

**PROPERTY AND INSURANCE COMMITTEE**  
**November 1, 2011**

The meeting of the Property and Insurance Committee was called to order by Gene Thom on Tuesday, November 1, 2011 at 4:30 PM in the Green Lake County Board Room, Green Lake County Courthouse, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom  
Mike Stoddard  
Joanne Guden  
Don Peters  
Dave Richter

Also Present:

Marge Bostelmann, County Clerk  
Scott Weir, Maintenance Supervisor  
Linda Van ness, HHS  
Lauree Renard  
Letty Wallenfang  
Fran Hill, Center for Arts & Innovation  
Tony Daley, Berlin Journal

Jeff Haase, Assistant Corporation Counsel  
Sheriff Mark Podoll  
Judge Slate  
Mary Jo Johnson  
Mike White, Cornerstone  
Phil Burkhart, Center for Arts & Innovation  
Aaron Becker, Ripon Commonwealth

**AGENDA**

*Motion/second(Stoddard/Richter)* to approve the amended agenda. Motion carried.

**MINUTES**

*Motion/second (Guden/Peters)* to approve the minutes October 4, 2011 correcting typographical error on page 3 changing “of” to “as”. Motion carried.

**CORRESPONDENCE** – None

**PUBLIC COMMENT** – None

Mary Jo Johnson requesting that the water and heat not be turned off at the old building. She believes that not having the heat and water will damage the building and there is currently an offer to purchase the building as is and not damaged. MSA pointed out that the building should not be closed up because of mold and damage.

Judge Slate asked a question regarding the decorating policy in the public, commons area of the building. He is questioning if something is continuing on for art work in the hallways. Richter stated that there are no hard and fast rules other than what is listed in the policy and art work would have to be approved by the committee. The Judge will bring back a proposal to the committee.

**APPEARANCES**

Green Lake Greenways – Lauree Renaud: Renaud came to thank the Committee for the work on the Mascoutin trail. She stated the trail is better than it has been in years. She stated that Scott is great to

work with. Greenways provided gravel to complete the trail from F and 49. There is now 12.5 mile trail.

### **CHILDREN'S EDUCATION ARTWORK – ROBIN & LETTY WALLENFANG**

Letty Wallenfang explained that she has a master's degree in art and has taught at Green Lake School. She presented panels of pictures of children and art projects. She believes this will help the public understand what is taught and created in the art class. The titles on each frame are from the Department of Public Instruction. She is requesting that the art work be temporarily displayed in the Government Center.

Richter stated that they are good examples of art work. He stated that he has walked the halls of the Government Center and does not know where they would be put in public hallways because there is little wall space the hallways. He suggested that the Center of Art and Innovation may be a better venue for the display. Discussion was held on the concern with temporary art work and where and how it could be displayed.

Thom thanked Wallenfang and said that they are not interested at this time

### **CORNERSTONE PROJECT PROPOSAL**

Mike White stated that he is happy to say that Cornerstone is now working with the Arts & Innovation Project and they are removing their proposal to purchase the old HHS center. They have joined forces with the Arts & Innovation and are very excited about this.

Fran Hill stated that they are very excited about this cooperative venture. The merger will develop meaningful programming for the needs of the community including health and wellness. They have also discussed this with UW Madison and they are interested in working with the group and providing resources. An update will be given next month to the Committee.

### **HILL STREET PROPERTY – OLD COURTHOUSE**

Water & Heat Shut Off:

Weir stated that he has not shut down the water and heat to the building. Weir provided the cost of about \$23,000 to continue heating the building for 6 months. Discussion was held on temperature settings and control. Safety Building system is set at 68 degrees. The courthouse and annex is a steam pressure system. Weir explained the boiler has to be "blown down" every day, and the building would have to be checked every day to make sure the pipes do not leak. Weir suggested a temporary forced air system in the old courthouse that may be less expensive. Discussion was held.

Committee agrees that the heat should be kept on with the least amount of cost. Discussion on purchasing a forced air heater that will keep the building from freezing.

*Motion/Second(Peters/Richter)* to purchase a used forced air heater and have duct work installed for a cost not to exceed \$4000. Motion carried.

Insurance: Bostelmann explained how the insurance would need to be change if the building were to become vacant. Currently there is no change needed.

Green Lake County Courthouse Redevelopment Plan – Draft 2: The plan was presented for review by the Committee

Haase explained that he has talked with the mayor and the city is working on moving the siren and hooking the clock up to city electric.

**CELLULAR EQUIPMENT PROPOSAL**

The antenna and amplifier has been moved and an additional amplifier is needed. The cost is \$1389 for the additional amplifier.

*Motion/Second(Guden/Richter)* to approve the purchase and installation of the amplifier. Motion carried.

**USE OF COUNTY PROPERTY** – None

**RESOLUTIONS/ORDINANCES** – None

**DISPOSAL OF IT ITEMS**

A list of items to be disposed of was presented.

*Motion/Second(Richter/Stoddard)* to approve the list of items to be disposed. Motion carried.

**PURCHASE REQUESTS:**

**HHS**

Copy Machine	Modern Business Machines	\$995.74
	Northeast Photocopy	\$1199.00

**County Clerk**

Smartphone for DA	HTC Wildfire	\$.01
	HTC Merge	\$38.99
	Blackberry Curve	\$.99
	Monthly coverage all phones	\$24.99

*Motion/Second(Stoddard/Guden)* to approve the copier from Modern Business Machine and the HTC Wildfire phone and activation for the District Attorney. Motion carried.

**MONTHLY VOUCHERS**

Vouchers were presented:

- Justice Center - \$4,025.00
- Maintenance – \$17,324.70
- Parks – \$1,782.47
- Purchasing – \$6,906.89
- Radio Tower – \$147.31

*Motion/second (Stoddard/Richter)* to approve the vouchers as presented. Motion carried.

### **MAINTENANCE REPORT**

The Report was submitted to the Committee.

- Monthly activities – The report was sent to the Committee.

### **PARKS & RECREATION**

Weir presented the proposed signs for the parking area. Weir asked permission to put a picnic table on the green space in the trail recreational area. It was suggestion that the table be chained down.

The trailer that was stolen has been recovered and returned.

Weir requested permission to upgrade the older plow for \$1550. This will make both plows interchangeable.

*Motion/Second(Peters/Guden)* to approve upgrading the plow. Motion carried.

### **CLERKS REPORT**

The report was related to agenda items.

### **COMMITTEE DISCUSSION**

**Future Meeting Date:** Regular Meeting: December 6, 2011 at 4:30 pm.

**Future Agenda items:**

### **ADJOURNMENT**

*Motion/second (Stoddard/Guden)* to adjourn at 5:50 p.m. All ayes, motion carried.

Submitted by,

Marge Bostelmann  
County Clerk