



# **GREEN LAKE COUNTY**

*571 County Road A, Green Lake, WI 54941*

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**Original Post Date: 08/29/19**

**Amended\* Post Date:**

**The following documents are included in the packet for the Property and Insurance Packet on September 2, 2019:**

- 1) Agenda
- 2) Minutes from 08/06/19
- 3) Purchase Requests
  - a. Highway-Hurricane Blower
  - b. Sheriff's Office-Jail Sergeant Phones
- 4) 2020 Budget Discussion
- 5) Buildings and Grounds Report
- 6) Maintenance Monthly Activities Report



# GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto  
County Clerk

Office: 920-294-4005  
FAX: 920-294-4009

## Property & Insurance Committee Meeting Notice

**Date: September 3, 2019 Time: 5:00 PM**

**Location: Government Center, County Board Room, 571 County Road A, Green Lake WI**

### AGENDA

#### Committee Members

*Vicki Bernhagen, Chair*  
*Patti Garro, Vice-Chair*  
*David Abendroth*  
*Richard Trochinski*  
*Keith Hess*

*Elizabeth Otto, Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 08/06/19
5. Public Comments (3 min limit)
6. Discuss Policy on Using County Property by Non-Governmental Entities
7. Purchase Requests
  - Highway- Hurricane Blower
  - Sheriff's Office- Jail Sergeant Phones
8. Use of County Property
9. Government Center Landscaping and LTE Options
10. Clarification of Service Animal Policy
11. 2020 Budget Discussion
12. Health Insurance Update
13. Security Systems Update
14. Maintenance Report
  - Buildings and Grounds Report
  - Monthly Activities
15. Committee Discussion
  - Future Meeting Dates: Regular Meeting 10/1/2019 -5:00 PM
  - Future Agenda items for action & discussion
16. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto, County Clerk

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.**

## PROPERTY AND INSURANCE COMMITTEE

August 6, 2019

The meeting of the Property and Insurance Committee was called to order by Chair Vicki Bernhagen on Tuesday, August 6, 2019 at 5:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Vicki Bernhagen  
Richard Trochinski  
David Abendroth  
Patti Garro

Absent: Keith Hess

Other County employees present:  
Liz Otto, County Clerk  
Scott Weir, Maintenance Supervisor  
Dawn Klockow, Corporation Counsel

Sheriff Mark Podoll (5:07)  
Harley Reabe, Cty Board Chair

### MINUTES

*Motion/second (Garro/Trochinski)* to approve the minutes of July 2, 2019 with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENTS - none

### USE OF COUNTY PROPERTY

- County Clerk Liz Otto read a request from Julie Jankowski for the annual CRAW Regatta at Sunset Park which was scheduled to take place on August 2, 2019. Verbal approval from the chairs of both the Parks Commission and Property & Insurance was given. Due to the weather, most of the participants did not come so the launch passes were not required. Jankowski was advised to submit her request earlier next year if possible so that both committees can give their approval prior to the event.
- County Clerk Liz Otto read an email from Green Lake High School requesting use of the Highway grounds for a bonfire during their homecoming festivities on September 25, 2019 at 7:30 PM.  
*Motion/second (Garro/Abendroth)* to approve the request pending approval from the Highway Committee. Motion carried with no negative vote.

### GOVERNMENT CENTER LANDSCAPING OPTIONS

Maintenance Supervisor Scott Weir outlined several options for landscaping services including:

- Contracting with Fox River Industries – there are currently no clients available to fill the request
- Hire a landscaping vendor at a cost ranging from \$28.00 - \$45.00 per hour for approximately 192 hours per year.
- Hire an additional Limited Term Employee (LTE) at a cost of approximately \$2,496 based on the current wage to work an estimated 8 hours per week for 6 months out of the year.

Discussion held. This will be placed on the September agenda for further discussion.

### **2020 BUDGET DISCUSSION**

County Clerk Liz Otto presented the budgets for the various insurance accounts and the purchasing accounts. Discussion held. Chair Bernhagen advised Scott Weir to present his budget to the committee in September.

### **HEALTH INSURANCE UPDATE**

County Clerk Liz Otto stated that there have been several meetings with various insurance providers and quotes should be submitted by September 1, 2019 with firm numbers. More information will be available at the September meeting.

