

PROPERTY AND INSURANCE COMMITTEE
November 3, 2009

The meeting of the Property and Insurance Committee was called to order by Chair Gene Thom on Tuesday, November 3, 2009 at 4:30 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom
Mike Stoddard
Orrin Helmer
Gene Schroeder
Gus Mueller

Also Present:

Margaret Bostelmann, County Clerk
Jeff Haase, Assistant Corporation Counsel
Robert Podgorski, Hwy Commissioner
Mark Podoll, Sheriff
Scott Weir, Maintenance Supervisor
Sue McConnell, County Board Supervisor
Al Shute, LUP&Z director
Jerry Grout, Cornerstone Project
Paul Brummund, Potter Lawson
Tim , Samuel's Group

Others Present:

Pam Schumacher, Reporter
Todd Hudzinski
Aaron Becker
Carla Spink
Sue Kinas
Lynn Grout
Sue Wendt

AGENDA

Motion/second (Stoddard/Mueller) to approve the agenda. All ayes. Motion carried.

MINUTES

Motion/second (Stoddard/Schroeder) to approve the minutes of October 6, 2009 and October 7, 2009 as presented. All ayes. Motion carried.

CORRESPONDENCE

- Helmer stated that Priske received a letter from Judge McMonigal that he has not received notice of the P&I findings. Helmer stated that Judge Stork wrote back to Priske and copied McMonigal.
- Letter from Dan Priske to Judge McMonigal that the P&I Committee will respond to his letter regarding expanding the new facility to include the office suites. Helmer stated that a letter should be sent to McMonigal referring the Stork letter.

Motion/second(Helmer/Mueller) to have a letter sent to McMonigal stating the Committee thought that Judge Storck's letter addressed his request. Motion carried.

PUBLIC COMMENT None

APPEARANCES

Jerry Grout appeared to explain that the Cornerstone group is interested in looking at the courthouse complex for their project. He explained that they originally started to look at a YMCA, but that did not work out. The Cornerstone Board is looking at the use of the courthouse complex being used. This would be a county wide project. Health and wellness, fitness, and sports for youth are focus points of Cornerstone. Grout believes this is a very strong possibility for the use of these buildings.

LONG RANGE PLAN UPDATE

Discussion and action to allow Ernie Hunter to give a presentation regarding the downtown facilities development during closed session of the November County Board meeting: Hunter explained the presentation that he would like to present for 45 minutes to 1 hour. Schroeder believes that the presentation should be made to the Board. Helmer would like to see it in open session and asked Corporation Counsel regarding this presentation. Haase stated that it could be done in closed session if the Board wants it to be. Discussion held.

Motion/second(Schroeder/Mueller) to approve the presentation by Ernie Hunter at the November County Board meeting in open session not to exceed 45 minutes with questions after the presentation. Motion carried.

Paul Brummund appeared to present the site plan options, floor plan options and exterior design of an addition at the County A site. The presentation will be given to the county Board in December with the costs presented by Samuel's Group.

Tim Harmon presented the update of the construction phase.

Budget Adjustments:

- #37 – change door 1237A to 3'4" instead of 3'0" door Add bulk head to corridor 208
- #41 – Hardware Changes made to Shop Drawings during Review
- #45 – Add Access points for Communications
- #46 – Change Floor Mat Layout – add Terrazzo gives transitions
- #47 – Add LED nightlight to fixture QS8
- #51- Added 11 Bollards per Alliant Energy
- #52 – Extend Metal fascia to 1" at Sally Port
- #54 – South Entrance Galvanized Lintels for Masonry
- #55 – Add 16 footing pads to area C not shown
- #57 – Extend 36" concrete storm pipes on east side of Cty A at South Turn Lane area because of dangerous slope
- #58 – Remove and Reinstall 12 concrete storm culverts at 9" invert and reshape ditch areas
- #59 – Addition Curb and gutter not labeled on plan and area C footing not clearly shown.
- #60 Add to install 6" domestic water lines and 8" fire protection water line from future storage room 0029 to Mech. Rm. 006

Motion/second(Stoddard/Mueller) to approve the budget adjustments. Motion carried.

MAINTENANCE REPORT

The report was sent to the committee.

