEASE OF 515 GOLD STREET**

Bostelmann stated that Dr. Ratering and the Family Training Program are still renting part of the building at 515 Gold Street. The basement is vacant. Bostelmann asked if an ad should be put in the paper again. Hold tight.

## **LONG RANGE PLAN FOR COUNTY A PROPERTY**

Kasierski has talked to some department heads and a few residents in his district have called him. He presented a diagram of how buildings could be arranged differently than presented by Venture. Discussion was held on the design.

## **VOUCHERS**

Vouchers were presented for \$ 6,857.75 for the purchasing department and \$6,003.21 for the maintenance for 2004 and \$292,924.55 for Insurance in 2005.

*Motion/second(Thom/Mueller)* to approve the vouchers as presented. Motion carried.

## **MAINTENANCE REPORT**

Mendleski stated that the floors at FRI have been stripped and waxed. The carpet at HHS has been cleaned. He has made minor repairs on the boilers in the Safety Building, HHS and Highway Shop I.

Mendleski stated that the old filing system at HHS has been removed and the installation of the new system will begin this week.

### **CLERKS REPORT**

Sondalle reviewed the contract and would like to see a start and completion date. 50% upon contract, 40% upon completed installation and 10% upon satisfaction.

### **COMMITTEE DISCUSSION**

Helmer mentioned that Law Enforcement did not approve the purchase request which was approved by this Committee last month. This just goes to show that P&I should not approve purchase requests before the governing Committee.

**Next meeting date:** February 1, 2005 at 6:00.

### **ADJOURNMENT**

*Motion/second(Stoddard/Mueller)* to adjourn at 7:30 PM. Motion carried.

Submitted by,

Marge Bostelmann  
Secretary