### **SECURITY SYSTEMS UPDATE**

County Board Chair Harley Reabe stated that there were no bids received on the RFP for the entryway so the architect is now soliciting bids. The walk through for the electrical portion of the update was done a couple of weeks ago.

### **MAINTENANCE REPORT**

- Building and Grounds Report – Parks & Rec report was submitted to the committee for informational purposes. Discussion held regarding damage and garbage at County parks.
- Monthly Activities - The report was reviewed.

### **COMMITTEE DISCUSSION**

**Future Meeting Date:** September 3, 2019 at 5:00 PM.

**Future Agenda items for action & discussion:** clarification of service animal policy, landscaping and LTE options, health insurance update

### **ADJOURNMENT**

Chair Bernhagen adjourned the meeting at 5:31PM.

Submitted by,

  
Liz Otto  
County Clerk



# REQUEST FOR PURCHASE APPROVAL

Item To Be Purchased:

Department:

Account Number:

Governing Committee:

Governing Committee Approval Date:

P&I Approval Date:

Reason for Purchase:

# Q U O T A T I O N

PAGE: 1

INTEGRITY LAWN SERVICE & SUPPLY, INC  
526 E Fond du Lac St  
Ripon, WI 54971  
Phone #: (920)748-5013  
Fax #: (920)748-5028

PHONE #:  
CELL #:  
ALT. #:  
P.O.#:  
TERMS: Net 10 1st&15th  
SALES TYPE: Quote

DATE: 7/26/2019  
ORDER #: 11193  
CUSTOMER #: 102227  
CP: Ashley R  
LOCATION: 1  
STATUS: Active

## BILL TO 102227

Green Lake County Highway Dept  
570 South Street  
Green Lake, WI 54941

## SHIP TO

Green Lake County Highway Dept  
570 South Street  
Green Lake, WI 54941

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
FER	5901810	Fb3000 35Hp B&S Vanguard Big Block Carb 8500 Cu Ft/Min-	1	\$12,500.00	\$12,500.00	\$12,500.00
****	DISC	Dealer Discount on Demo Unit 1.5hrs- Cash or Check	1	\$0.00	-\$3,000.00	(\$3,000.00)

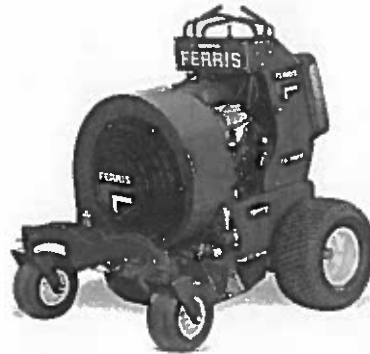
Prices reflected on this quote are valid for 30 days and while current supplies last. However, prices are subject to change if the program or promotion the prices were quoted under is no longer in effect.

All special orders require a 50% down payment prior to the order being placed.

*Hurricane Stand-on Blower*

SUBTOTAL: \$9,500.00  
TAX: \$0.00  
ORDER TOTAL: \$9,500.00

Authorized By: \_\_\_\_\_

[\(/na/en\\_us/home.html\)](#)[FEATURES](#) [SPECIFICATIONS](#) [REVIEWS](#) [Q&A](#)Integrity  
Ripon

### THE POWER TO MOVE DEBRIS FASTER

The FB3000 Hurricane™ stand-on blower is designed to provide maximum air flow and power for effective debris management. With an airflow of 8500+ cfm and air velocity of 165 mph, fall leaf clean up and moving debris is made easy. Air flow is changeable from the operator station, with three directions - left, right and front. A unique blower design allows the FB3000 to pull air from both sides, increasing power and reducing noise.

[DEALER LOCATOR](#) ([/na/en\\_us/support/dealer-locator.html](#))

## Features

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### Joystick Deflector Control

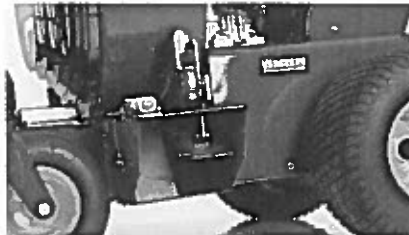
The joystick allows the operator full control of the air flow direction - forward, left and right. Pulling back on the joystick closes all deflectors for transport.

