



Aging & Disability Resource Center
Serving Adams, Green Lake, & Waushara Counties
1-877-883-5378
ADRC Governing Board Minutes
February 11, 2021

- I. **Certification of Open Meeting Law**
- II. **Pledge of Allegiance**
- III. **Call to Order** – Marge Edwards called the meeting to order at 1:05 PM.
- IV. **Introduction of New Members, if applicable.**
- V. **Roll Call/Zoom Meeting –**

<u>Adams:</u> Gordy Carlson Marge Edwards	<u>Green Lake:</u> Joy Waterbury Charlie Wielgosh	<u>Waushara:</u> John Jarvis Linda Manske Jerry Lauer
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- Absent:** Charlie Wielgosh, Linda Manske and Jerry Lauer.
Guest(s): Debbie Paavola, Jason Jerome
ADRC Staff: Jennifer Dille, Linda Reinholtz
- VI. **Adoption of the Agenda:** *Motion was made to adopt the agenda by Marge Edwards, seconded by Joy Waterbury. Motion carried.*
- VII. **Approval of Minutes of the Previous Meeting:** *Motion by Joy Waterbury to approve the minutes of March 12, 2020, seconded by John Jarvis. Motion carried.*
- VIII. **Public Comment (3 minutes/person, maximum of 15 minutes):** None.
- IX. **OLD BUSINESS:**
None
- XI. **NEW BUSINESS:**
 - A. **Election of ADRC Governing Board Chair Pro Tem**
Jennifer Dille began by mentioning that the former Chairman of the ADRC Governing Board, Warren Brewer, passed away over the summer. Therefore a Governing Board Chair Pro Tem would need to run the meeting so that a new Board Chairman could be elected. Joy Waterbury volunteered to take on this role.

 - B. **Election of ADRC Governing Board Officers**
Joy asked for nominations for the Chairman position. Marge nominated Joy. Joy nominated Marge. There were no other nominations. Marge moved to close the nominations. John seconded this motion. The roll call was taken. **Marge Edwards was unanimously voted in as Board Chairman.**

C. 2021 ADRC Budget

Jennifer Dille began discussion on the draft for the 2021 ADRC Budget. She noted that additional funding from the CARES Act was received in the amount of \$15,000. So far less than half the amount had been spent. The money can only be used for specific items and would need to be spent before September of 2021. The money spent thus far has been for Outreach/Marketing and Computer & Related expenses. It has made it easier to balance the budget, she said. Health Promotions money was carried over because in-person classes could not be held. The budget is not due to be sent to the State until June, so members decided to table the vote on it until the next meeting when they could look at last year's budget to compare the expenses.

D. ADRC Operations throughout the Pandemic

Jennifer noted that there were no in-person visits for functional screens with most of them being done over the telephone. The State has asked that visits not be conducted at this time. Walk-in visits have been minimal with Waushara County having the most visits because the building is open. The number of visits has not decreased much over the year and everything is just more scheduled. Most of the staff is in the office most of the week. Marge asked about the staff's morale. Jennifer said that it is hard for the staff to not see the people in order to tell just how well they are functioning over the phone.

E. Resolutions supporting increased funding for ADRC's.

Jennifer explained that the State is working on getting the ADRCs fully funded. This Resolution, which asks for an additional \$27,410.00 GPR, would bring equity to the funding of all the ADRCs. This process has been ongoing for a few years. Locally this ADRC receives \$533,000. The increase would mean it would get \$851,850, she said. This Resolution would go to the Governor for the Biennial Budget. Joy made a motion to approve the Resolution. John seconded it. **A vote was taken and the motion carried, the Resolution was approved.**

XII. MEETING DATE & LOCATION/SUGGESTIONS FOR FUTURE AGENDA ITEMS:

Marge suggested the next meeting date would be **June 10 at 1:00 pm**. Jennifer suggested the **Waushara County Demonstration Room** be used for the meeting as it was large enough for social distancing.

XIII. ADJORNMENT: *Motion to adjourn the meeting at 1:38 PM was made by Marge Edwards; seconded by John Jarvis. Motion carried.*

Respectfully Submitted

Linda Reinholtz, Administrative Assistant
Waushara County Aging & Disability Resource Center