

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON MONDAY, JANUARY 13, 2020 AT 5:00 P.M.

PRESENT: Harley Reabe, Vice Chairman  
Richard Trochinski, Member  
Joy Waterbury, Member  
Joanne Guden, Member  
Nancy Hoffman, Member

EXCUSED: Brian Floeter, Member  
Charlie Wielgosh, Member  
Joe Gonyo, Chairman

OTHERS PRESENT: Jason Jerome, Director  
Karen Davis, Administrative Assistant  
Dawn Klockow, Corporation Counsel  
Jon Vandeyacht, Veteran's Service Officer  
Christine Schapfel, potential Committee member

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:00 p.m. by Vice Chairman Reabe.

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Action on Minutes: Motion/second (Guden/Trochinski) to approve the minutes of the 12/9/19 Health & Human Services Board meeting as presented. All ayes. Motion carried.

Veteran's Services Report: Vandeyacht reported regarding Veteran's Services activities and possible groups for Veteran's that may be initiated in Green Lake County.

Advisory Committee Reports: Advocap/Headstart Report: No report.

Health Advisory Committee Draft Minutes 1/13/2020: The Draft Health Advisory Committee 1/13/2020 minutes were reviewed and placed on file.

Unit Reports: The Behavioral Health Unit December report was reviewed and placed on file.

The Fox River Industries Unit December report was reviewed and placed on file.

The Health Unit/Environmental Health December reports were reviewed and placed on file.

Discussion followed.

Credit Card Approval: Jerome presented the Credit Card Approval for the ADRC Coordinator to Committee members. Motion/second (Waterbury/Guden) to approve the Credit Card Approval request for ADRC Coordinator. Waterbury-aye; Guden-aye; Trochinski-aye; Reabe-aye; Hoffman-aye. Motion carried.

Set cash deposit amounts for Ordinance Violations: Klockow presented the memorandum regarding cash deposits for citations, CR19-0978. Klockow explained that the County's ordinance for issuing citations for County Ordinance violations is missing a provision required in the statutes. Wis. Stat. s. 66.0113(1)(c) requires that an ordinance "contain a schedule of cash deposits that are to be required for the various ordinance violations, plus costs, fees, and surcharges imposed under ch. 814, for which a citation may be issued. Klockow explained the table showing the Wisconsin Circuit Court Fee, Forfeiture, Fine and Surcharge Totals. Klockow explained that the base fee needs to be in the ordinance if individuals want to pay citation without appearing in court.

Klockow directed Committee members to the table in the memorandum showing which cash deposits need to be set for Health & Human Services violations.

Committee members discussed each of the statutes to set the forfeiture amount.

**Health and Sanitation Ordinance §154-10.D.** Motion/second (Guden/Trochinski) to recommend setting the cash deposit at \$200.00 for Health and Sanitation Ordinance §154-10.D. Discussion followed. All ayes. Motion carried.

**Health and Sanitation Ordinance §154-12.F.** Motion/second (Guden/Waterbury) to recommend setting the cash deposit at \$200.00 for Health and Sanitation Ordinance §154-12.F for the first violation. Discussion followed. All ayes. Motion carried.

**Health and Sanitation Ordinance §154-12.F.** Motion/second (Guden/Waterbury) to recommend setting the cash deposit at \$400.00 for Health and Sanitation Ordinance §154-12.F for all subsequent offenses. Discussion followed. All ayes. Motion carried.

**Food Safety and Recreational Licensing Program §148-13.A** Motion/second (Waterbury/Trochinski) to recommend setting the cash deposit at \$300.00 for Food Safety and Recreational Licensing Program §148-13.A. Discussion followed. . Waterbury-aye; Guden-aye; Trochinski-aye; Reabe-aye; Hoffman-aye. Motion carried.

**Animals §103-3.A.** Motion/second (Guden/Trochinski) to recommend setting the cash deposit at \$100.00 for Animals §103-3.A without notice. Discussion followed. Waterbury-aye; Guden-aye; Trochinski-aye; Reabe-aye; Hoffman-aye. Motion carried.

**Animals §103-3.B.** Motion/second (Waterbury/Hoffman) to recommend setting the cash deposit at \$600.00 for Animals §103-3.B after notice. Discussion followed. All ayes. Motion carried.

**Animals, Animal Control §103-4.C. (1)-(5) - at large.** Motion/second (Hoffman/Guden) to recommend setting the cash deposit at:

1<sup>st</sup> forfeiture \$ 50.00  
2<sup>nd</sup> forfeiture \$100.00  
3<sup>rd</sup> forfeiture \$200.00  
4<sup>th</sup> forfeiture \$300.00  
5<sup>th</sup> or more forfeiture \$400.00

for Animals, Animal Control §103-4.C. (1)-(5) - at large. Discussion followed. All ayes. Motion carried.

**Public Assistance Fraud §206-4 A** Motion/second (Guden/Trochinski) to recommend setting the cash deposit at \$500.00 for Public Assistance Fraud §206-4 A. Discussion followed. All ayes. Motion carried.

**Animals, Quarantine §103-25 - Vaccination violation** Motion/second (Guden/Waterbury) to recommend setting the cash deposit at \$50 for Animals, Quarantine §103-25 - Vaccination violation. Discussion followed. All ayes. Motion carried.

**Animals, Quarantine §103-25 - Quarantine violation** Motion/second (Hoffman/Waterbury) to recommend setting the cash deposit at \$150 for Animals, Quarantine §103-25 - Quarantine violation. Discussion followed. All ayes. Motion carried.

**Animals, Quarantine §103-25 - Animal at large and other violations** Motion/second (Hoffman/Guden) to recommend setting the cash deposit at

1<sup>st</sup> violation \$ 50.00  
2<sup>nd</sup> violation \$100.00  
3<sup>rd</sup> violation \$200.00  
4<sup>th</sup> violation \$300.00  
5<sup>th</sup> or more violation \$400.00

for Animals, Quarantine §103-25 - Animal at large and other violations. Discussion followed. All ayes. Motion carried.

**Truancy - parent or guardian liability §248-2 violation** Motion/second (Waterbury/Guden) to recommend setting the cash deposit at \$125 for Truancy - parent or guardian liability §248-2. Discussion followed. All ayes. Motion carried.

Committee Discussion: None.

Future Meeting Date: The next Health & Human Services Board budget hearing meeting will be Monday, February 10, 2020 at 5:00 p.m. at the Green Lake County Government Center.

Future Agenda Items For Action and Discussion: None.

Adjournment: Reabe adjourned the meeting at 6:23 p.m.