

## PROPERTY AND INSURANCE COMMITTEE

June 2, 2020

The meeting of the Property and Insurance Committee was called to order by County Clerk Liz Otto on Tuesday, June 2, 2020 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom due to the COVID-19 pandemic. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Patti Garro  
Keith Hess  
Richard Trochinski (via Zoom)  
David Abendroth  
Chuck Buss (4:35 – via Zoom)

Other County employees present: Dawn Klockow, Corporation Counsel; Cathy Schmit, County Administrator (4:35 - via Zoom); Harley Reabe, County Board Chair (4:35); Matt Vandekolk, Chief Deputy.

### **ELECTION OF CHAIR**

County Clerk Liz Otto called for nominations for Chair of the committee. *Motion/second (Garro/Hess)* to nominate Dave Abendroth for Chair. *Motion/second (Hess/Garro)* to close the nominations and cast a unanimous ballot for Dave Abendroth as Chair. Motion carried with no negative vote. Abendroth seated as Chair.

### **ELECTION OF VICE CHAIR**

Chair Abendroth called for nominations for Vice Chair. *Motion/second (Hess/Abendroth)* to nominate Patti Garro for Vice Chair. *Motion/second (Abendroth/Garro)* to close the nominations and cast a unanimous ballot for Patti Garro as Vice Chair. Motion carried with no negative vote.

### **MINUTES**

*Motion/second (Hess/Garro)* to approve the minutes of March 3, 2020 with no additions or corrections. Motion carried with no negative vote.

### **EXPLANATION OF CURRENT BUILDINGS, ASSETS AND INSURANCE COVERAGE**

County Clerk Liz Otto stated that a listing of all current properties, vehicles, and property in the open was sent to all committee members prior to the meeting along with insurance policy summaries. Otto advised if anyone had any questions to contact her in the future.

### **LINE ITEM TRANSFER – INSURANCE BUDGET**

Transfer \$8,115.00 from the Worker's Compensation insurance budget to the Vehicle Comprehensive budget and the Public Liability budget.

*Motion/Second (Hess/Garro)* to approve the transfer and send to Finance for final approval. Motion carried with no negative vote.

**MAINTENANCE REPORT**

- Building and Grounds Report – report reviewed with no discussion
- Monthly Activities – report reviewed with no discussion

**COMMITTEE DISCUSSION**

**Future Meeting Date:** July 7, 2020 at 4:30 PM.

**Future Agenda items for action & discussion:** summer maintenance limited term employees

**ADJOURNMENT**

*Motion/second (Garro/Hess)* to adjourn the meeting at 4:40 PM. Motion carried with no negative vote.

Submitted by,

Liz Otto  
County Clerk