Discussion relating to the water at the Highway shop II. Maintenance has furnished bottled water. Weir found a water test from 2002 stating that the water is safe. He took a test this year and found the water safe again. He stated that the new water tank and pressure tank will clear up the "taint in the water". Podgorski stated that the guys at shop II will not drink the water. Podgorski explained the water has an odor. Maintenance will no longer provide bottled water at highway shop 2

USE OF COUNTY PROPERTY – None

CONTRACT WITH CHARTER FOR NETWORK SERVICES

Bostelmann presented the contract for the network service at the new facility. The County currently contract with Charter and a new vendor would not be able to use the same fiber which would cause an additional expense. The monthly cost is in the 2010 IT budget. The Installation costs of \$12,500 will be paid by the building project. Bostelmann also explained the second contract for TV cable. The County has not paid for cable in the past. This contract will run the cable line to the new building. Installation cost is \$2500 with \$232/month for up to 40 lines. The agreements have been reviewed by Corporation Counsel.

Motion/second(Stoddard/Mueller) to approve the contract with Charter and Bostelmann signing the agreements. All ayes. Motion carried.

RESOLUTIONS/ORDINANCES

Relating to Berlin Snowmobile Bridge, rescinding easement and approving quit claim deed and revised easement: Bostelmann explained why the DNR is requesting this change in the easement. *Motion/second(Schroeder/Mueller)* to approve the resolution and send on to the County Board. Motion carried.

PURCHASE REQUESTS

Law Enforcement

M15A4 Carbine Riffle	ArmaLite	\$709.00 - recommends
	Atlantic Firearms	\$819.00
One Used Vehicle	Holiday Automotive	\$3,773.50
Undercover car		

Maintenance

Highway C0-Ray-Vac heating system	B.P. Mechanical	\$18,700.00
	S&S Mechanical	\$10,233.55 – preferred
Hiniker VT95 Trip Edge V Plow	Modern Rental	\$5,299 – preferred
Installed	Casper's Truck	\$5,710
	Bob's 151 Sales	\$7,067

Electric water heater and Pressure tank at Highway Shop II	Schueller Plumbing	\$1,610.50 – preferred
	Stahl Plumbing	\$1,703.00

IT

Fujitsu F1-6230FB scanner	CDW	\$1320.00 State contract
OptiPlex 360 desktop	Dell	\$658.90 State contract
HP Probook 4710s laptop	HP	\$1,354.00 State contract
HP CM3530 mfp printer	CDW	\$3,117.30 State contract

Register of Deeds

Model 200 – Enduro single door plat cabinet	Excel Binding	\$2840 plus \$295 freight - recommended
	U.S. Records	\$2920 plus \$200 to \$300 shipping

Highway

Snow Equipment consisting of Plow, wing, underbody & pre-wet system	Monroe	\$98,996.00
	Olson Body & Trailer	– No bid

Tri-Axle Truck	V&H Truck	No bid
	L&S Truck Center	No bid
	Packer City	\$96,497.00

Motion/second(Helmer/Stoddard) to approve the purchase request as recommended by the Governing Committee and the undercover car pending approval by the Judicial Law enforcement Committee. All ayes. Motion carried.

MONTHLY VOUCHERS

Vouchers were presented for Maintenance in the amount of \$25,036.27; for Purchasing in the amount of \$9,481.82; for the Building Project costs of \$3,052,809.25; and Radio Towers in the amount of \$1,262.50.

Motion/second (Helmer/Schroeder) to approve all the vouchers. All ayes. Motion carried.

CLERKS REPORT

The report relating to agenda items was sent in the packet.

Bostelmann explained that the Markesan and Princeton snowmobile clubs received grants for snowmobile bridges. The bids will be opened at the next P&I Committee meeting.

Geocache

Bostelmann received a request to put a goecache on the Mascoutin Valley trail from Edmund Marks. Bostelmann will contact him to find out where the geocache is to be located and see if it is on the property that is going to be swapped with the Conservation Club. Discussion held. Helmer stated that the request received in the past was approved by Highway and this should be sent there also.

Motion/second(Helmer/Schroeder) to lay this over for more information and send it to Highway Committee for approval. Motion carried.

Bostelmann will also call Roti Roti for the placement of the geocache in Zobel Park.

COMMITTEE DISCUSSION

Future Meeting Date: December 1, 2009 at 4:30PM

Future Agenda items for action & discussion: Geocache, bid opening for snowmobile bridges,

ADJOURNMENT

Motion/second (Stoddard/Helmer) to adjourn at 6:40 p.m. All ayes. Motion carried.

Submitted by,



Margaret Bostelmann
County Clerk