---



### Quad Control Handle System™

This system provides automatic return to neutral, integrated operator presence, self-activating parking brake and travel direction control.



### Dual Deflector Air Flow System™

The split left deflector system allows the operator to change the angle of the air flow to enhance the deep cleaning of debris.



### Unique Blower Housing Design

Pulls air from both sides of the blower housing, increasing power and reducing noise.



### Commercial Power

Vanguard 35 Gross HP\* V-Twin engine provides commercial strength power.

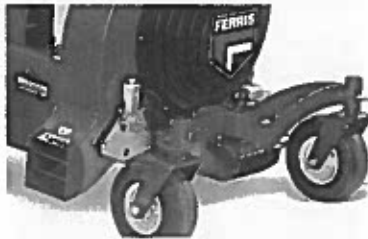


FEATURES SPECIFICATIONS REVIEWS Q&A



### LED Light

An integrated LED light in the operator tower allows working and loading into dusk, extending the work day.



### Torsion-Mounted Front Axle Assembly

Go over curbs or uneven terrain with ease with the torsion-mounted front axle. Bumps are softened, smoothing out the ride.



### 3-Way Air Discharge

The right discharge is ideal for deep cleaning or blowing above gravel roads and driveways. The center discharge plumes to the right and is ideal for cart path and trail cleaning. The left discharge has the patented Dual Deflector Air Flow System™ for operator controlled twin air columns. This patented undercut allows for downhill blowing.





### Ergonomic Platform and Thigh Pad

A skid-mounted operator platform and ergonomic thigh pad provide excellent operator comfort.

## Specifications

✓ 5901810

<b>Part #</b>	5901810
<b>Engine Power Rating*</b>	35.0
<b>RPM</b>	2600
<b>Drive Train Type</b>	Dual Hydrostatic
<b>Number of Speeds</b>	Infinitely Variable
<b>Front Tire Size</b>	13
<b>Air Flow (Cubic ft/min)</b>	8500+
<b>Overall Length (in)</b>	65
<b>Overall Height (in)</b>	56
<b>Charging System (amps)</b>	20
<b>Solenoid Shift</b>	Solenoid Shift
<b>Warranty (Balance of Machine) †</b>	Standard: 2 Years   Rental: 90 Days
<b>Engine Fuel Type</b>	Regular, unleaded gasoline
<b>Engine Brand</b>	Vanguard® V-Twin
<b>Displacement (cc)</b>	993
<b>Fuel Tank Capacity (gal)</b>	10
<b>Transaxles</b>	Hydro-Gear® ZT-3100®
<b>Max. Travel Speed</b>	11
<b>Rear Tire Size</b>	22
<b>Air Speed (mph)</b>	165
<b>Overall Width (in)</b>	45
<b>Dry Weight (lbs)</b>	895
<b>Ignition</b>	Flywheel Magneto
<b>Fuse (amp blade)</b>	30
<b>Warranty (Engine) †</b>	2-Year Limited Manufacturer's Warranty
<b>Operator's Manuals</b>	<p> <a href="/na/en_us/product-catalog/stand-on-blowers/fb3000-hurricane-standon-blower/_jcr_content/tab/item_2/specifications.downloadmanual.5901810_">Illustrated Parts List - English (/na/en_us/product-catalog/stand-on-blowers/fb3000-hurricane-standon-blower/_jcr_content/tab/item_2/specifications.downloadmanual.5901810_</a></p> <p> <a href="/na/en_us/product-catalog/stand-on-blowers/fb3000-hurricane-standon-blower/_jcr_content/tab/item_2/specifications.downloadmanual.5107443_">Operator's Manual - English (/na/en_us/product-catalog/stand-on-blowers/fb3000-hurricane-standon-blower/_jcr_content/tab/item_2/specifications.downloadmanual.5107443_</a></p>

\* Power rated by engine manufacturer.

† See operator's manual or dealer for complete warranty details. Refer to engine operator's manual for engine warranty.

## Q&A

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\$ 10,500

Modern Rentals Q≡



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Features Specifications

### Hurricane™ X3000



#### Zero Turn Stand-On Blower

Ideal for medium size maintenance contractors, landscapers, seal coaters, schools, parks departments, cemeteries, resorts, street departments golf courses and estate properties, the Hurricane X3000 takes clean-up productivity to a whole new level. From seamless operating controls, to directional blowing options, robust blowing power and zero-turn maneuverability, the Hurricane X3000 accelerates the clean-up task so more jobs can be completed faster and with less wear on the operator.

**Schedule an X3000 Demo!**



([https://www.billygoat.com/na/en\\_us/support/demo.html](https://www.billygoat.com/na/en_us/support/demo.html))

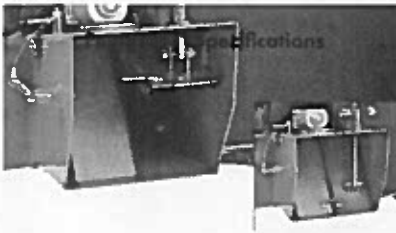
**FIND A DEALER** ([/na/en\\_us/find-your-dealer/dealer-locator.html](/na/en_us/find-your-dealer/dealer-locator.html))

### Features



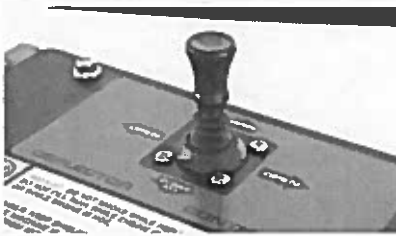
#### Patented Quad Control Handle System™

Offers seamless forward/reverse direction, automatic return to neutral, integrated operator presence control and a self-activating parking brake. Intuitive controls for ease of operation.



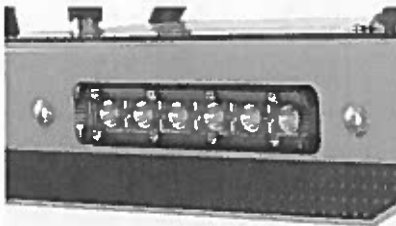
**Patented Dual Deflector Air Flow System™**

Allows the operator to change the angle of the air flow for deeper, more efficient cleaning of leaves and debris. Air flow can be shut down on all three discharges for transport.



**Joy Stick Deflector Control**

Allows the operator quick and easy control of air flow from left, right or forward directions, eliminating the need to blow in reverse. Simply pull-back on the lever to close flow for transport.



**LED Lights**

LED lights for night operation makes for easy clean-up when the seasonal change brings less daylight to complete jobs.



**Torsion Mounted Front Axle Assembly**

Handles curbs with ease, like they're not even there.

**Features Specifications**



**Ergonomic Operator Platform & Thigh Pad**

Non-skid platform and padded thigh pad offer ease of operation and operator comfort.



**Automatic Parking Brake**

Self activates if the need to briefly step off of the machine arises.



**Front & Rear Tie Downs**

Offer secure tie-down points for ease of transport.

**Specifications**

X3000

<b>Model</b>	5901808-X3000
<b>Engine Power Rating (hp)*</b>	23.0
<b>Transmission</b>	Twin HYDRO-GEAR® 3100 IZTs
<b>Air Flow (cubic ft/min)</b>	6,500+
<b>Fuel Capacity (gal)</b>	10
<b>Drive Train Type</b>	Dual Hydrostatic
<b>Charging Systems (amps)</b>	20

**Fuel Type****Rear Tire Size (in)****Amp Blade Fuse****Width (in)****Weight (lbs)****Warranty (Engine)†****Engine****Displacement (cc)****Velocity (mph)****Travel Speed (mph)****RPM****Number of Speeds****Drive****Front Tire Size (in)****Ignition****Length (in)****Height (in)****Warranty (Balance of Machine)†****Manuals****Features** Regular, unleaded gasoline**Specifications**

20

30

42

749

2-Year Limited Manufacturer's Warranty

Vanguard V-Twin

627

165+

9

3,200

Infinitely Variable

Solenoid Shift


11


Flywheel Magneto

60

54

Standard: 2 Years | Rental: 90 Days

 [Illustrated Parts List - English \(/na/en\\_us/product-catalog/stand-on-blowers/hurricane-x3000/\\_jcr\\_content/tab/item\\_2/specifications.downloadmanual.5901808-X3000\\_IPLURL\\_LO.pdf.html\)](/na/en_us/product-catalog/stand-on-blowers/hurricane-x3000/_jcr_content/tab/item_2/specifications.downloadmanual.5901808-X3000_IPLURL_LO.pdf.html)

