

PROPERTY AND INSURANCE COMMITTEE
July 6, 2006

The meeting of the Property and Insurance Committee was called to order by Chair John Brennan on July 6, 2006 at 5:00 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Orrin Helmer
 Gus Mueller
 John Brennan
 Gene Thom
 Mike Stoddard

Others Present:

Marge Bostelmann, County Clerk
Dave Mendleski, Maintenance Supervisors
Paul Brummund, Eric Lawson and Kevin Anderson of Potter Lawson
Sheriff Mike Handel
Joy Waterbury, Berlin Journal

Supervisors: Gene Schroeder, Vern Ammentorp, Sue McConnell

AGENDA

Motion/second (Thom/Stoddard) to approve the amended agenda. Motion carried.

PUBLIC COMMENTS

MINUTES

Motion/second (Helmer/Stoddard) to approve the minutes of June 6, 2006. Motion carried.

APPEARANCES

Potter Lawson Report – Paul Brummund, Eric Lawson and Kevin Anderson appeared to present the progress on the project. They have met with the Sheriff staff twice and each individual department head. They used the program from the 2001 study by Ayres and provided an updated. The projected jail size is 122 beds increased from the 83 bed jail proposed in 2001. The jail inspector attended the meetings with the Law Enforcement personnel.

The program numbers will be sent to department heads to determine if the space projected is accurate as proposed. Discussion took place regarding the building utilities and that the first phase should include the cost of utilities to be provided in future expansion of phase 2 and 3.

Potter Lawson has met with the public work director and mayor of the City of Green Lake and also with the Highway Commissioner. Options of running the utilities to the sight are being investigated.

CORRESPONDENCE None

PURCHASE REQUESTS None

BARN LIGHTS IN BEEF AND DAIRY BARN

Discussion was held on the efficiency of the proposed lights and the heat that is generated by the lights.

Motion/second(Helmer/Mueller) to recommend to the Ag, Extension and Fair Committee to get a bid on new lights that would reduce the heat and P&I approves the installation of the lights prior to the Fair. Motion carried.

AIR QUALITY IN SHERIFF'S OFFICE

Law Enforcement has requested that the filters be changed more often. This is being done by maintenance.

AUCTION LIST FOR HIGHWAY EQUIPMENT

The auction list from Highway was reviewed by the committee.

Motion/second(Thom/Mueller) to approve selling the Highway equipment at auction. Motion carried.

USE OF COUNTY PROPERTY None

RESOLUTIONS/ORDINANCES None

VOUCHERS

Vouchers were presented for Purchasing in the amount of \$13,866.17 and for the Maintenance Department in the amount of \$42,506.12

Motion/second(Stoddard/Mueller) to approve the Maintenance and Purchasing vouchers as presented. Motion carried.

MAINTENANCE REPORT

Patented Key System: Mendleski presented the price of a patented key system for all the courthouse doors. Kitz & Pfeils \$942 for courthouse keys. The cost of lock in janitorial supply closet would be \$345. Patented keys will be controlled by the County Clerks office.

Motion/second(Helmer/Mueller) to approve the purchase of keys. Motion carried.

Elevator Inspection: The state inspector for the elevators was here for the yearly inspection, everything was okay at the time.

Highway Shop I: When the spring on the overhead door broke, the shaft on the opener was bent. A new opener plus six door openers were purchased.

Water Test: The water test from Dodge Memorial Park indicated the coliform level was safe and the nitrate levels were also safe.

Fish: All the fish from the ponds were put into Big Green Lake. There were approximately 25,000 Brown and 25,000 Lake trout. The only fish left are the Walleyes which are taken care of by the Walleyes for Tomorrow organization. The ponds are currently being used to test a new type of carp barrier.

Air Conditioning in IT Room: The compressor for the air conditioning in the IT room burned out. A spare backup compressor stored on the 3rd floor was installed.

Tree Damage: We lost a large tree on the east side of the courthouse in a recent storm.

Boat Launch: The boat launch fees as of July 5th is \$2129.95

Summer Shirts: The summer work shirts are in and the staff is wearing them.

Sidewalk Replacement On East Side Of Courthouse: The sidewalk replacement on the east side of the Courthouse will be completed by Thursday night. T & Associates provided information on repairing the steps on the east side of the Courthouse. Helmer is concerned that the steps are not up to code and questions if we can repair the steps. Mendleski will ask for information from the building inspector.

Fire Alarms: Helmer stated that the fire alarms on the second floor of the jail are all disconnected because of the alarms keep going off for no reason. Mendleski will check into the problem and report back to the next meeting.

CLERKS REPORT

Health Insurance Report

A health insurance Data Report and Analysis for 2005 was reviewed. A presentation by the Group Health Trust will be set up for August or September County Board.

Sewer Facility Study

The Town of Brooklyn is conducting a Sewer Feasibility Study. The study area includes Sunset Park.

Courthouse Signage

Bostelmann is looking into the costs of replacing the Courthouse sign.

CLOSED SESSION

Move into closed session per ss. 19.85 (1)(b)(g)(c)(e) conferring with legal counsel to discuss pending litigation/evaluation/employee discipline and negotiations relating to Valley Trails Landfill contract.

Motion/second(Helmer/Mueller) to go into closed session per ss 19.85(1)(e) conferring with legal counsel to discuss pending litigation, and negotiations relating to Valley Trails Landfill contract. Roll call vote, 5 ayes and 0 nays, motion carried.

OPEN SESSION

Motion/second(Mueller/Thom) to resume open session. Roll call vote, 5 ayes and 0 nays, motion carried.

Motion/second(Thom/Mueller) to authorize Sondalle and Selsing to hire an attorney to review the Valley Trails Landfill contract and provide other services necessary under the circumstances with eventual reimbursement by Waste Management. Motion carried.

This will be discussed on the July 25th P&I Committee meeting.

COMMITTEE DISCUSSION

Gene Schroeder asked if the Committee would be willing to have the questions answered that he requested at the last Board meeting. Ammentorp stated that having two buildings will be an expense to maintain. Priske stated that the HHS center has a problem with space and they should be included in the first phase. He also stated that a project manager should be hired. Helmer stated that the County board has to approve a building project and until the project is approved there is no need to hire a project manager.

Next meeting dates: Regular meeting on August 1, 2006 at 4:30 PM, Special meeting on July 25th August 29th, and September 26th at 4:30 pm.

Agenda items: July 25th Project Manager, Closed Session relating to Landfill contract

ADJOURNMENT

Motion/second (Stoddard/Mueller) to adjourn at 7:25 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk