



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 04/28/2021

Amended* Post Date:

The following documents are included in the packet for the Parks Commission on May 3, 2021:

- 1) Amended Agenda
- 2) Minutes from March 1, 2021
- 3) Budget Adjustment
- 4) Parks Report



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Parks Commission Meeting Notice

Date: May 3, 2021 Time: 4:30 PM

Location: Government Center, County Board Room, 571 County Road A, Green Lake WI

*Amended AGENDA**

Committee Members

*William Boutwell,
Chair
Curt Talma, Vice-
Chair
Jerry Specht
Charlie Wielgosh
Todd Morris
Vonn Roberts
Michael Shattuck*

*Elizabeth Otto,
Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of Minutes: 03/1/2021
5. Public Comment
6. Depth of boat launches at Dodge Memorial County Park
7. *Discussion regarding COVID funding for Lauree's Trail
8. Budget Adjustment
 - DNR Grant- Lauree's Trail
9. Parks Report
 - Monthly Activities
10. Committee Discussion
 - Future Meeting Dates: Frequency of meetings discussion
 - Future Agenda items for action & discussion
11. Adjourn

Due to the COVID-19 pandemic, this meeting will be conducted and available through in person attendance (6 ft. social distancing required) or audio/visual communication.

Topic: Parks Commission

Time: May 3, 2021 04:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/96151832532?pwd=QXNVUEZZZVJ6Y0pnSDBYRDhhbkwwdz09>

Meeting ID: 961 5183 2532

Passcode: 983895

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

PARKS COMMISSION

March 1, 2021

The regular meeting of the Parks Commission was called to order by Chair Bill Boutwell on Monday, March 1, 2021 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom due to the COVID-19 pandemic. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Bill Boutwell
Vonn Roberts
Todd Morris
Michael Shattuck (Zoom)
Curt Talma
Charlie Wielgosh

Absent: Jerry Specht

Other County Employees Present: Liz Otto, County Clerk; Scott Weir, Maintenance Supervisor; Harley Reabe, County Board Chair; Cathy Schmit, County Administrator (Zoom); Chief Deputy Matt Vandekolk

APPROVAL OF MINUTES

Motion/second (Roberts/Morris) to approve the minutes of the February 2, 2021 meeting with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENT - none

CORRESPONDENCE

- **DNR Grant for Lauree's Trail – Phase II**

County Clerk Liz Otto informed the committee that a grant in the amount of \$195,000.00 for Phase II of Lauree's Trail has been awarded from the DNR. Corporation Counsel has approved the contract so the paperwork will be signed and returned to the DNR.

DISCUSSION AND OPTIONS REGARDING TRASH AT COUNTY PARKS AND RESTROOMS

Maintenance Supervisor Scott Weir outlined his recommendations for reducing the trash problem at county parks and restrooms including signs on the dumpsters, putting trash containers at Sunset Park by the bathrooms, putting trash containers at Dodge Memorial Park by the launch bathrooms and the pavilion, and possible timer locks on the bathrooms. The committee recommended signs and cameras for both Dodge Memorial and Sunset Park.

HIGHWAY TRAFFIC SAFETY RECOMMENDATION FOR SUNSET PARK

Chief Deputy Matt Vandekolk recommended the committee approve the north side only entrance and south side only exit. The sidewalk will not be implemented due to cost. 2 way traffic will be allowed inside of the park between the parking lots. The committee approved of these implementations through general consensus.

DEPTH OF BOAT LAUNCHES AT DODGE MEMORIAL COUNTY PARK

Charlie Wielgosh stated he has received numerous questions/complaints about the depth of the boat launches at Dodge Memorial Park. Only one launch is useable for larger boats due to the shallowness of the water. Discussion held on options and the cost involved.

PARKS REPORT

- **Monthly Activities** – Maintenance Supervisor Scott Weir gave an update.

COMMITTEE DISCUSSION

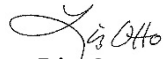
Future Meeting Date: Regular meeting – discussion held on frequency of meetings. The committee will meet in May, June, August and October for regular meetings.

Future Agenda items for action & discussion:

ADJOURNMENT

Chair Boutwell adjourned the meeting at 5:14 PM.

Submitted by,



Liz Otto

County Clerk

DRAFT

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: May 1, 2021
 Department: Parks
 Amount: \$47,500.00
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

The Green Lake Trail Project had a budget of \$50,000 as a placeholder for both the revenue and expense accounts. We received a 50% advance for grant #S-ADLP3-21-1360 from the DNR for Phase II of the multi use path.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
21-100-12-43578-000-000	Green Lake Trail Project	\$ 50,000.00	\$ 47,500.00	\$ 97,500.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 47,500.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
21-100-12-55200-301-000	Green Lake Trail Project	\$ 50,000.00	\$ 47,500.00	\$ 97,500.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 47,500.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

May 05, 2021
Parks & Recreation Committee
Report
Parks & Recreation Department

THE SEASON HAS BEGUN!

Zobel Park

Upper level privy removed/men's privy tank failed inspection/We are installing restroom scheduled for lower level to replace upper level on schedule for week of 05/17/21/lower level to be moved out for 2022

Seasonal clean up performed
Scheduled Maintenance performed
General Maintenance performed

Sunset Park

South/North launch piers install at launch 04/27/21

North and south pier ramps mounting hardware and brackets damaged from ice/repared ramp install and mounting will be changed after season to prevent ice push damage in the future

One Way Entrance/Exit signage installed

Cellular Security camera received and programmed for dumpster location/A BIG Thank You! to Becky Sonnenberg from IT for all her assistance with set up/Mounting poles and cameras scheduled for placement 3rd week of May

Vandalized sign replaced (Launch Sign)

Dumpster scheduled for placement 4th week of May

Privy tank pumped/large amounts of trash in tank per vendor if amounts of trash continue they will no longer service tanks.

Scheduled Maintenance performed
General Maintenance performed

Twin Lake Park

Launch pier installed 04/28/21

Privy scheduled to be pumped week of 04/26/21

2 new picnic tables placed completes change out

Scheduled Maintenance performed
General Maintenance performed

Spring Valley Park

Launch pier installed 04/28/21

Privy scheduled to be pumped week of 04/26/21

Cellular Security cameras received and programmed for placement in dumpster locations/placement of mounting poles and cameras scheduled for 3rd week of May
2 new picnic tables placed completes change out
Scheduled Maintenance performed
General Maintenance performed

Dodge Memorial Park

Launch piers installed 04/29/21
Privy scheduled to be pumped week of 04/26/21
Dumpsters scheduled for placement 4th week of May
Vandalized sign replaced (Launch Sign)
Final 6 new picnic tables placed completes the change out
Flush restrooms/water open/turn on scheduled 3rd week of May
Scheduled Maintenance performed
General Maintenance performed

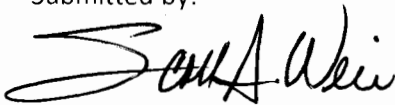
Spring Lake

Dumpster scheduled for placement 4th week of May
Privy scheduled to be pumped week of 04/26/21
Scheduled Maintenance performed
General Maintenance performed

Mascoutin Valley State Trail

Trail scheduled for grading week of 05/03/21
Scheduled Maintenance performed
General Maintenance performed

Submitted by:



Scott A. Weir
Maintenance Director/Parks & Recreation Director
Green Lake County