 [Operator's Manual - English \(/na/en\\_us/product-catalog/stand-on-blowers/hurricane-x3000/\\_jcr\\_content/tab/item\\_2/specifications.downloadmanual.5107444\\_\)](/na/en_us/product-catalog/stand-on-blowers/hurricane-x3000/_jcr_content/tab/item_2/specifications.downloadmanual.5107444_)

\* Power rated by engine manufacturer.

† See operator's manual or dealer for complete warranty details. Refer to engine operator's manual for engine warranty.

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# KOHLER EQUIPMENT

\$10,500  
Modern Rentals

(1)

2018 Brown Products BVZ4000 Blower-Vac - Honda

## Call for Price



Availability

Brochure

Year

2018

Manufacturer

Brown Products

Model

BVZ4000 Blower-Vac - Honda

## Overview

## Description

The Blower-Vac is a commercial-grade ride-on blower and vacuum that is unmatched in its durability, versatility and value. Large property managers, landscape contractors and municipalities will immediately recognize this machine's ability to save money and make short, efficient work of otherwise daunting jobs. A powerful hydrostatic drive,



operator-controlled air flow and versatile attachments make this machine an important part of any professional's line-up.

The BVZ4000 Blower-Vac represents an exciting advancement in the field of grounds maintenance equipment. This machine is powerful, versatile and offers the durability expected of Brown Products equipment.

#### Features & Benefits

- Heavy duty, all steel construction
- Dual airflow actuators give operator absolute control over air direction.
- Powerful hydrostatic transaxles provide more than enough power and control
- Large, pneumatic rear drive wheels provide ample traction and control over any terrain
- Available attachments, such as the truck-loader kit for moving debris to a trailer or truck bed, make this a versatile machine, capable of doing a number of jobs
- One year limited commercial warranty

#### Specifications

- Engine: Honda GX690: 690cc
- Weight: 780 Pounds
- Length: 64 in.
- Width: 43 in.
- Height: 53 in.
- Drive System: Hydro-Gear ZT-3100 Transaxles
- Construction: Structural Steel
- Forward Speed: 8 mph
- Blower Velocity: 130 mph
- Blower Volume: 4500 cfm plus
- Rear Tires: 20 x 10 x 8 pneumatic
- Front Tires: 11 x 4 solid caster

## Specs

### General

#### Weight

780 lb.

#### Displacement

690cc

#### Air Velocity

130 mph

#### Air Volume

4500 cfm plus

### Kohler Equipment

(301) 249-2200 (tel:+1(301) 249-2200) ([Map & Hours](#)) (</locations/29745>)

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### Kohler Equipment

(301) 577-8111 (tel:+1(301) 577-8111) ([Map & Hours](#)) (</locations/29746>)

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### Kohler Equipment

(703) 327-6911 (tel:+1(703) 327-6911) ([Map & Hours](#)) (</locations/29748>)

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### Kohler Equipment

(804) 767-3488 (tel:+1(804) 767-3488) ([Map & Hours](#)) (</locations/31494>)

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# Request for Purchase Approval

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**Item to be purchased:** iPhones (3)

**Sheriff's Recommendation:** To Purchase them from US Cellular

**Account Name and Number:** 19-100-09-52100-225-000

**Governing Committee:** Jud/Law

**Governing Committee Approval Date:** August 14, 2019

**Property and Insurance Approval Date:** October 1, 2019

**Reason for Purchase:** Theses phones were budgeted for in 2019. We have three Corrections Sergeants who are on call for Corrections Divisions issues and need to be available to receive and return calls. These phones are for them. This is being brought to Jud/Law and P&I as it is a reoccurring charge.

**Bid Information each:** US Cellular  
Sole County Vendor for Cell Phones  
Cost of the phone is .01. Monthly billing would be about \$35.00 per month per phone.

