

## PROPERTY AND INSURANCE COMMITTEE

October 2, 2018

The meeting of the Property and Insurance Committee was called to order by Chair Vicki Bernhagen on Tuesday, October 2, 2018 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen  
Richard Trochinski  
David Abendroth  
Patti Garro  
Keith Hess

Absent:

Also Present: Liz Otto, County Clerk  
Scott Weir, Maintenance Supervisor  
Tony Daley, Berlin Journal  
Jason Jerome, HHS Director  
Cathy Schmit, Cty Administrator

Dawn Klockow, Corporation Counsel  
Tyrone Johnson, Hwy Commissioner  
Lori Evans, SO Admin Asst  
Sheriff Mark Podoll

### MINUTES

*Motion/second (Hess/Garro)* to approve the minutes of September 4, 2018 with no additions or corrections. All ayes. Motion carried.

### CORRESPONDENCE

County Clerk Liz Otto stated that \$65.00 was received in boat launch fees for the Catamaran Racing Association of Wisconsin (CRAW) Regatta which took place at Sunset Park in September.

PUBLIC COMMENTS - none

BUDGET ADJUSTMENTS/LINE ITEM TRANSFER - none

### PURCHASE REQUESTS

- Purchase of new iPhone for new superintendent at the Highway Department

*Motion/second (Garro/Hess)* to approve the purchase of an iPhone for the new superintendent. All ayes. Motion carried.

### USE OF COUNTY PROPERTY

- Green Lake High School Homecoming – use of highway grounds for bonfire  
Highway Commissioner Tyrone Johnson stated that the bonfire has been canceled due to the wet conditions.

### RESOLUTIONS/ORDINANCES

- **Modify Health Insurance Plan Design and Update Personnel Policies and Procedures Manual**

*Motion/second (Abendroth/Trochinski)* to approve the resolution and forward to Personnel and County Board for final approval. Discussion held. All ayes. Motion carried.

**MEMORIAL WALL IN THE SHERIFF'S OFFICE - EOC**

Sheriff Mark Podoll requested approval from the committee to paint the northeast corner wall in the EOC with a memorial to fallen officer Bruce Williams to commemorate the 15<sup>th</sup> anniversary of his passing. The wall will be dedicated on October 19, 2018 as part of the ceremonies planned.

*Motion/second (Garro/Hess)* to approve the proposed painting as outlined. All ayes. Motion carried.

**COLD STORAGE BUILDING FOR HIGHWAY DEPARTMENT**

Highway Commissioner Tyrone Johnson stated the proposed cold storage building will replace the existing structure which has been approved for demolition. Highway department personnel will do the work on the structure with assistance from the maintenance department.

*Motion/second (Abendroth/Hess)* to approve the estimate from Menard's for materials not to exceed \$43,754.44. All ayes. Motion carried.

**WEST WING SECURITY UPDATE**

County Administrator Cathy Schmit gave an update on the presentation from Potter Lawson with cost estimates for 3 primary phases – security equipment, renovation of the front entrance, and increased security in the West Wing offices. Equipment and materials for all 3 phases would be close to \$1,000,000. She stated that Potter Lawson will be providing firmer estimates within a week so she will give more information at the next meeting.

**UPDATE ON DECORATION SUBMISSIONS**

County Clerk Liz Otto stated that there has been no response from any of the letters sent out.

**MAINTENANCE REPORT**

- The report was reviewed. Maintenance Supervisor Scott Weir gave an update.

**COMMITTEE DISCUSSION**

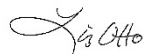
**Future Meeting Date:** Next meeting date: November 6, 2018 at 5:00 PM.

**Future Agenda items for action & discussion:**

**ADJOURNMENT**

Chair Bernhagen adjourned the meeting at 5:27 PM.

Submitted by,



Liz Otto  
County Clerk