

PROPERTY AND INSURANCE COMMITTEE
December 3, 2019

The meeting of the Property and Insurance Committee was called to order by Chair Vicki Bernhagen on Tuesday, December 3, 2019 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen
Keith Hess
Richard Trochinski
David Abendroth

Absent: Patti Garro

Other County employees present:

Liz Otto, County Clerk
Scott Weir, Maintenance Supervisor
Cathy Schmit, Cty Administrator

Barry Mashuda, Hwy Commissioner
Dawn Klockow, Corporation Counsel
Harley Reabe, Cty Board Chair

MINUTES

Motion/second (Hess/Abendroth) to approve the minutes of November 5, 2019 with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENTS - none

USE OF COUNTY PROPERTY

• **Angler's Choice Fishing Tournament**

County Clerk Liz Otto informed the committee that there is a request from Anglers Choice to use Dodge Memorial Park on June 28, 2020 for a fishing tournament. The group would be setting up a weigh in board and would need the park for a few hours in the afternoon.

Motion/second (Trochinski/Hess) to approve the request to use the park on that date. Motion carried with no negative vote.

PURCHASE REQUESTS - HIGHWAY

Purchase requests for the highway storage building at Shop 2 were discussed and approved as follows:

- Overhead doors – ***Motion/second (Hess/Trochinski)*** to approve the bid of \$20,200 from Schuster Overhead door. Motion carried with no negative vote.
- Electric – ***Motion/second (Abendroth/Hess)*** to approve the bid of \$13,321.79 from Ness Electric, LLC. Motion carried with no negative vote.
- Heating – ***Motion/second (Hess/Abendroth)*** to approve the bid of \$23,375 from Superheat. Motion carried with no negative vote.

- Plumbing – *Motion/second (Abendroth/Trochinski)* to approve the bid of \$2,590 from Jahnke Plumbing, LLC. Motion carried with no negative vote.
- Holding tank/drain water – *Motion/second (Hess/Abendroth)* to approve the bid of \$12,400 from Egbert Excavating, Inc. Motion carried with no negative vote.

ORDINANCE

- **Creating an Ordinance Regarding the Use of County Facilities**

Motion/second (Hess/Trochinski) to approve the ordinance and forward to County Board for final approval. Motion carried with no negative vote.

SECURITY SYSTEMS UPDATE

Maintenance Supervisor Scott Weir stated that a walk through was completed on 11/11/19 with the contractor for the front entrance remodel. County Administrator Cathy Schmit stated that a pre-bid walk through is scheduled for 12/19/19 for all interested contractors for the electrical portion of the upgrade.

MAINTENANCE REPORT

- Building and Grounds Report – no discussion
- Monthly Activities – no discussion

COMMITTEE DISCUSSION

Future Meeting Date: January 7, 2020 at 5:00 PM.

Future Agenda items for action & discussion: liability insurance discussion and comparisons

ADJOURNMENT

Chair Bernhagen adjourned the meeting at 5:14 PM.

Submitted by,


Liz Otto
County Clerk