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**GREEN LAKE COUNTY 2020 BUDGET**

	----- 12/31/2017 -----	----- 12/31/2018 -----	----- ACTUAL 6/30/2019 -----	----- 2019 REVISED -----	----- 2020 PROPOSED -----
<b>MAINTENANCE</b>					
20-100-06-51600-110-000 SALARIES	322,496	276,452	129,356	293,235	304,494
20-100-06-51600-123-000 SHIFT DIFFERENTIAL	936	935	407	624	624
20-100-06-51600-151-000 SOCIAL SECURITY	22,513	21,773	10,759	22,485	23,345
20-100-06-51600-153-000 RET. EMPLOYER SHARE	20,759	18,623	9,696	19,251	20,600
20-100-06-51600-154-000 HEALTH INSURANCE	101,709	93,100	45,463	90,927	100,019
20-100-06-51600-155-000 LIFE INSURANCE	1,112	929	497	958	1,173
20-100-06-51600-206-000 SERVICE CONTRACTS	20,201	28,752	16,401	19,630	18,846
20-100-06-51600-209-000 CONTRACTED SERVICES	11,768	11,581	4,786	14,000	14,000
20-100-06-51600-225-000 TELEPHONE	-	517	270	552	552
20-100-06-51600-242-000 PRINT MANAGEMENT	-	-	5	65	65
20-100-06-51600-245-000 GROUNDS & GROUND IMPROVEMENTS	5,123	5,142	4,141	7,400	9,803
20-100-06-51600-247-000 MAINTENANCE GENERAL	11,562	13,358	2,298	11,000	9,000
20-100-06-51600-247-004 MAINTENANCE LAKE STEEL ST	1,360	6,192	430	6,720	6,720
20-100-06-51600-247-006 MAINTENANCE 571 COUNTY ROAD A	12,316	16,424	4,054	17,944	18,324
20-100-06-51600-247-847 MAINTENANCE FRI	481	195	-	480	480
20-100-06-51600-307-000 TRAINING	845	167	-	1,000	1,000

	----- 12/31/2017 -----	----- 12/31/2018 -----	----- ACTUAL 6/30/2019 -----	----- 2019 REVISED -----	----- 2020 PROPOSED -----
20-100-06-51600-310-000 OFFICE SUPPLIES	-	141	2	100	100
20-100-06-51600-344-000 JANITORIAL SUPPLIES	10,596	10,263	3,068	10,950	10,950
20-100-06-51600-350-000 REPAIR & MAINTENANCE	-	2,800	1,527	3,850	3,850
20-100-06-51600-352-000 VEHICLE MAINTENANCE	2,065	2,041	133	1,800	1,800
20-100-06-51600-810-000 CAPITAL EQUIPMENT	8,053	-	-	-	-
20-100-06-51600-811-000 CAPITAL IMPROVEMENTS	4,773	-	-	-	-
TOTAL EXPENDITURES	558,667	509,385	233,294	522,971	545,745

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FINANCING PROPOSAL

20-100-06-49220-000-000 FAIR REIMBURSEMENT	-	-	-	2,000	-
TOTAL REVENUES	-	-	-	2,000	-

COUNTY APPROPRIATION 520,971 545,745

**EXPENDITURE DETAIL LISTING**

**DEPARTMENT:** Maintenance

**ACCOUNT NAME:** Capital Outlay

**ACCOUNT #:** 20-400-00-57100-006-000

Crack filling and seal coating the drives and parking areas at GLGC	\$ 23,000
Lake Steel Fiber (annual)	\$ 5,185
Lake Steel Timeclock	\$ 2,205
<b>Total</b>	<b>\$ 30,390</b>

September 10, 2019

Submitted for informational purpose.

**Parks & Recreation Committee**

Parks & Recreation Department

Quarterly Report

Zobel Memorial Park

New ordinance signage along with new treated post installed upper and lower park area

Safety inspection performed on ADA playground unit

Bike rack installed for season

Cleaned up excessive trash 07/08/19

Cleaned up branches trees etc. after storm on 06/27/19

Schedule Maintenance performed

General Maintenance performed

Sunset Park

New pro rib steel roofing installed (1332 sq. ft.) on shelter 06/19/19

New ordinance signage installed along with new treated posts

Shelter fascia painted/stained

Installed new printer on automated launch bank 08/08/19

Removed steel patio furniture that was placed by launch dumpster

Automated launch bank went down on 07/21/19/got back in operation 07/23/19 @ 11:19 lost communication

Installed new ridge and rake on shelter 07/16/19

Hauled excess trash away around dumpster with truck/trailer (3 times)

Household trash piled up around dumpster – 07/08/19

Bike rack installed for season

Rebooted enforcement app on automated launch terminal 07/01/19

Removed (1) plastic patio chair dumpster area 07/01/19

Cleaned up branched trees etc. after storm on 06/27/19

Dumpster installed at launch site for season

Pit restrooms pumped

Cement pad installed along with memorial bench

Removed old wooden fencing restroom area

Scheduled Maintenance performed

General Maintenance performed

## Twin Lake Park

New ordinance signage installed along treated posts  
Cleaned branches and trees etc. after storm on 06/27/19  
Holding tank for restroom schedule for inspection last week in september  
Schedule Maintenance performed  
General Maintenance performed

## Spring Lake Park

New ordinance signage installed along with new treated posts  
Cleaned up branches trees etc. after storm on 06/27/19  
Holding tank for restroom scheduled for inspection last week in september  
Gravel replaced along ramp where washed out  
Scheduled Maintenance performed  
General Maintenance performed

## Dodge Memorial Park

Pavilion exterior stain/painted  
Replaced vandalized water supply pipe to toilet men's restroom 07/26/19  
Cleaned up camp fire debris by ADA fishing pier 06/24/19  
New ordinance signage installed along with new treated posts  
Remove launch #1 for damage repair – 07/23/19  
Hauled excess trash away around dumpsters with trailer/truck to put in shop dumpsters (5 times)  
Cleaned up remains of camp fire ADA fishing pier area  
Safety inspection performed on all playground equipment  
Pit toilet holding tank has failed inspection and cannot be repaired. The toilet has been locked and taken out of operation. A temporary porta toilet has been placed until a decision can be made on replacement -07/31/19  
Repaired hand hold on launch 2 left side 07/08/19  
Cleaned up household trash around dumpsters 07/08/19  
Reattached out of service cover on manual launch bank on 06/29/19 and on 06/30/19 and removed/emptied garbage and glass bottles after flipped upside down (have pics)  
Cleaned up branches trees etc. from storm on 06/27/19  
Cleaned up camp fire debris by ADA fishing pier 07/26/19  
Bike rack installed for season  
Dumpsters installed at launch site for season  
Pavilion opened 05/22/19 for season  
Pit restroom at launch site pumped  
Removed plastic patio furniture (2) chairs from west dumpster area 07/01/19  
Dumpster installed at pavilion for season  
Mandated water samples taken and forward to WDNR  
Volleyball nets installed for season  
Scheduled Maintenance performed  
General Maintenance performed



#### Lake Maria Park

New ordinance signage installed along with new treated posts  
Holding tank for restroom schedule for last week in september  
Scheduled Maintenance performed  
General Maintenance performed

#### Kingston Park

Straighten volley net poles that were pushed over  
New ordinance signage installed along with new treated posts  
Safety inspection performed on playground equipment  
Dumpster installed for season  
Holding tank for restroom scheduled for inspection last week in september  
6 yds. of beach sand installed swim area  
Cleaned up branches trees etc. after storm on 06/27/19  
Pit restroom pumped  
Volleyball net installed for season  
Scheduled Maintenance performed  
General Maintenance performed

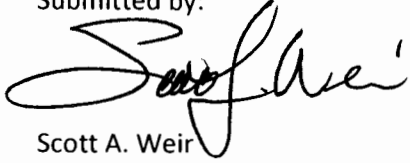
#### Mascoutin Valley State Trail

Cleaned up fallen tress/branches for 3 days after 08/07/19 storm  
Trimmed branches and cleaned up trail after strong winds from 07/20/19  
Shoulders mowed 06/3/19  
Shoulders mowed 07/25/19  
Safety inspection performed on boardwalks  
Bike rack installed for season  
Shoulders mowed on 06/26/19  
Weed control applied on 06/26/19  
North end section of large board temp repaired until water dries up for permanent repair 06/27/19  
Cleaned up branches trees etc. after storm on 06/27/19  
Gravel replaced on small boardwalk west end (washed out)  
Entire trail graded  
Schedule Maintenance performed  
General Maintenance performed

Mowed shoulders on City of Green Lake Multi Use Path Hwy. 23- 05/20/19  
Mowed shoulders on City of Green Lake Multi Use Path Hwy. 23 – 06/18/19  
Mowed shoulders on City of Green Lake Multi Use Path Hwy. 23- 07/29/19

Took delivery of new leased Parks & Recreation truck 07/29/19. This is the first truck Parks & Recreation has had for its department. Thank you Administrator Cathy Schmit

Submitted by:

A handwritten signature in black ink, appearing to read "Scott A. Weir". The signature is written in a cursive style with a large, sweeping initial "S".

Scott A. Weir  
Maintenance Director  
Parks & Recreation Director  
Green Lake County

September 03, 2019  
Property & Insurance Committee  
Monthly Report  
Green Lake County Maintenance Department

571 County Road A

Replaced lighting fixture in Unit D converted to LED – Corrections  
Replaced 2 lamps in fixture in Unit D cell stated bulbs dim – Corrections  
Replaced 2 lamps in fixture walk in cooler- Corrections  
Converted lighting fixture Unit B to LED unit 3-4 - Corrections  
Reinstalled removed nut and washer on unit C visitation pedestal base - Corrections  
Replaced 1 lamp in fixture in main corridor between doors 2/13 above sgts. office entrance door – Corrections  
Repaired damaged towel hooks Unit D2, D3, D4 - Corrections  
Unplugged sink Unit A – Corrections  
Replaced hot water cartridge master control sink - Corrections  
Replaced 2 lamps in fixture in hallway between doors 13-14 nearest exit sign- Corrections  
Replaced ballast in fixture in hallway between doors 5/6 above video conference door – Corrections  
Disposed of small refrigerator in jail reception per request – Corrections  
Repaired damage digital wall clock Unit A stated it was struck by paper ball – Corrections  
Report of 2 burners on stove will not light/found soiled/cleaned - Corrections  
Replaced 1 lamp in light above TV Unit D – Corrections  
Replace 1 lamp in light fixture LL Master Control behind black cab next to restroom door – Corrections  
Transported bio hazz. items to Theda/Berlin - Corrections  
Replaced expired 100 gal. water heater #1  
Installed water bottle filler break room area per request – SO  
Replaced arm rest office chair – SO  
Installed water bottle filler lower level hall break room/training room area per request – GOVC  
Installed water bottle filler per request 1<sup>st</sup>. floor – HHS  
Installed water bottle filler per request 2<sup>nd</sup>. floor staff entrance – HHS/DA  
Disinfected chair for possible head lice contamination 2<sup>nd</sup> floor room #2147 – HHS  
Replaced tire on cart – HHS  
Set up display table 2<sup>nd</sup> floor - HHS  
Tighten faucet neck on sink/copy area – TRES/CC  
Repaired swinging door court room A – CRTS  
Unplugged drain women’s public restroom 2<sup>nd</sup> floor (food debris) - GOVC  
Main ram/seal packing on Phase 2 elevator (5) is scheduled for replacement 3 week in september (\$3,700-\$3,900.00)  
Metal safety steps installed from mezz. to jail roof  
Removed 3 expired trees on facilities grounds  
Scheduled Maintenance performed

General Maintenance performed

Lake Steel Street

Scheduled Maintenance performed

General Maintenance performed

Towers

Checked thermostat and flushed/cleaned radiator emergency generator - Berlin

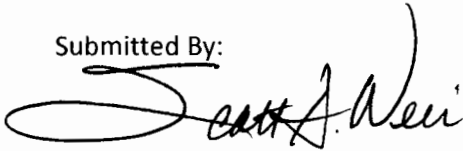
Scheduled Maintenance performed

General Maintenance performed

Maintenance and Parks & Recreation 2020 budget submitted to County Administrator 08/05/19

Maintenance Department proposed 2020 budget included in packet

Submitted By:

A handwritten signature in black ink, appearing to read "Scott A. Weir". The signature is written in a cursive style with a large, looping initial "S".

Scott A. Weir

Maintenance Director

Parks & Recreation Director

Green Lake County